

## Leavenworth, Kansas, Parks & Community Activities Advisory Board

### Minutes of Monday, June 10, 2019.

The Parks and Community Activities Advisory Board met on June 10, 2019, 4:00 p.m., at the Riverfront Community Center. Board members in attendance were **Jim Mathis, Frank Mazeitis, Dave Davis, John Reichley, Kara McDaniel, Shelly Cannon, and Wendy Sachen.**

**Ree Richards** and **Steve Zamora** were absent.

Parks & Recreation Department staff members in attendance were **Brian Bailey, Nancy Baker, Steve Grant,** and **Tammy Metzgar.** **Tabor Medill** was excused. River City Community Players President, **Marianne Tennant,** was present. Vice President, **Ron Mazzia,** was excused.

#### Call to Order/Approval of Minutes

Board Chairman, Jim Mathis, called the meeting to order at 4:00 pm. The minutes of the May meeting were approved.

#### Staff Reports

**Brian Bailey – Park Superintendent:** Grass is growing good, so lots of mowing. Have 12 Seasonals on staff through the end of July, early August. Have had Midwest Sports Productions (MSP) Tournaments at Sportsfield for the last two weekends. Expect them for the next two coming weekends. Dougherty Park Basketball Resurfacing is out to bid. The pre-bid is tomorrow, June 11, and the selection is next week, June 18.

**Tabor Medill – Sports Supervisor** (Steve Grant spoke for Tabor): Baseball and Softball is in full swing. First games started last week. Concessions going well at both locations. Tabor is coaching the instructional league tonight. Jim Mathis noted how well Tabor keeps track of scores in Basketball and how much it seems to increase interest in the sport.

**Tammy Metzgar – Riverfront Community Center Manager:** Renting rooms, but business is a little slower this year. Expect things to pick up in September. Stonework outside is progressing nicely. This is the final stage.

**Marianne Tennant – President, River City Community Players:** We finished the youth show, The Adventures of Tom Sawyer. We've selected the cast for Mamma Mia. Shows will be the last weekend of July and the first two weekends of August. Two items that Marianne would like to see improved before she transitions out of the role as President of RCCP – 1) Credit card machine at the ticket window – not been able to have it since the RCCP folks are volunteers and not city employees. Need to revisit that since we are losing paying customers. Many in the room agreed it does not make sense. Steve said he would revisit it with the Finance Director. During the discussion, it was brought up that with the new swiping or inserting a chip devices, the cashier never even handles the card, so maybe we can get a machine like that. 2) Who do I talk to about improving communication for the shows on the Chamber site, the CVB site, and with Main Street? Answers: Chamber – see the Chamber of Commerce, not part of the City's umbrella. CVB – see Rosalee Robinson. CVB is now part of the City. Main Street – contact Wendy Scheidt.

**Nancy Baker – Aquatics & Special Event Coordinator:** The Riverfront Community Center pool is operating its summer hours now. Lap swim is available on T, W, and Th from 5 to 6. Wollman Pool has had good attendance so far. A few days of 500+ for the day. Riptides are in their 3<sup>rd</sup> week, going to Eudora for a meet this week. Session 1 of the swim lessons has started. Doing Saturday morning swim

lessons this year. Not sold out, but good enrollment. Have 11 new life guards and 1 new cashier, so staffing is good. June 1 – National Trails Day event was a bust. No one attended. Will reconsider and possibly choose a different event for next year. June 15, next weekend, the Dad and Me Campout at Wollman Pool has 21 registrations. Starts at 8 pm, spend the night, light breakfast the next morning. Two new activities offered this summer – Lego camp was last week and a different version will be offered in July. Also have Mad Science summer camps in July and August.

### **Old Business**

**Stubby Park Monument Sign** – Met with the contractor a couple of times. There is a lot of coordination for this project. The sign going in, the park upgrade, and the storm water project all being done, so trying to minimize impact on the park and the other projects by working it all out together. The main hold up is the storm water project. This will either start in a few weeks or it won't start until October.

**Stubby Park Playground:** Still in the design phase. Brian and Steve met with Indigo Design last week. Modified the plan a little. Should start in the fall.

**North Esplanade Light Poles:** Poles have been received. Waiting for the contractor to get us scheduled to start the work.

**Community Center Fire Alarm Upgrade:** Meza Low Voltage was awarded the bid. All paperwork and binders are in and materials are being ordered. Plans to start installation next Monday, June 17.

**City Tennis Tournament** – The weather was almost perfect. Had a good turnout. Good support from Tabor, Wendy, John, and Teresa. Looking forward to the Labor Day tournament which is open to all.

### **New Business**

**American Legion Baseball Requests/City Commission Response** – Some of the board presented to the City Commission on May 21 (as discussed at the last meeting). The City Commission voted to not allow priority scheduling or waive fees for fields. The City Commission agreed to extend the entry time ½ hour with an additional fee applied to the charge for the field (an extra \$12.50). The American Legion responded to the email with a contract saying they had made other arrangements for their games. Steve thanked everyone who was able to come to the meeting.

### **Other Business**

Please take a minute and stop by Henry Martens Chevrolet for a test drive. If we have 20 people drive, the dealership donates \$500 to the baseball program. Tell your friends.

### **Board Member Input**

**John Reichley** – Recommended inviting the Finance Director to our next meeting to discuss Marianne's request for the credit card machine at the RCCP window.

**Dave Davis** – Recommended naming the new Dougherty Basketball Courts after Wayne Simien. Steve to check on process for naming a field or city property after a person.

**Next Meeting** – Unanimous decision to skip July meeting. Next meeting is August 12.

**Adjournment** - There being no further business, the meeting was adjourned.