



3 Mile Creek Trail Clean Community Program Grant Completion Report

The Completion Report must be submitted to the Parks and Recreation within **10 days** of project completion. Grant awardees must complete this form fully. Funding in the amount of \$500.00 will occur after form processing, clean-up inspection and approval by the Director of Parks and Recreation.

Organization Name _____

Clean-up Completion Date _____

Documentation (photos, list of volunteers, consent forms) _____

Additional information _____

Return completed form to:

Arianne Burgoon, Executive Administrative Assistant
City of Leavenworth City Manager's Office
100 N. 5th St. Leavenworth, KS 66048
aburgoon@firstcity.org • 913-680-2604

Make check payable to:

Address: _____ City _____ Zip _____

The above completion report is an accurate representation of the project.

Signature _____ Date _____