

**AGENDA**  
**COMMUNITY DEVELOPMENT ADVISORY BOARD**  
**Work Session**  
**4:00 P.M.**  
**MONDAY, February 12, 2018**  
**CITY HALL**  
**100 N. 5<sup>TH</sup> STREET**  
**LEAVENWORTH**

1. Discussion of funding for Youth Support Program and Alliance Against Family Violence
2. Discussion of 2018-19 Public Service Agency Process
  - a. Review new evaluation form
  - b. Determine how to receive applications
  - c. Overview of new applicants
3. Adjourn: Motion

Leavenworth, Kansas  
CDBG Program Grant Proposal Scoresheet

APPLICANT:

		AVE.	General Review Criteria
<b>Need</b>			
30 points			• The applicant provided convincing reasons why the project should be funded.
			• The project meets a strategic priority of the City of Leavenworth.
			• Data provided is current, local and adequately substantiates the need.
			• Demonstrates the need is not currently or adequately being met through existing programs within the City.
			<b>Total points, Need</b>
<b>Project</b>			
20 points			• The project is based on the identified need.
			• Project goals are clear and specific.
			• Project beneficiaries/outputs are described.
			• Project objectives/outcomes are realistic, measurable and appear to be achievable.
			• Project will impact significantly on the identified need.
			• Describes clearly the criteria for evaluating the success/impact of the project & whether objectives/outcomes were in fact met.
		<b>Total points, Project</b>	
<b>Budget/Timeliness</b>			
20 points			• Project budget demonstrates that the proposed expenditures are reasonable
			• Other funding sources and amounts needed to accomplish the project are identified.
			• Project leveraged other funding sources and is not solely dependent on CDBG funds.
			• For Public Service Projects - project is cost effective in relation to cost per unit of service and the community need identified.
			• Timeliness and deobligation of prior grants.
		<b>Total points, Budget/Timeliness</b>	
<b>Performance Measures</b>			
30 points			How does net results for the project serve the LMI community
			• Actual accomplishments comparable to estimates on prior grants.
TOTALS		0.00	TOTALS