Mechanical License Form

Company Information

Name _____
Address _____
City, State ZIP _____
Phone _____
Email _____
Account # (for renewal) _____

Contractor - $200

(The contractor for the company **DOES NOT** have to get a separate master license) The Contractor's license will allow one to pull permits to perform routine maintenance and install equipment.
Requirements:
1. Certificate of Insurance with the City of Leavenworth cerifying public liability insurance in the amount of $1,000,000 for any one accident of more and the property damage and products liability in the amound of $50,000
2. Provide a copy of Master level test score(Prometric, Block, Exterior, ICC with a 75% or better (if not already on file)
3. Provide copies of minimum continuing education requirements (12 hours biennial[2 years] or 6 hours annually, if renewing)
4. **FIRST TIME** license applicants will need to provide proof of experience as stated in the Master requirements below.

Master - (additional master - non contractor) - $35

1. If performing work with in the City Limits of Leavenworth, must work under a licensed contractor
2. Provide copy of Master level test score with a 75% or better (if not already on file)
3. Provide copies of minimum continuing education (12 hours biennial[2 years] or 6 hours annually, if renewing)
NOTE: This is for individuals that holds a Master test score that will **NOT** be the Contractor
4. **FIRST TIME** license applicants will need to provide proof of experience 4 years of Apprentice experience

Journeyman - NONE

The City does not recogize Mechanical Journeyman at this time

Apprentice - $15

1. Must work under a Licensed Contractor

Please include ALL supporting documents with this application. Failure to do so will result in your application being returned unprocessed. DO NOT STAPLE DOCUMENTS TOGETHER

Below please list all the employee's/worker's with license type and fees, this includes the contractor and all individuals who will be preforming work in the City of Leavenworth

Name	Worker Title	Fee $
example: John Smith	Contractor	200