

**AGENDA**  
**COMMUNITY DEVELOPMENT**  
**ADVISORY BOARD**  
**4:00 P.M.**  
MONDAY, April 8, 2019  
COMMISSION CHAMBERS  
CITY HALL  
100 N 5<sup>TH</sup> STREET  
LEAVENWORTH, KANSAS

1. Call to order, roll call
2. Presentation for Stephen Kempf
3. Minutes of the March meeting-Motion
4. Public Hearing #2 for the CDBG- comments for/against CDBG funding proposed in the Annual Action Plan 2019-20- Motion to close hearing
5. Vote to submit the 2019-20 Annual Action Plan for CDBG to the City Commissioners for approval once actual funds are received-Motion
6. Other matters, correspondence and adjournment of public meeting



**COMMUNITY DEVELOPMENT ADVISORY BOARD**  
**MONDAY, March 11, 2019, 4:00 P.M.**  
**COMMISSION ROOM, CITY HALL**  
**LEAVENWORTH, KANSAS**

Vice Chairman Mike Seufert called the meeting to order at 4:00 pm and noted a quorum was present. Board members present Charles Davis, Bobbi Snyder and Sister Paula Rose. Chairman Stephen Kempf has resigned and there is a board member vacancy. Staff members present were Community Development Coordinator Mary Dwyer and Administrative Assistant Michelle Baragary.

Vice Chairman Seufert called for the first item on the agenda; approval of the minutes from September 17, 2018. Mr. Davis moved to accept the minutes as presented, seconded by Ms. Snyder and approved by a vote of 4-0.

Vice Chairman Seufert called for the next item on the agenda: to hold Public Hearing #1 for the Community Development Block Grant (CDBG).

Vice Chairman Seufert opened the public hearing and called for questions, comments, or concerns about unmet public need.

Wendy Scheidt with Leavenworth Main Street approached the board. Ms. Scheidt asked for information regarding CDBG funds and if they are available for business owners.

Ms. Dwyer stated currently CDBG funds are distributed to home repair, home ownership, demolition of dangerous structures and public service agencies. CDBG funds are not available to business owners at this time.

Ms. Dwyer requested each public service agency present at the meeting to speak about their agency.

**St. Vincent Clinic**

Represented by Jen Wewers. St. Vincent Clinic provides services to patients living at or below the poverty level. Services include primary health care, medication assistance, and chronic disease management. Served 372 people with more than 2,000 patient visits in 2017. 2018-19 fund amount \$9,000; 2019-20 fund request \$11,480.

Sr. Paula Rose asked how the patients received medication.

Ms. Wewers stated the primary way they access medication for patients are through a prescription assistance programs. Also, in 2008, Kansas passed the Unused Medication Act to allow the donation of unused medications by adult care homes, mail service pharmacies, and medical care facilities to Federally Qualified Health Centers, indigent health care clinics, and community mental health centers.

Ms. Snyder asked why they do not serve children.

Ms. Wewers stated St. Vincent Clinic does not have the capacity or medical staff at this point.

**Youth Support Programs**

Represented by Joe Buis. Provides after school and summer camp programs at no cost for the at risk and low income youth of Leavenworth. Primary focuses are academics and health & nutrition. The agency also offers a wide variety of prevention programs for the youth and their families. 2018-19 fund amount \$2,610; 2019-20 fund request \$5,580.

Sr. Paula Rose asked if staff is paid or if they are volunteers.

Mr. Buis responded they are all volunteers. The Youth Support Program can take in approximately 30 kids per day.

Mr. Davis asked what the screen process is for the volunteers.

Mr. Buis stated there is a KBI background check, local PD background check and the sex offender database is also checked.

Mr. Seufert asked about the issues with the Youth Support Programs audit.

Mr. Buis stated it is his understanding they are not required to do an audit since they do not receive the required amount of federal funding. Additionally, their budget is so small he is not sure if he could even get someone to do an audit.

Mr. Seufert further mentioned there is not a current Affirmative Action letter from the City of Leavenworth.

Mr. Buis stated he was waiting to hear back from Ms. Dwyer.

Ms. Dwyer stated the Affirmative Action letter comes from the City Manager; all this information is included in the packet.

#### **Alliance Against Family Violence**

Represented by Jennifer Marsh. AAFV provides confidential shelter service, comprehensive case management, group support programs for both children and adults, sexual assault advocacy, police response advocacy, a 24/7 crisis hotline, crisis intervention services, and community awareness and education efforts. 2018-19 fund amount \$0; 2019-20 fund request \$10,000.

Ms. Dwyer asked what services AAFV is currently providing.

Ms. Marsh stating no services are being provided at this time but starting March 27, 2019, AAFV will be providing a 24/7 hotline, emergency shelter, case management and support groups. Police response and sexual assault advocacy programs will start around the middle of May.

#### **The Guidance Center**

Represented by Rachel Sweet and Keith Rickard. A community health center serving Leavenworth County, which provides individual and group outpatient therapy, medication management, crisis services, recovery services, case management, attendant care, psychosocial groups for early childhood, youth, and adults, respite care and parent support. 2018-19 fund amount \$5,100; 2019-20 fund request \$5,100.

Ms. Dwyer asked of the Leavenworth County area covered, how many clients are residents of the City of Leavenworth.

Mr. Rickard responded he does not have that information with him but will get the information and provide it to staff.

#### **First Judicial District CASA Association**

Represented by Tonya Thomas. CASA's programs provide professional advocacy services to children involved in court proceedings, safe visitation and exchange services to children and their families involved in domestic court proceedings and forensic interviews and ongoing advocacy and support for children who have experienced and/or witnessed crime. 2018-19 fund amount \$14,500; 2019-20 fund request \$15,500.

### **Women's Community Y**

Represented by Lisa Schmidt. Provides high quality early learning programs and childcare for children 2½ to 11 years from all income demographics in the Leavenworth community. The program charges reduced rates for families in low or moderate incomes. 2018-19 fund amount \$2,000; 2019-20 fund request \$5,000.

Sr. Paula Rose asked if the staff is paid and if they are license in childcare.

Ms. Schmidt stated her staff is paid. The preschool teachers have associates degrees and a student aid has a bachelor's degree.

### **Leavenworth Mission**

Represented by Iris Arnold. Addresses poverty and hunger through the operation of a food pantry. The organization distributes food commodities including fruit, vegetables, can goods, meats, breads, produce, dairy products, and non-perishable goods. On average, the food pantry assists 350-425 families monthly. Last year the Leavenworth Mission helped to organize and facilitate meetings with other local food pantries. As a result, several food pantries have increased communication and networking with other agencies to share any surplus of food and other resources. In January 2019, the Leavenworth Mission collaborated with Second Harvest Food Bank to provide foods for the community through a mobile food truck. 2018-19 fund amount \$6,000; 2019-20 fund request \$9,000.

Ms. Snyder asked if the mobile food truck only went through certain areas of the community.

Ms. Arnold stated the food truck will be permanently stationed on the north end of town.

### **Catholic Charities of Northeast Kansas**

Representatives for Catholic Charities of Northeast Kansas were not present. 2018-19 fund amount \$5,000; 2019-20 fund request \$5,000.

With no further discussion, Vice Chairman Seufert called for the next item on the agenda: other matters, correspondence and adjournment of public meeting.

Ms. Dwyer stated staff has received resignations from Margaret McKane and Stephen Kempf. As Stephen Kempf was Chairman, Mr. Seufert will now move to Chairman. Charles Davis moved to be Vice Chairman, seconded by Mr. Seufert and passed by a vote of 4-0.

With no further discussion, Mr. Davis moved to close the public hearing, seconded by Sr. Paula Rose and passed by a vote of 4-0.

Chairman Seufert called for the next item on the agenda: discuss the proposed 2019-20 Annual Action Plan funding and current public service agency funding.

Ms. Dwyer stated last year's funding was split between home repair, homeownership, demolition of dangerous structures and public service agencies. Ms. Dwyer asked the board if this is how they would like to split the funding this coming year or if there are changes/additions they would like to happen.

Mr. Davis asked what is the allowed funding amount for the various areas funded.

Ms. Dwyer responded there is a 15% cap on what is allowed to be provided to public service agencies, a 15% cap on administration and there is also a cap for demolitions.

After discussion among the board members, it was agreed the funding be split among the current categories.

Ms. Dwyer looked to the board for direction on how to divide the funding among the different agencies.

After discussion, the board was in consensus not to fund the Women’s Community Y and the Youth Support Program. There was also consensus to divide the 2019-20 funding among the remaining agencies by awarding them a flat rate of 80.8% of the requested funding.

• Welcome Central	\$4,853
• Guidance Center	\$4,128
• CASA	\$12,535
• CCNEKS	\$4,050
• Leavenworth Mission	\$7,279
• St. Vincent Clinic	\$9,280
• AAFV	\$8,085
Total	\$50,210

Ms. Dwyer stated these numbers are contingent on the city award from the federal government.

Ms. Dwyer informed the board the next meeting is Monday April 8, 2019 at 4:00 p.m. not April 9, 2019 as listed on the agenda.

Chairman Seufert call for a motion to adjourn. Sr. Paula Rose moved to adjourn, seconded by Ms. Snyder and approved by a vote of 4-0.

MD:mb

# Annual Action Plan 2019-2020-draft

## Community Development Block Grant Leavenworth, Kansas



This plan was prepared by the Community Development Department, City of Leavenworth, City Hall, 100 N. 5<sup>th</sup> St., Leavenworth, Kansas 66048. Questions may be directed to Mary Dwyer or Julie Hurley; Telephone 913-680-2628, Facsimile: 913-680-2702; e-mail: [mdwyer@firstcity.org](mailto:mdwyer@firstcity.org) or [jhurley@firstcity.org](mailto:jhurley@firstcity.org).

Annual Action Plan  
2019

**2019-20 Annual Action Plan**  
**Community Development Block Grant Program**  
**Leavenworth, Kansas**  
**July 1, 2019-June 30, 2020**  
**\$334,736 Entitlement**

## **SYNOPSIS**

This summary sets forth the proposed budgets for activities performed during the third year of the 2017-2021 Consolidated Plan. Projected entitlement award \$334,736 plus remaining funds projected at \$100,000. (\$434,736)

- 1. Administration:** Departmental administration will be underwritten in the amount of **\$66,947**, which supports one full-time position, clerical and administrative support, and operating expenses.
  
- 2. Public Service Agencies:** The following Public Service Agencies will provide the basic services to help Leavenworth's lower income families become self-sufficient. The agencies work closely together to share knowledge and resources in order to assist the low/moderate income clientele of our community. Through these agencies more than 7,200 lower income citizens are served annually with medical, child care, education, food, clothing and sheltering needs. CDBG will provide rent and/or utility assistance on behalf of the agency (no funding will be provided directly to the agency for this purpose). Funding will also be allocated for contractual services to provide tenant/landlord mediation. Program requirements limit grants of this nature to 15% of the total entitlement, or **\$50,210**.
  - a. Catholic Charities of Northeast Kansas (CCNEKS)** provides housing counseling and referral services, first point of contact for homelessness, emergency vouchers for food, transportation and lodging, and essential services to prevent homelessness at 716 N 5<sup>th</sup> St. **\$4,050**
  
  - b. Court Appointed Special Advocates (CASA)** is an organization in which trained volunteers advocate, under court order, for children of abuse and neglect cases at 100 S 5<sup>th</sup> St. **\$12,535**



- c. **The Leavenworth Mission (LVM)** provides distribution of non-perishable food boxes and clothing vouchers and operates a food pantry and discount community store at 1140 Spruce St. **\$7,279**
  
- d. **St. Vincent's Clinic (SVC)** provides health care to the city's uninsured working families at 818 N 7th St. **\$9,280**
  
- e. **Welcome Central (WC)** provides Landlord-Tenant Dispute Resolution for the City of Leavenworth at 310 Kiowa. **\$4,853**
  
- f. **The Guidance Center (GC)** provides mental health services including outpatient therapy, emergency services, medication management, psychosocial groups, case management, supported employment, attendant care and respite care to community members regardless of their ability to pay. **\$4,128**
  
- a. **Alliance Against Family Violence (AAFV)** provides basic sheltering, intervention, crisis counseling and child care services to victims of domestic violence (location not disclosed). **\$8,085**

### 3. Housing Programs:

- a. **Home Repair Program.** The City of Leavenworth consolidated three categories consisting of Emergency Home Repairs, Minor Exterior Home Repairs, and Weatherization Assistance into one major category which provides up to \$5,000 to low/moderate income homeowners. Examples of work include emergency repairs, handicap accessibility, exterior repairs, window replacement, insulation, and replacement of heating/cooling equipment. Many homeowners have felt the effects of the economy and can no longer stretch their budgets to include home repairs, therefore this program remains very popular. Total budget: **\$174,000**

- b. First Time Home Buyers Program.** This activity provides money for down payments, closing costs and/or principal or interest buy-downs to low-moderate income residents. Total budget: **\$90,579**

#### **4. Neighborhood Stabilization:**

- a. Removal of dangerous structures.** Spot blight removal has been an ongoing project for the city for many years. The structures removed are beyond economic viability for rehabilitation and have generally been causing problems in the neighborhoods in which they exist. Prior year's funding balance will be rolled forward. Total budget: **\$53,000**

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

This plan sets forth the proposed budgets for activities during the third year of the Consolidated Plan 2017-21. It addresses two national objectives: assistance to lower income households and neighborhood stabilization.

#### 2. Summarize the objectives and outcomes identified in the Plan

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

The City of Leavenworth developed their goals and priorities based on projected funding, citizen and agency input and data assembled for the Consolidated Plan. The City helps the low/moderate income residents sustain and improve their housing through minor home repairs, weatherization and accessibility modifications. Since the City has over 50% rental housing, we encourage home ownership through our Home Ownership Assistance Program. Leavenworth also actively vets out dangerous structures in the community and works toward their elimination. Finally, public service agencies are funded to serve the low/moderate income residents by providing basic needs.

#### 3. Evaluation of past performance

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

Leavenworth became an entitlement city for Community Development Block Grant funds in 1984. The City of Leavenworth has a successful history of administering federal programs by professional City staff and through community agency partnerships. Public Service dollars are allocated to area agencies to serve low/moderate income residents. Transportation remains an unfunded need in the City of Leavenworth.

#### 4. Summary of Citizen Participation Process and consultation process

The City of Leavenworth uses a variety of formats including traditional public hearings, newspaper notices, website postings and more recently, electronic media including Facebook and electronic surveys to ask for city resident input on CDBG plans. Staff directly contacted public service agencies, community

churches, governmental agencies and local agencies for participation and input. For the Consolidated Plan we also used electronic media including Facebook, tweets and electronic surveys to ask for city resident input on CDBG proposed activities.

**5. Summary of public comments**

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All public comments, regardless of content were accepted.

**7. Summary**

This 2019-2020 Annual Action Plan allocates funding for projects that address the priorities identified in the Consolidated Plan. The City of Leavenworth prepared the Consolidated Plan to strategically implement its CDBG program and use funding to provide services that are responsive to the priorities identified in the governmental input, citizen survey and public comments, related to housing, removal of dangerous structures and public services.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	LEAVENWORTH	
CDBG Administrator	LEAVENWORTH	Community Development
ESG Administrator	LEAVENWORTH	

**Table 1 – Responsible Agencies**

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

*Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))*

*Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.*

*Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS*

Partnerships with the local service providers, agencies and governmental groups provide an opportunity for joint problem solving on the issues of housing, community needs and public infrastructure. City staff works with the local United Way, faith-based programs, public service agencies, federal government programs, Leavenworth County government and regional Affirmatively Furthering Fair Housing taskforces to create a rich dialog for enhanced services and service delivery. In addition, the City of Leavenworth has enhanced coordination between public and assisted housing providers and other housing service agencies by starting a countywide housing group. The group meets quarterly and the City's Community Development Coordinator coordinates.

The Veteran's Administration provides VASH vouchers and services for homeless veterans in the City. In the City, the Continuum of Care provides for the needs of homeless persons and families as funds allow. Currently, ESG funds are provided to the City through the State of Kansas and are used for rapid rehousing and homelessness prevention. Policies and procedures for ESG follow federal and state agency requirements.

The recipient of ESG funds given to City of Leavenworth is Catholic Charities of Northeast Kansas (CCNEKS). The agency is part of the Continuum of Care covering the Balance of State, Northeast region. CCNEKS participates in training and monthly conference calls from the regional coordinator, Kansas Statewide Homeless Coalition. The City of Leavenworth works with the Continuum participant to determine our ESG funding requests to our funding agency, Kansas Housing Resources Corporation. The HMIS reporting system is coordinated by the Mid America Regional Council.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities.**

1	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES OF NE KANSAS
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy fair housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and CCNEKS participated in public transportation forums. Discussion focused on public service funding, needs of homeless, and fair housing issues, specifically transportation needs.
2	<b>Agency/Group/Organization</b>	Welcome Central
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and participation in public transportation forums. Discussion focused on public service funding of landlord/tenant services, needs of homeless, and fair housing, specifically transportation needs and food desert issues.
3	<b>Agency/Group/Organization</b>	Veterans Administration
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Other government - Federal
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency. Discussion focused on needs of homeless, specifically veterans. Homeless prevention is a major need.
4	<b>Agency/Group/Organization</b>	Leavenworth Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and public transportation forums.
5	<b>Agency/Group/Organization</b>	ST VINCENT CLINIC
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy fair housing-transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
6	<b>Agency/Group/Organization</b>	Council on Aging
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Service-Fair Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy fair housing-transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and public transportation forums.



7	<b>Agency/Group/Organization</b>	The Salvation Army
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
8	<b>Agency/Group/Organization</b>	THE LEAVENWORTH MISSION
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities food clothing assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
9	<b>Agency/Group/Organization</b>	Court Appointed Special Advocates
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	public service agencies
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.

10	<b>Agency/Group/Organization</b>	National Alliance on Mental Illness
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Needs - Veterans Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
11	<b>Agency/Group/Organization</b>	Northeast Kansas CAP
	<b>Agency/Group/Organization Type</b>	Housing Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless fair housing-transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
12	<b>Agency/Group/Organization</b>	Women's Community Y
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	fair housing-transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted via email and public transportation forums. Conversation centered on public service agencies and transportation services.

Table 2 – Agencies, groups, organizations who participated

**Identify any Agency Types not consulted and provide rationale for not consulting**

NA

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kansas Statewide Homeless Coalition	We work collaboratively with the Continuum of Care agency in our city, Catholic Charities of Northeast Kansas. In addition, we work closely with the Community of Hope which serves the homeless.

**Table 3 – Other local / regional / federal planning efforts**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

For the 2019-2020 AAP we solicited citizen input via: public hearing, City Website, and Facebook. The input from the 2017-2021 Consolidated Plan was also weighed when designing the third year AAP.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community				
2	Newspaper Ad	Non-targeted/broad community				
3	Internet Outreach	Non-targeted/broad community				

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

For 2019-20 the Federal allocation to the City of Leavenworth is \$334,736. In addition, the City will have approximately \$100,000 in residual funds.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	334,736	0	100,000	434,736	0	Funding will be used to advance priorities identified in the Consolidated Plan.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

For Community Development Block Grant (CDBG) the City will partner with agencies in the Public Service category to fund low/moderate income assistance. Each agency has additional community funds so CDBG is not the sole source of funding. With the Emergency Solutions Grant, the City will require contracting agencies to provide matching resources as stipulated by federal guidelines.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable

**Discussion**

Community agencies provide additional funds to match CDBG and ESG funds to broaden the reach to community residents in need.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation	2015	2019	Affordable Housing Non-Homeless Special Needs		Home Rehabilitation	CDBG: \$174,000	Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Homebuyer Assistance	2015	2019	Affordable Housing		Home Ownership Assistance	CDBG: \$90,579	Direct Financial Assistance to Homebuyers: 12 Households Assisted
3	Public Services Agencies	2015	2019	Non-Housing Community Development		Neighborhood Stabilization	CDBG: \$50,210	Public service activities for Low/Moderate Income Housing Benefit: 6800 Households Assisted
4	Neighborhood Stabilization	2015	2019	Non-Housing Community Development		Neighborhood Stabilization	CDBG: \$53,000	Buildings Demolished: 6 Buildings
5	Program Administration	2015	2019	Administration			CDBG: \$66,947	
6	AFH Local: Transportation	2017	2021	Non-Housing Community Development		AFH Factor Local: Transportation		Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	AFH Local: Fair Housing City Contact	2017	2018	Fair Housing		AFH Factor Local: Fair Housing City Contact		Other: 1 Other
8	AFH Reg 13: Align Regional Transit plan to jobs	2017	2021	AFH		AFH Factor Local: Economic Development		Other: 1 Other
9	AFH Reg 2: Fair Housing Informational Website	2017	2021	AFH		AFH Factor Local: Economic Development		Other: 1 Other
10	AFH Reg 3: Fair Housing Education w Stakeholders	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
11	AFH Reg 5: Explore Region Housing Mobility System	2017	2021	Public Housing		AFH Factor Reg: Public Housing Planning		Other: 1 Other
12	AFH Reg 10: Promote use of KC Degrees/KC Scholars	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
13	AFH Reg 7: Dev Regional Housing Locator Service	2017	2021	Affordable Housing Public Housing		AFH Reg: Outreach, Education, Training, Enforcement AFH Factor Reg: Public Housing Planning		Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	AFH Reg12: Transportation that Connects with Jobs	2017	2021	AFH		AFH Factor Reg: Economic Development		Other: 1 Other
15	AFH Reg 14 : Affordable Hsg Educational Materials	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
16	AFH Reg11: education/job training KCRising	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
17	AFH Reg10:Promote use of KC Degrees/KC Scholars	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
18	AFH Reg 4: Advocate for Universal Designs	2017	2021	Non-Homeless Special Needs		AFH Factor Reg: Legislative, Dev Code, Incentives		Other: 1 Other
19	AFH Reg 1: Expand use of CDFI and NMTCs	2017	2021	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development AFH		AFH Factor Reg: Legislative, Dev Code, Incentives		Other: 1 Other



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
20	AFH Reg 8: Encourage affordable TOD via zoning code	2018	2021	Affordable Housing AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
21	AFH Reg 15: AFH Metrics	2017	2021	AFH		AFH Factor Reg: Planning and Reporting		Other: 1 Other

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	Home repairs of low/moderate income homeowner properties including emergency repairs, weatherization and minor exterior repairs.
2	<b>Goal Name</b>	Homebuyer Assistance
	<b>Goal Description</b>	First time homebuyer assistance provided to low/moderate income residents of the City of Leavenworth.
3	<b>Goal Name</b>	Public Services Agencies
	<b>Goal Description</b>	Community agencies provide assistance to low/moderate income persons in Leavenworth.
4	<b>Goal Name</b>	Neighborhood Stabilization
	<b>Goal Description</b>	3,580 feet of sidewalk replaced for safe neighborhood travel to school and work in CT701 area. Structurally unsound, uninhabitable structures will be removed for the safety and security of the surrounding neighborhoods.
5	<b>Goal Name</b>	Program Administration
	<b>Goal Description</b>	Program oversight for CDBG and ESG grants.
6	<b>Goal Name</b>	AFH Local: Transportation
	<b>Goal Description</b>	Continue to form partnerships between the City of Leavenworth, MARC, KCATA, United Way of Leavenworth County and local nonprofits to implement the transportation study done in 2017-18.

7	<b>Goal Name</b>	AFH Local: Fair Housing City Contact
	<b>Goal Description</b>	The Director of the Leavenworth County Housing Authority has been designated the Fair Housing Contact for the City of Leavenworth. The Director will receive any fair housing complaints and refer to the appropriate agencies for the Consolidated Plan years of 2017-2021.
8	<b>Goal Name</b>	AFH Reg 13: Align Regional Transit plan to jobs
	<b>Goal Description</b>	Update the regional transit plan and reconfigure transit routes to better connect affordable housing, and their protected population residents, with employment centers.
9	<b>Goal Name</b>	AFH Reg 2: Fair Housing Informational Website
	<b>Goal Description</b>	Each regional entity will post on their website the fair housing information.
10	<b>Goal Name</b>	AFH Reg 3: Fair Housing Education w Stakeholders
	<b>Goal Description</b>	Establish a fair housing education program for landlords, realtors, and lenders.
11	<b>Goal Name</b>	AFH Reg 5: Explore Region Housing Mobility System
	<b>Goal Description</b>	Work with local housing authorities to explore a regional approach to housing voucher utilization.
12	<b>Goal Name</b>	AFH Reg 10: Promote use of KC Degrees/KC Scholars
	<b>Goal Description</b>	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college
13	<b>Goal Name</b>	AFH Reg 7: Dev Regional Housing Locator Service
	<b>Goal Description</b>	Develop regional housing locator service to help voucher holders find the most appropriate housing.
14	<b>Goal Name</b>	AFH Reg12: Transportation that Connects with Jobs
	<b>Goal Description</b>	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with jobs.
15	<b>Goal Name</b>	AFH Reg 14 : Affordable Hsg Educational Materials
	<b>Goal Description</b>	Develop informational materials for local governments and community organizations to use to educate the public about the need for affordable housing.

16	<b>Goal Name</b>	AFH Reg11: education/job training KCRising
	<b>Goal Description</b>	Continue to develop and refine the education and job training component of KC Rising and provide guidance to local institutions in targeting these efforts.
17	<b>Goal Name</b>	AFH Reg10:Promote use of KC Degrees/KC Scholars
	<b>Goal Description</b>	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college.
18	<b>Goal Name</b>	AFH Reg 4: Advocate for Universal Designs
	<b>Goal Description</b>	Advocate to Missouri Housing Development Commission and Kansas Housing Resources Commission to include universal design standards beyond HUD and ADA minimums in their projects.
19	<b>Goal Name</b>	AFH Reg 1: Expand use of CDFI and NMTCs
	<b>Goal Description</b>	Expand the use of CDFIs and New Market Tax Credits in neighborhoods with concentrations of persons in protected classes and low-income residents.
20	<b>Goal Name</b>	AFH Reg 8:Encourage affordable TOD via zoning code
	<b>Goal Description</b>	Develop model zoning codes to encourage accessible affordable housing units near transit or other key services at activity centers.
21	<b>Goal Name</b>	AFH Reg 15: AFH Metrics
	<b>Goal Description</b>	Establish metrics to meet fair housing and affordable housing goals.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

Below are the projects for the third year of the 2017-2021 Consolidated Plan.

### Projects

#	Project Name
1	Home Repair
2	Removal of Dangerous Structures
3	Public Service Agencies
4	Home Ownership Assistance Program
5	Program Administration
6	AFH Local: Transportation
7	AFH Local: Fair Housing City Contact
8	AFH Reg 13: Regional Transportation for Jobs
9	AFH Reg 2: Fair Housing Information Website
10	AFH Reg 3: Fair Housing Education w Stakeholders
11	AFH Reg 5: Explore Regional Housing Mobility System
12	AFH Reg 10: Promote use of KC Degrees/KC Scholars
13	AFH Reg 7: Dev Regional Housing Locater Service
14	AAFH Reg 12: Regional Transit Plan
15	AFH Reg 14: Affordable Housing Educational Materials
16	AFH Reg11: education/job training KCRising
17	AFH Reg 4: Advocate for Universal Designs
18	AFH Reg 1: Expand use of CDFI and NMTCs
19	AFH Reg 8: Encourage affordable TOD via zoning code
20	AFH Reg 15: AFH Metrics

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities in the 2019-20 plan directly relate to the needs identified in the 2017-2021 Consolidated Plan. Needs include, affordable housing, public services, homeless person services, and demolition of dangerous structures (blight elimination).

The primary obstacle to addressing underserved needs is financial resources.

## AP-38 Project Summary

### Project Summary Information

<b>1</b>	<b>Project Name</b>	Home Repair
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Home Rehabilitation
	<b>Funding</b>	CDBG: \$174,000
	<b>Description</b>	Provide funding for home repairs of low/moderate income homeowners including emergency repairs, weatherization, minor repairs and code enforcement violations.
	<b>Target Date</b>	6/28/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Twenty low/moderate income families will benefit from the home repair program.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Home repairs including weatherization, emergency repairs, home repair, housing accessibility, code violation abatement.
<b>2</b>	<b>Project Name</b>	Removal of Dangerous Structures
	<b>Target Area</b>	
	<b>Goals Supported</b>	Neighborhood Stabilization
	<b>Needs Addressed</b>	Neighborhood Stabilization
	<b>Funding</b>	CDBG: \$53,000
	<b>Description</b>	Dangerous, structurally unsound, or uninhabitable structures will be removed for the safety and security of the surrounding neighborhoods.
	<b>Target Date</b>	6/28/2019

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	We plan to remove 6 structures deemed dangerous according to Kansas statutes. Structures will be removed for the safety and security of the surrounding neighborhood.
<b>3</b>	<b>Project Name</b>	Public Service Agencies
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services Agencies
	<b>Needs Addressed</b>	Public Service
	<b>Funding</b>	CDBG: \$50,210
	<b>Description</b>	Public service category provides funding for community agencies that provide the food, clothing, and services to low/moderate income residents.
	<b>Target Date</b>	6/28/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 7500 residents will benefit from this activity.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Public service category provides funding for community agencies that provide the food, clothing, and services to low/moderate income residents.
<b>4</b>	<b>Project Name</b>	Home Ownership Assistance Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homebuyer Assistance
	<b>Needs Addressed</b>	Home Ownership Assistance
	<b>Funding</b>	CDBG: \$90,579

	<b>Description</b>	Provide down payment assistance to low/moderate income residents of the City of Leavenworth to increase the amount of homeownership in Leavenworth.
	<b>Target Date</b>	6/28/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Ten low/moderate income families will benefit from this activity.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide down payment assistance to low/moderate income residents of Leavenworth.
<b>5</b>	<b>Project Name</b>	Program Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Program Administration
	<b>Needs Addressed</b>	Home Rehabilitation Neighborhood Stabilization Public Service Home Ownership Assistance
	<b>Funding</b>	CDBG: \$66,947
	<b>Description</b>	Administration of the CDBG program.
	<b>Target Date</b>	6/28/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide program oversight and administration for CDBG programs.
<b>6</b>	<b>Project Name</b>	AFH Local: Transportation
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Local: Transportation
	<b>Needs Addressed</b>	AFH Factor Local: Transportation

	<b>Funding</b>	
	<b>Description</b>	Form partnerships between the City of Leavenworth, MARC, KCATA, United Way of Leavenworth County and local nonprofits to develop public transportation options to connect residents within Leavenworth and to regional destinations.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Continue to work with Leavenworth County and City of Leavenworth to provide match for KDOT grant for starting transportation service outlined in KCATA report.
<b>7</b>	<b>Project Name</b>	AFH Local: Fair Housing City Contact
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Local: Fair Housing City Contact
	<b>Needs Addressed</b>	AFH Factor Local: Fair Housing City Contact
	<b>Funding</b>	
	<b>Description</b>	Establish a City contact for human relations concerns related to fair housing.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	City Manager in his role as Director of the Housing Authority is the City contract for fair housing. He will handle any fair housing complaints.
	<b>Project Name</b>	AFH Reg 13: Regional Transportation for Jobs



8	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 13: Align Regional Transit plan to jobs
	<b>Needs Addressed</b>	AFH Factor Reg: Economic Development
	<b>Funding</b>	
	<b>Description</b>	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with job opportunities.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
9	<b>Project Name</b>	AFH Reg 2: Fair Housing Information Website
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 2: Fair Housing Informational Website
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	
	<b>Description</b>	Establish a central location for the public to access fair housing information.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
	<b>Project Name</b>	AFH Reg 3: Fair Housing Education w Stakeholders

<b>10</b>	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 3: Fair Housing Education w Stakeholders
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	
	<b>Description</b>	Establish a fair housing education program for landlords, realtors, and lenders.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The City of Kansas City will continue to
<b>11</b>	<b>Project Name</b>	AFH Reg 5: Explore Regional Housing Mobility System
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 5: Explore Region Housing Mobility System
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement AFH Factor Reg: Planning and Reporting
	<b>Funding</b>	
	<b>Description</b>	Work with local housing authorities to explore a regional approach to housing voucher utilization
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	

	<b>Planned Activities</b>	In the first half of 2017 meet with housing authorities and discuss the merits, obstacles, and path to a regional approach to housing voucher utilization. Assuming that this convening results in a commitment to proceed jointly, support the PHAs in the second half of 2017 with implementation to begin as appropriate on the timeline established by the PHAs.
<b>12</b>	<b>Project Name</b>	AFH Reg 10: Promote use of KC Degrees/KC Scholars
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg10:Promote use of KC Degrees/KC Scholars
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	
	<b>Description</b>	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
<b>Planned Activities</b>		
<b>13</b>	<b>Project Name</b>	AFH Reg 7: Dev Regional Housing Locator Service
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 7: Dev Regional Housing Locator Service
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement AFH Factor Reg: Public Housing Planning
	<b>Funding</b>	
	<b>Description</b>	Develop regional housing locator service to help voucher holders find the most appropriate housing.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>14</b>	<b>Project Name</b>	AAFH Reg 12: Regional Transit Plan
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg12: Transportation that Connects with Jobs
	<b>Needs Addressed</b>	AFH Factor Reg: Economic Development
	<b>Funding</b>	
	<b>Description</b>	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with jobs.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	MARC will complete the RideKC transit plan update by mid-2017. One specific goal is to double the number of jobs served by transit within ten years. Implementation of the RideKC transit plan will begin in 2017.
<b>15</b>	<b>Project Name</b>	AFH Reg 14: Affordable Housing Educational Materials
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 14 : Affordable Hsg Educational Materials
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	

	<b>Description</b>	Develop informational materials for local governments and community organizations to use to educate the public about the need for affordable housing.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	By December 2019, the advocacy agenda and informational campaign will be implemented.
<b>16</b>	<b>Project Name</b>	AFH Reg11: education/job training KCRising
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg11: education/job training KCRising
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	
	<b>Description</b>	Continue to develop and refine the education and job-training component of KC Rising and provide guidance to local institutions in targeting these efforts.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
<b>Planned Activities</b>		
<b>17</b>	<b>Project Name</b>	AFH Reg 4: Advocate for Universal Designs
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 4: Advocate for Universal Designs
	<b>Needs Addressed</b>	AFH Factor Reg: Legislative, Dev Code, Incentives

	<b>Funding</b>	
	<b>Description</b>	Advocate to Missouri Housing Development Commission and Kansas Housing Resources Commission to include universal design standards beyond HUD and ADA minimums in their projects.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>18</b>	<b>Project Name</b>	AFH Reg 1: Expand use of CDFI and NMTCs
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 1: Expand use of CDFI and NMTCs
	<b>Needs Addressed</b>	AFH Factor Reg: Legislative, Dev Code, Incentives
	<b>Funding</b>	
	<b>Description</b>	Expand the use of CDFIs and New Market Tax Credits in neighborhoods with concentrations of persons in protected classes and low-income residents.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>19</b>	<b>Project Name</b>	AFH Reg 8:Encourage affordable TOD via zoning code
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 8:Encourage affordable TOD via zoning code
	<b>Needs Addressed</b>	AFH Factor Reg: Legislative, Dev Code, Incentives

	<b>Funding</b>	
	<b>Description</b>	Develop model zoning codes to encourage accessible affordable housing units near transit or other key services at activity centers.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	In 2019, MARC will work with the five cities to develop model codes using its sustainable code framework ( <a href="http://www.marc.org/Regional-Planning/Creating-Sustainable-Places/Tools/Sustainable-Code-Framework">http://www.marc.org/Regional-Planning/Creating-Sustainable-Places/Tools/Sustainable-Code-Framework</a> ) that address siting affordable housing near transit or other key services at activity centers. Once developed and reviewed by cities, MARC will present it to local government planning committees and elected officials starting in 2018. This will be coordinated with the development and presentation of model codes intended to facilitate the construction of small single family and multifamily housing units.
20	<b>Project Name</b>	AFH Reg 15: AFH Metrics
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 15: AFH Metrics
	<b>Needs Addressed</b>	AFH Factor Reg: Planning and Reporting
	<b>Funding</b>	
	<b>Description</b>	Establish metrics to meet fair housing and affordable housing goals.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	

	<b>Location Description</b>	
	<b>Planned Activities</b>	In early 2017, the five cities will meet with MARC and the Regional Equity Network to identify appropriate metrics for the fair housing goals.



## **AP-50 Geographic Distribution – 91.220(f)**

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In general, the City of Leavenworth does not target a specific geographic area or areas of minority concentration for special funding in the 2019-20 program year. Applicants for the Home Ownership Program and Home Repair are based on income. Rapid Re-Housing, Homelessness Prevention, and Public Service programs are offered to all City residents who qualify for services. Blight removal is determined based on structures identified by the Code Enforcement officers, presented by the City Planner and approved for removal by the City Commission.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

NA

### **Discussion**

The CDBG program is not targeted. It reaches any low/moderate income resident needing assistance.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Affordable housing is addressed in several ways to meet the needs of the low-income population. Below are some of the strategies employed.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	68
Non-Homeless	0
Special-Needs	0
Total	68

**Table 9 - One-Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	330
The Production of New Units	0
Rehab of Existing Units	24
Acquisition of Existing Units	6
Total	360

**Table 10 - One-Year Goals for Affordable Housing by Support Type**

#### Discussion

One year Goals for the Number of Household to be supported for the homeless, non-homeless, and special needs are supported by data found in the 2015 PIT Homeless Count and agency reporting.

One year Goals for the Number of Household Supported through: rental assistance, repair of existing units, and household purchase of existing units are based on funding at the current level.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Leavenworth Housing Authority (LHA) is designated a small public housing agency with decision making authority for budget, personnel and policy adoption resting with the City Commission. Leavenworth provides a 105 unit high-rise (Planters II) for older and disabled persons. LHA is also approved for 339 Housing Choice Vouchers, but because of reduced funding levels only 201 are currently provided to participants, who may rent from willing market rate landlords. In addition, the City oversees 130 VASH vouchers for veterans.

### **Actions planned during the next year to address the needs to public housing**

We will be completing the door replacement project at Planters II as an upgrade to the facility.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Tenants are involved with management on a regular basis through expressing concerns, suggesting ideas for improvements, and assisting for planning activities. Because most residents are on a fixed income we do not do formal presentation on homeownership, but refer any inquiries to the Community Development Coordinator.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not designated as troubled.

### **Discussion**

The City of Leavenworth has a strong staff that oversees the needs of LHA residents. Recent reductions in federal funding have reduced the staff and put additional duties on existing staff. While this system is currently working, it is viewed as a problem for long-term programming.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The homeless include persons suffering from domestic abuse, families whose homes were destroyed by calamity, families who arrive in Leavenworth with no money and no local means of support (who are usually here because of incarceration of a spouse), and others who meet HUD's definition of "homeless." An official HUD required Point-in-Time (PIT) Homeless Count was conducted in January 2018. The 2018 PIT count resulted in 54 individuals who met HUD's definition of homeless for Leavenworth County.

Opened in November 2014, the Shelter of Hope is a new tool for working with the Leavenworth homeless population. This year the Shelter of Hope combined with Welcome Central and a newly designed day shelter to create the Community of Hope. The Community of Hope opened a new facility serving all three branches. The facility offers a sleep-only shelter offered through Interfaith Alliance with an entirely volunteer staff; Welcome Central, which assists with all critical issues that block the homeless from being housed; and the day center, which provides a warm/cool space and food. The facility was dedicated January 2018.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City addresses homelessness primarily through public service providers and the Emergency Solutions Grant (ESG) administered through the City from the Kansas Housing Resources Corporation (KHRC). The ESG provides homeless assistance funding for Catholic Charities of Northeast Kansas, which provides temporary shelter, homeless prevention and rapid re-housing. Welcome Central, a new public service program, provides day shelter and assistance accessing service for the homeless. Welcome Central, provides skill-building activities and training, and offers transportation to their clients. Also part of the Community of Hope, there is a day center offering a place to get warm/cool and receive food provided.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Shelter of Hope, opened in 2014, can provide beds for up to 33 individuals. The Shelter of Hope is a sleep-only shelter operating from 7 p.m. to 7 a.m. Other homeless individuals and families must be transferred to shelters in nearby cities such as Topeka, Lawrence, St. Joseph or Kansas City. This year the Alliance Against Family Violence has re-opened through a partnership of Leavenworth County, City of Leavenworth and many supportive donors.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Continuum of Care (CofC) agencies and other public service agencies provide stability for people experiencing homelessness. The system supports individuals with health care, food, clothing and financial assistance.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

## **Discussion**

The City of Leavenworth, the public services community and the CofC provide assistance for the wide variety of needs that the homeless population require. Within the community we offer emergency shelters, drop in centers to access services, transitional housing, permanent housing and homeless prevention.

## **AP-75 Barriers to affordable housing – 91.220(j)**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

At this time we have not enacted public policies to remove barriers to affordable housing.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The primary obstacle to meeting underserved needs and affordable housing is limited funding. Both federal funding and community support have decreased, leaving programs that serve the low/moderate income individuals and families unable to meet the needs in the community.

### **Actions planned to address obstacles to meeting underserved needs**

The CDBG program, United Way, other community agencies and area churches help to meet the underserved needs in our community. Collaboratively we achieve an increase in those we can serve.

### **Actions planned to foster and maintain affordable housing**

The Home Ownership Program provides an avenue for buyers to secure an affordable home. The Home Repair program provides a way to maintain affordable housing stock through weatherization, home repair and emergency assistance.

### **Actions planned to reduce lead-based paint hazards**

Lead Based Paint is being assessed and appropriate controls are being applied in all homeowner occupied projects assisted with federal program funds. The City will continue to educate the public on the hazards of lead and promote public awareness. Lead Safe Work Practices are being adhered to by contractors certified through the Kansas Department of Health and Environment. All necessary recordkeeping and clearance testing is performed as required by HUD's Lead Safe Housing Rule.

### **Actions planned to reduce the number of poverty-level families**

Community job seeking programs and financial planning programs offered at a variety of locations including the Leavenworth County Workforce Center, Leavenworth Public Library, Catholic Charities of Northeast Kansas, and Welcome Central offer poverty-level families a way out of poverty.

### **Actions planned to develop institutional structure**

The institutional structure to provide these basic services starts with the public service agencies associated through contracts with the City to provide specific services, to avoid duplication of services and to account for the services provided. Altogether, the system serves more than 6,805 participants in a year. Because of these formal ties to federal funds, agencies are required to provide budgets and monthly reports to the City with monitoring oversight provided by KHRC and HUD. The structure established has resulted in delivery of the services needed in accordance with federal, state and local codes, and with compassion and respect for the clients served.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

In 2017, the City started a countywide housing organization to enhance coordination of services. In addition, City employees are members of many local boards and committees and use those memberships to enhance coordination of housing and social service agencies. Examples include United Way of Leavenworth County, Leavenworth County Human Services Council, Leavenworth/Lansing Chamber of Commerce, and Mid America Regional Council.

### **Discussion:**

The City of Leavenworth proactively addresses housing issues in its community through its work with the Continuum of Care, community agencies and community organizations.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%