

## Leavenworth, Kansas, Parks & Community Activities Advisory Board

### Minutes of Monday, May 13, 2019.

The Parks and Community Activities Advisory Board met on May 13, 2019, 4:00 p.m., at the Riverfront Community Center. Board members in attendance were **Jim Mathis, Dave Davis, John Reichley, Kara McDaniel, Steve Zamora,** and **Wendy Sachen.**

**Ree Richards** was absent. **Frank Mazeitis** and **Shelly Cannon** were excused.

Parks & Recreation Department staff members in attendance were **Brian Bailey, Nancy Baker, Steve Grant,** and **Tabor Medill.** **Tammy Metzgar** was excused.

River City Community Players President, **Marianne Tennant,** was present. Vice President, **Ron Mazzia,** was excused.

#### Call to Order/Approval of Minutes

Board Chairman, Jim Mathis, called the meeting to order. The minutes of the April meeting were approved.

#### Board Vote for American Legion Requests

The City Manager, Paul Kramer, asked the board to discuss the requests made by the American Legion at the Board's April meeting and brought before the City Commission for consideration on April 23. The City Commission will be conducting a study session on May 21 and would like to hear the Park Board's position on the requests. See below for the consideration and vote.

- A – Allow teams into the complex 1 hour before game time instead of the current 30 minutes. Discussion weighing the pros and cons commenced. Vote was taken to allow the 30 minutes admission with a charge of \$15 per game (rounded up) to pay for the extra wages required to cover it. Vote was unanimous to allow this with the additional charge. (7 votes – Yes with upcharge.)
- B – Give priority scheduling and waive field rental fees for legion teams at Eagles Field for practices. A brief discussion was held regarding the costs incurred by city players vs. the \$25/hour fee required to rent a field. City players pay for field use through their registration fees, legion players do not so the \$25 field rental is charged. The vote was unanimous to not allow priority scheduling or free use of the field. (7 votes – No)

Steve Grant stated the Study Session on May 21 begins at 7 pm and asked anyone available to please come.

#### Staff Reports

**Nancy Baker – Aquatics & Special Event Coordinator:** Final swimming lessons for spring are this week. The sand replacement project at Wollman Pool is complete. All the chair and diving boards are put together and ready for opening. May 22 – 24 conducting training for pool staff. Working on the new website for our City's page, expecting to go live some time in June. The Easter Egg Hunt was held on April 13, went well. The Touch-A-Truck on May 1 was well attended even with an overcast day. Have National Trails Day event scheduled for June 1. Advanced America is donating water and granola bars. Dad and Me Campout is scheduled for June 15 at Wollman Pool.

**Brian Bailey – Park Superintendent:** Having a hard time mowing, too wet, mowers are getting stuck. Seasonals should be fully-staffed by the end of the month. Boy Scouts planted 10 trees at the Soccer Complex. Master Gardeners planted flowers on Delaware. Still have a few open full-time positions. Submitted all CIP items on time. Working on specs for Dougherty Basketball Courts. Putting a material "coating" over the courts.

**Tabor Medill – Sports Supervisor:** Rain impacted us, not being able to host KU. LHS lost half of their game time due to rain. Adult Men’s Softball season was moved back two weeks due to the rain, so finishing up in June. Youth registration is over (late registration continues), teams are practicing when it’s not raining. Want to thank the Cannon family for stepping up to coach a team that didn’t have a coach. Also, thank you to Wendy Sachen for supporting Shelly Cannon with this effort. For the 7 to 8-year old girls, using the Basketball method with one coach, Angela Sculley. Making these adjustments because there are not enough parents stepping up to help coach. Number of players for boys’ baseball about the same as last year.

**Tammy Metzgar – Riverfront Community Center Manager:** Absent from meeting. Update from Steve Grant – Busy booking events, working on CIP for the weight room, and have stone replacement project underway, which explains the scaffolding outside the building.

**Marianne Tennant – President, River City Community Players:** Paranormals came to the building and a report is coming soon. Held a great wedding at the theater for a couple that met there. Tom Sawyer youth program at the end of the month. Auditions on Saturday for Mamma Mia, with a June 1 dance workshop, then more auditions second week of June. Performance will be the end of July and the first two weekends in August. Expect this to be our biggest show yet!

### Old Business

**Stubby Park Monument Sign** – Sign has been approved. Finalizing the bid at the City Commission meeting tomorrow. \$72,855 plus \$10,000 in additional expenses for boring and electrical work. This has been in the CIP since Julie was director. Being paid ½ from the new hotels under the Transient Guest Tax.

**\$10,000 Baseball Grant Update** - \$5,000 from “Baseball Tomorrow” and \$5,000 from KC Royals. This is to be used to renovate Sportsfield #1 infield and pitcher’s mound.

**Dougherty & Jefferson Ball Field Resurfacing:** Completed, plus fencing and backstops.

**North Esplanade Light Poles:** Poles still on order. Waiting for call to pick them up.

**Stubby Park Playground:** Rendering of updated design is enclosed. Expanded the design to include more sidewalks, parking, etc. It’s a phased project that we expect to start this summer. This year, expanding walkways and play equipment. A 4-foot black chain link fence will be installed to keep kids from running into 4<sup>th</sup> Street. Goal is to make this a destination park, like Buffalo Bill Cody Park.

**Wollman Aquatic Center:** Sand Filter Replacement Program – completed. Pool is running.

**Community Center Fire Alarm Upgrade:** Opened bids last Tuesday. Meza Low Voltage was awarded the bid.

### New Business

**Annual City Tennis Tournament** – Memorial Day Weekend – This is a “closed tournament”. Friday with juniors, Saturday with adults. Sunday is the championship, weather permitting. Will go to Monday if rain delays anything.

**2020 Budget & CIP Review** – Attachment showing items to be considered for the 2020 Budget and CIP requests. 4 items already scheduled on the books totaling \$385,000. 14 new items totaling over \$420,000. Review and reach out to Steve Grant with questions or recommendations. Still working with no increase in the budget, as we have for the last five or six years.

**Other Business**

None

**Board Member Input**

**Jim Mathis** – John Reichley is a bit of a celebrity. He is the longest tenured journalist, writing a minimum of two articles a week. That's a total of over 3,400 articles.

**John Reichley** – Presentations Brian Bailey – Employee of the Quarter, Nancy Baker – Daddy and me Sweetheart Tea.

**Adjournment**

There being no further business, the meeting was adjourned. The next regular meeting is scheduled for June 8.

## 2020 Budget & Capital Improvement Program

2020 operating budget submitted to finance dept. \$0 bottom line increase from 2019.

### CIP Scheduled Items

1.	2020 Dougherty playground	\$100,000
2.	2021 Riverfront Campground water line replacement	\$50,000
3.	Sportsfield access trail	\$45,000
4.	2022 Havens park restroom	\$190,000

### CIP New Requests

1.	RFCC pool window replacement	\$2,000
2.	RFCC pool window tinting	\$3,685
3.	RFCC weight room equipment	\$68,000
4.	Cody field backstop new fabric	\$9,660
5.	Gang mower	\$29,384
6.	Misc. Park painting projects	\$24,926
7.	Truck 2344 replacement	\$36,666
8.	Truck 2335 replacement	\$35,555
9.	Truck 2338 replacement	\$44,681
10.	Eagles field new backstop	\$35,625
11.	Eagles field batting cages	\$44,467.11
12.	Eagles field dugouts	\$34,000
13.	Havens Park ditching/erosion	\$35,570
14.	Cody Park erosion	\$16,055

