

Date Received at P&R Ofc.: _____

City of Leavenworth, Kansas
Parks & Recreation Department



Memorial Bench Program Request Form

Honor a special person or group by purchasing a memorial bench with an attached plaque to be placed in a Leavenworth city park. The Parks & Recreation Department will install the bench on a concrete slab at no extra charge. Down payment required to order. Contact Steve Grant at (913) 651-2203 or sgrant@firstcity.org for more information.

Application Date: _____

Applicant Information:

First Name: _____ **Last Name:** _____

Street Address: _____

City: _____ **State:** _____ **ZIP:** _____

Phone: _(_____) _____

Email: _____

Preferred Location: _____ Leavenworth Landing Park (*Gloss black steel bench only*)
_____ Waggin' Tails Dog Park (*Deluxe inlay bench only*)
_____ Other: _____

Comments: _____

FOR OFFICE USE ONLY

Plaque Layout:

Line 1: _____

Line 2: _____

Line 3: _____

Current Price of Bench: \$ _____ **Bench Item #:** _____

Down Payment Amount: \$ _____ **Date Paid:** _____

Date Ordered: _____ **Date Received:** _____

Installation Date: _____

Balance Owed: \$ _____ **Date Paid:** _____

Other Information: _____

Return completed form to Leavenworth Parks & Recreation Department, 123 S. Esplanade St., Leavenworth, KS 66048.