



COMMUNITY DEVELOPMENT ADVISORY BOARD
MONDAY, March 11, 2019, 4:00 P.M.
COMMISSION ROOM, CITY HALL
LEAVENWORTH, KANSAS

Vice Chairman Mike Seufert called the meeting to order at 4:00 pm and noted a quorum was present. Board members present Charles Davis, Bobbi Snyder and Sister Paula Rose. Chairman Stephen Kempf has resigned and there is a board member vacancy. Staff members present were Community Development Coordinator Mary Dwyer and Administrative Assistant Michelle Baragary.

Vice Chairman Seufert called for the first item on the agenda; approval of the minutes from September 17, 2018. Mr. Davis moved to accept the minutes as presented, seconded by Ms. Snyder and approved by a vote of 4-0.

Vice Chairman Seufert called for the next item on the agenda: to hold Public Hearing #1 for the Community Development Block Grant (CDBG).

Vice Chairman Seufert opened the public hearing and called for questions, comments, or concerns about unmet public need.

Wendy Scheidt with Leavenworth Main Street approached the board. Ms. Scheidt asked for information regarding CDBG funds and if they are available for business owners.

Ms. Dwyer stated currently CDBG funds are distributed to home repair, home ownership, demolition of dangerous structures and public service agencies. CDBG funds are not available to business owners at this time.

Ms. Dwyer requested each public service agency present at the meeting to speak about their agency.

St. Vincent Clinic

Represented by Jen Wewers. St. Vincent Clinic provides services to patients living at or below the poverty level. Services include primary health care, medication assistance, and chronic disease management. Served 372 people with more than 2,000 patient visits in 2017. 2018-19 fund amount \$9,000; 2019-20 fund request \$11,480.

Sr. Paula Rose asked how the patients received medication.

Ms. Wewers stated the primary way they access medication for patients are through a prescription assistance programs. Also, in 2008, Kansas passed the Unused Medication Act to allow the donation of unused medications by adult care homes, mail service pharmacies, and medical care facilities to Federally Qualified Health Centers, indigent health care clinics, and community mental health centers.

Ms. Snyder asked why they do not serve children.

Ms. Wewers stated St. Vincent Clinic does not have the capacity or medical staff at this point.

Youth Support Programs

Represented by Joe Buis. Provides after school and summer camp programs at no cost for the at risk and low income youth of Leavenworth. Primary focuses are academics and health & nutrition. The agency also offers a wide variety of prevention programs for the youth and their families. 2018-19 fund amount \$2,610; 2019-20 fund request \$5,580.

Sr. Paula Rose asked if staff is paid or if they are volunteers.

Mr. Buis responded they are all volunteers. The Youth Support Program can take in approximately 30 kids per day.

Mr. Davis asked what the screen process is for the volunteers.

Mr. Buis stated there is a KBI background check, local PD background check and the sex offender database is also checked.

Mr. Seufert asked about the issues with the Youth Support Programs audit.

Mr. Buis stated it is his understanding they are not required to do an audit since they do not receive the required amount of federal funding. Additionally, their budget is so small he is not sure if he could even get someone to do an audit.

Mr. Seufert further mentioned there is not a current Affirmative Action letter from the City of Leavenworth.

Mr. Buis stated he was waiting to hear back from Ms. Dwyer.

Ms. Dwyer stated the Affirmative Action letter comes from the City Manager; all this information is included in the packet.

Alliance Against Family Violence

Represented by Jennifer Marsh. AAFV provides confidential shelter service, comprehensive case management, group support programs for both children and adults, sexual assault advocacy, police response advocacy, a 24/7 crisis hotline, crisis intervention services, and community awareness and education efforts. 2018-19 fund amount \$0; 2019-20 fund request \$10,000.

Ms. Dwyer asked what services AAFV is currently providing.

Ms. Marsh stating no services are being provided at this time but starting March 27, 2019, AAFV will be providing a 24/7 hotline, emergency shelter, case management and support groups. Police response and sexual assault advocacy programs will start around the middle of May.

The Guidance Center

Represented by Rachel Sweet and Keith Rickard. A community health center serving Leavenworth County, which provides individual and group outpatient therapy, medication management, crisis services, recovery services, case management, attendant care, psychosocial groups for early childhood, youth, and adults, respite care and parent support. 2018-19 fund amount \$5,100; 2019-20 fund request \$5,100.

Ms. Dwyer asked of the Leavenworth County area covered, how many clients are residents of the City of Leavenworth.

Mr. Rickard responded he does not have that information with him but will get the information and provide it to staff.

First Judicial District CASA Association

Represented by Tonya Thomas. CASA's programs provide professional advocacy services to children involved in court proceedings, safe visitation and exchange services to children and their families involved in domestic court proceedings and forensic interviews and ongoing advocacy and support for children who have experienced and/or witnessed crime. 2018-19 fund amount \$14,500; 2019-20 fund request \$15,500.

Women's Community Y

Represented by Lisa Schmidt. Provides high quality early learning programs and childcare for children 2½ to 11 years from all income demographics in the Leavenworth community. The program charges reduced rates for families in low or moderate incomes. 2018-19 fund amount \$2,000; 2019-20 fund request \$5,000.

Sr. Paula Rose asked if the staff is paid and if they are license in childcare.

Ms. Schmidt stated her staff is paid. The preschool teachers have associates degrees and a student aid has a bachelor's degree.

Leavenworth Mission

Represented by Iris Arnold. Addresses poverty and hunger through the operation of a food pantry. The organization distributes food commodities including fruit, vegetables, can goods, meats, breads, produce, dairy products, and non-perishable goods. On average, the food pantry assists 350-425 families monthly. Last year the Leavenworth Mission helped to organize and facilitate meetings with other local food pantries. As a result, several food pantries have increased communication and networking with other agencies to share any surplus of food and other resources. In January 2019, the Leavenworth Mission collaborated with Second Harvest Food Bank to provide foods for the community through a mobile food truck. 2018-19 fund amount \$6,000; 2019-20 fund request \$9,000.

Ms. Snyder asked if the mobile food truck only went through certain areas of the community.

Ms. Arnold stated the food truck will be permanently stationed on the north end of town.

Catholic Charities of Northeast Kansas

Representatives for Catholic Charities of Northeast Kansas were not present. 2018-19 fund amount \$5,000; 2019-20 fund request \$5,000.

With no further discussion, Vice Chairman Seufert called for the next item on the agenda: other matters, correspondence and adjournment of public meeting.

Ms. Dwyer stated staff has received resignations from Margaret McKane and Stephen Kempf. As Stephen Kempf was Chairman, Mr. Seufert will now move to Chairman. Charles Davis moved to be Vice Chairman, seconded by Mr. Seufert and passed by a vote of 4-0.

With no further discussion, Mr. Davis moved to close the public hearing, seconded by Sr. Paula Rose and passed by a vote of 4-0.

Chairman Seufert called for the next item on the agenda: discuss the proposed 2019-20 Annual Action Plan funding and current public service agency funding.

Ms. Dwyer stated last year's funding was split between home repair, homeownership, demolition of dangerous structures and public service agencies. Ms. Dwyer asked the board if this is how they would like to split the funding this coming year or if there are changes/additions they would like to happen.

Mr. Davis asked what is the allowed funding amount for the various areas funded.

Ms. Dwyer responded there is a 15% cap on what is allowed to be provided to public service agencies, a 15% cap on administration and there is also a cap for demolitions.

After discussion among the board members, it was agreed the funding be split among the current categories.

Ms. Dwyer looked to the board for direction on how to divide the funding among the different agencies.

After discussion, the board was in consensus not to fund the Women’s Community Y and the Youth Support Program. There was also consensus to divide the 2019-20 funding among the remaining agencies by awarding them a flat rate of 80.8% of the requested funding.

• Welcome Central	\$4,853
• Guidance Center	\$4,128
• CASA	\$12,535
• CCNEKS	\$4,050
• Leavenworth Mission	\$7,279
• St. Vincent Clinic	\$9,280
• AAFV	\$8,085
Total	\$50,210

Ms. Dwyer stated these numbers are contingent on the city award from the federal government.

Ms. Dwyer informed the board the next meeting is Monday April 8, 2019 at 4:00 p.m. not April 9, 2019 as listed on the agenda.

Chairman Seufert call for a motion to adjourn. Sr. Paula Rose moved to adjourn, seconded by Ms. Snyder and approved by a vote of 4-0.

MD:mb