

AGENDA
COMMUNITY DEVELOPMENT
ADVISORY BOARD
4:15 P.M.
MONDAY, April 12, 2021
COMMISSION CHAMBERS
CITY HALL
100 N 5TH STREET
LEAVENWORTH, KANSAS

Citizens wishing to make comment(s) may participate through the GoToMeeting:
<https://global.gotomeeting.com/join/525324637>

or

United States: +1 (872) 240-3412; Access Code: 525-324-637#.

Please keep your microphone or phone muted until otherwise instructed.

1. Call to order, roll call
2. Minutes of the March 8 meeting-Motion
3. Public Hearing #2 for the CDBG- comments for/against CDBG funding proposed in the Annual Action Plan 2020-21- Motion to close hearing
4. Vote to submit the 2020-21 Annual Action Plan for CDBG to the City Commissioners for approval once actual funds are received-Motion
5. Other matters, correspondence and adjournment of public meeting

Next meeting: September 13, 2021 at 4:15 p.m.



COMMUNITY DEVELOPMENT ADVISORY BOARD
MONDAY, March 8, 2021, 4:15 P.M.
COMMISSION ROOM, CITY HALL
LEAVENWORTH, KANSAS

Chairman Charles Davis called the meeting to order at 4:15 p.m. and noted a quorum was present. Board members present in the commission chambers Ralph Taylor, Mike Seufert and Bobbi Snyder. Brian Keeley, Ellen Bogdan and Sr. Paula Rose participated remotely. Staff members present were Community Development Coordinator Mary Dwyer and Administrative Assistant Michelle Baragary.

Chairman Davis called for the first item on the agenda: Approval of the minutes from February 8, 2021 meeting. Ms. Snyder moved to approve the minutes as presented, seconded by Mr. Seufert and approved by a vote of 7-0.

Chairman Davis called for the next item on the agenda: Public Hearing #1 for the CDBG Annual Action Plan.

Mr. Seufert moved to open the public hearing, seconded by Ms. Snyder and passed by a vote of 7-0.

Community Development Coordinator Mary Dwyer requested each public service agency briefly speak about their agency.

First Judicial District CASA Association

Represented by Kelly Meyer. There are three programs operated by the First Judicial District CASA Association: CASA (Court Appointed Special Advocate Program), Child Exchange & Visitation Center and Child Advocacy Center. The programs are specific to providing advocacy to child who have been abused or neglected and programs that promote safety and wellbeing for children. In 2020, served 747 children and adults. 2020-21 fund amount \$12,881. 2021-22 fund request \$15,500.

Catholic Charities of Northeast Kansas (CCNEKS)

Represented by Jackie Masoner and Dani de León. Some services provided this year were direct financial assistance, food pantry operation, clothing closet, household items and offered VITA (volunteer income tax assistance). In 2020, served 4,715 individuals. 2020-21 fund amount \$4,209. 2021-22 fund request \$7,500.

Ms. Dwyer stated their budget had a negative number on the application and asked how the agency will cover this.

Dani de León, Grants Manager, responded their budgets for federal grants will usually show a slight deficit because they run 24 programs. Some programs may have a surplus if they receive more funding than expected and some have slight deficits. At the end of the year, when all budgets are viewed as an agency and taking into account any revenue that may have been generated from special events, earned income from their thrift stores as well as their operating reserves is when they can fill in the gaps if they have a deficit in a particular program.

Leavenworth Interfaith Community of Hope

Represented by Myranda Agnew. The agency connects clients with resources they need while creating a safe place of belonging to everyone. There are three entities within the Community of Hope: night shelter, day shelter and Welcome Central. Welcome Central is the entity that would use the funds awarded. In 2020, served 106 individual in the night shelter and Welcome Central assisted 301 clients and provided \$104,914.57 in payments to vendors. 2020-21 fund amount \$4,600. 2021-22 fund request \$20,000.

Ms. Agnew started her position in January and stated their budget on the application is a little off because they have not account for grant spending; their budget only accounts for grant income.

Ms. Dwyer stated the revised budget has been provided to the Board.

Mr. Davis asked how the agency managed with the extreme cold temperatures this winter.

Ms. Agnew stated they received grants new to their location. This allowed them to open a second location in December to provide an additional warm and safe place for those in need.

The Leavenworth Mission

Represented by Iris Arnold. The Leavenworth Mission is a food distribution center along with weekly food pantry services. They sponsor three mobile distribution sites and deliver senior food boxes to senior housing complexes. Every week they deliver 32,000 lbs of Farmers to Family food boxes and they have just started delivering food boxes to students at Anthony Elementary School. In 2020, served 2,463 individuals. 2020-21 fund amount \$7,510. 2021-22 fund request \$7,000.

Sr. Paula Rose asked how The Leavenworth Mission communicates to the community and gets their clients.

Ms. Arnold stated a calendar is created that can be picked up at the store and through social media.

Saint Vincent Clinic

Represented by Bess Bonewits and Terri Evans. The agency provides primary care services to low income adults who live in Leavenworth County. Provide physical therapy services through the University of Saint Mary and chiropractic care through the Cleveland University of Kansas City. In 2020, served 296 patients across 1,643 UDS visits, which means on average patients visited their provide more than 5-1/2 times per year. 2020-21 fund amount \$9,554. 2021-22 fund request \$13,000.

Ms. Dwyer asked how the agency will address the decrease in assets listed on the application.

Terri Evans, Director of Finance, stated they have 3.7M in investments and cash, which can be used for deficits as needed.

The Guidance Center

Represented by Rachel Sweet. A community mental health facility serving Leavenworth County as well as Atchison and Jefferson Counties, which provides individual and group outpatient therapy, medication management, crisis services, recovery services, case management, attendant care, psychosocial groups for early childhood, youth, and adults, respite care and parent support. In 2020, served 2,814 Leavenworth residents. 2020-21 fund amount \$4,287. 2021-22 fund request \$7,095.

Sr. Paula Rose asked if the agency still has their home care program.

Ms. Sweet responded the Health Home program ended. However, last month they applied for a grant to become a CCBHC, which is a holistic program, which will allow the agency to provide basic medical help.

With no one wishing to speak, Chairman Davis closed the public hearing and called for the next item on the agenda: public service agency funding.

In the agenda packet, staff provided the Board with a spreadsheet which contained information such as the agencies applying for funds, agencies ranked score, 2020-21 funded amount, 2021-22 request amount, etc. Also included are three scenarios for possible rewards: straight percentage of request, straight percentage increase from last year or weighted for top scores.

Ms. Dwyer stated the Alliance Against Family Violence did not reapply for funding this year and The Salvation Army chose not to reapply because they felt like other agencies need the funding more than they do.

The total request amount for 2021-22 is \$70,095 and the total award amount is \$51,721.

Mr. Seufert stated he is in favor of option #2, straight percentage increase from last year.

Mr. Davis is also in favor of option #2.

Ms. Bogdan questioned why some agencies would be awarded more than they requested while other agencies do not receive the amount they requested.

Ms. Dwyer responded The Leavenworth Mission would be the only agency to receive an award greater than what was requested if using option #2 – straight percentage increase; and the reasoning is because The Leavenworth Mission did not increase the amount they requested; they actually decreased their request by \$500. Ms. Dwyer further stated the Board can move any amount they want from this agency and apply it to a different agency/agencies if they so choose.

Sr. Paula Rose also likes option #2. However, she suggested awarding The Leavenworth Mission the amount they requested, which is \$7,000 and applying the extra \$2,019 to the amount awarded to Interfaith Community of Hope.

Ms. Bogdan and Mr. Davis are in agreement.

Ms. Bogdan moved to make an amendment and award The Leavenworth Mission \$7,000 and add the remaining \$2,019 to the Interfaith Community of Hope, seconded by Mr. Davis and approved by a vote of 6-1; Mr. Seufert voted nay.

Mr. Seufert moved to accept option #2 (straight percentage increase from last year) with the approved amendment, seconded by Mr. Taylor and approved by a vote of 7-0.

Chairman Davis called for the next item on the agenda: 2021-22 Annual Action Plan funding.

Ms. Dwyer stated she has changed the AAP to better reflect how money is spent. For the past 15 years, not all funds in the Home Repair Program would be spent and would build up. In order to be compliant with the federal government, the unspent money would be applied toward a public infrastructure project. To avoid this, each year money will be set aside for public infrastructure. This year \$30,000 has been set aside for public infrastructure to replace private sewer lines for low/moderate income residents.

With no further discussion, Chairman Davis call for a motion to adjourn. Ms. Snyder moved to adjourn, seconded by Mr. Seufert and approved by a vote of 7-0.

Meeting adjourned at 5:03 p.m.

Minutes taken by Administrative Assistant Michelle Baragary.

MD:mb

DRAFT

Annual Action Plan

2021-2022

Community Development Block Grant

Leavenworth, Kansas



This plan was prepared by the Planning and Community Development Department, City of Leavenworth, City Hall, 100 N. 5th St., Leavenworth, Kansas 66048. Questions may be directed to Mary Dwyer or Julie Hurley; Telephone 913-680-2628, e-mail: mdwyer@firstcity.org or jhurley@firstcity.org.

2020-21 Annual Action Plan
Community Development Block Grant Program
Leavenworth, Kansas
July 1, 2021-June 30, 2022
\$344,808 Entitlement

SYNOPSIS

This summary sets forth the proposed budgets for activities performed during the fifth year of the 2017-2021 Consolidated Plan. Projected entitlement award \$344,808 plus remaining funds projected at \$100,000. (\$444,808)

- 1. Administration:** Departmental administration will be underwritten in the amount of **\$68,961** that supports one full-time position, clerical and administrative support, and operating expenses.
- 2. Public Service Agencies:** The following Public Service Agencies will provide the basic services to help Leavenworth's lower income families become self-sufficient. The agencies work closely together to share knowledge and resources in order to assist the low/moderate income clientele of our community. Through these agencies, more than 7,200 lower income citizens are served annually with medical, child care, education, food, clothing and sheltering needs. CDBG will provide rent and/or utility assistance on behalf of the agency (no funding will be provided directly to the agency for this purpose). Funding will also be allocated for contractual services to provide tenant/landlord mediation. Program requirements limit grants of this nature to 15% of the total entitlement, or **\$51,721**.
 - a. Catholic Charities of Northeast Kansas (CCNEKS)** provides housing counseling and referral services, first point of contact for homelessness, emergency vouchers for food, transportation and lodging, and essential services to prevent homelessness at 716 N 5th St. **\$5,055**
 - b. Court Appointed Special Advocates (CASA)** is an organization in which trained volunteers advocate, under court order, for children of abuse and neglect cases at 100 S 5th St. **\$15,470**
 - c. Leavenworth Mission (LVM)** provides distribution of non-perishable food boxes and clothing vouchers and operates a food pantry and discount community store at 1140 Spruce St. **\$7,000**

- d. **Leavenworth Interfaith Community of Hope** provides rent and utility assistance for community members at 310 Kiowa. **\$7,573**
- e. **St. Vincent's Clinic (SVC)** provides health care to the city's uninsured working families at 818 N 7th St. **\$11,474**
- f. **The Guidance Center (GC)** provides mental health services including outpatient therapy, emergency services, medication management, psychosocial groups, case management, supported employment, attendant care and respite care to community members regardless of their ability to pay. **\$5,149**

3. Housing Programs:

- a. **Home Repair Program.** The City of Leavenworth consolidated three categories consisting of Emergency Home Repairs, Minor Exterior Home Repairs, and Weatherization Assistance into one major category which provides up to \$5,000 to low/moderate income homeowners. Examples of work include emergency repairs, handicap accessibility, exterior repairs, window replacement, insulation, and replacement of heating/cooling equipment. Many homeowners have felt the effects of the economy and can no longer stretch their budgets to include home repairs, therefore this program remains very popular. Total budget: **\$137,713**
- b. **First Time Home Buyers Program.** This activity provides money for down payments, closing costs and/or principal or interest buy-downs to low-moderate income residents. Total budget: **\$76,413**

4. Neighborhood Stabilization:

- a. **Removal of dangerous structures.** Spot blight removal has been an ongoing project for the city for many years. The structures removed are beyond economic viability for rehabilitation and have generally been causing problems in the neighborhoods in which they exist. Total budget: **\$80,000**
- b. **Infrastructure.** Infrastructure funds will correct old private sewer lines in areas where more than 51% of residents are low/mod income. Results will improve household utility connection and decrease potential pollution/hazardous health situations. Total budget: **\$30,000.**

EXECUTIVE SUMMARY

AP-05 EXECUTIVE SUMMARY - 24 CFR 91.200(C), 91.220(B)

1. Introduction

This plan sets forth the proposed budgets for activities that will be performed during the fifth year of the Consolidated Plan 2017-21. It addresses two national objectives: assistance to lower income households and eliminating slum/blight areas.

2. Summarize the objectives and outcomes identified in the Plan

The City of Leavenworth has developed their goals and priorities based on projected funding, citizen input and data assembled for the Consolidated Plan. The City will continue to help the low/moderate income residents sustain and improve their housing through home repairs, weatherization and accessibility modifications. Since the City has over 50% rental housing, we encourage home ownership through our Home Ownership Assistance Program. Leavenworth actively vets out dangerous structures in the community and works toward their elimination. Finally, public service agencies are funded to serve the low/moderate income residents by providing basic needs.

3. Evaluation of past performance.

Leavenworth became an entitlement city for Community Development Block Grant funds in 1984. The City of Leavenworth has a successful history of administering federal programs by professional City staff and through community agency partnerships. Results of Leavenworth's activities are reported using the Consolidated Annual Performance and Evaluation Report (CAPER) and can be found on the City's website. Past performance has steered this Annual Action Plan to focus the bulk of its funds in home repair and home ownership to serve Leavenworth residents. Public Service funds are allocated to area agencies to serve low-income residents. Elimination of blighted and dangerous structures provides a safer living environment for City residents.

4. Summary of Citizen Participation Process and consultation process

The City of Leavenworth uses a variety of formats for consultation and participation including traditional public hearings, newspaper notices, website postings and more recently, electronic media including tweets and electronic surveys to ask city resident input on CDBG activities. Staff directly contacted public service agencies, community churches government agencies and local agencies for participation and input. For the Consolidated Plan we also used electronic media including Facebook, tweets and electronic surveys to ask for city resident input on CDBG activities.

5. Summary of public comments

No public comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments, regardless of content, were accepted.

7. Summary

This 2021-2022 Annual Action Plan allocates funding for projects that address the priorities identified in the Consolidated Plan. The City of Leavenworth prepared the Consolidated Plan to strategically implement its CDBG program and use funding to provide services that are responsive to the priorities identified in the citizen survey and public comments, related to housing, removal of dangerous structures and public services funding.

PR-05 LEAD & RESPONSIBLE AGENCIES – 91.200(B)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LEAVENWORTH	Planning and Community Development
CDBG Administrator	LEAVENWORTH	Planning and Community Development
ESG Administrator/Lead Agency	LEAVENWORTH	Planning and Community Development
CDBG Administrator	LEAVENWORTH	Planning and Community Development
ESG Administrator	LEAVENWORTH	Planning and Community Development

Table 1 – Responsible Agencies

Consolidated Plan Public Contact Information

Community Development Coordinator, City of Leavenworth, 100 N. 5th St., Leavenworth, KS 66048

AP-10 CONSULTATION – 91.100, 91.200(B), 91.215(L)

1. Introduction

The City of Leavenworth works with community agencies and service providers to create a strategy to address community needs. The Consolidated Plan and Annual Action Plan are a culmination of discussions, reports and analyses that occurred in our community. On the following tables, the City of Leavenworth has listed those agencies and service organizations that have contributed to the final product.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Partnerships with the local service providers, agencies and governmental groups provide an opportunity for joint problem solving on the issues of housing, community needs and public infrastructure. City staff works with the local United Way, faith-based programs, public service agencies, federal government programs, Leavenworth County government and regional Affirmatively Furthering Fair Housing taskforces to create a rich dialog for enhanced services and service delivery. In addition, the City of Leavenworth has enhanced coordination between public and assisted housing providers and other housing service agencies by starting a countywide housing group. The group meets quarterly and the City’s Community Development Coordinator coordinates.

The Veteran’s Administration provides VASH vouchers and services for homeless veterans in the City. In the City, the Continuum of Care provides for the needs of homeless persons and families as funds allow. Currently, ESG funds are provided to the City through the State of Kansas and are used for rapid rehousing and homelessness prevention. Policies and procedures for ESG follow federal and state agency requirements.

The recipient of ESG funds given to City of Leavenworth is Catholic Charities of Northeast Kansas (CCNEKS). In 2021-22 we hope to receive funding for the local homeless shelter. The CCNEKS agency is part of the Continuum of Care covering the Balance of State, Northeast region. CCNEKS participates in training and monthly conference calls from the regional coordinator, Kansas Statewide Homeless Coalition. The City of Leavenworth works with the Continuum participant to determine our ESG funding requests to our funding agency, Kansas Housing Resources Corporation. The Clarity reporting system is coordinated by the Continuum of Care.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City will pay the rent or utilities for the following agencies which, in turn, provided basic food, clothing, childcare, health care, transportation and shelter needs to the lowest income persons and families. Those funded include Catholic Charities of NE Kansas (CT 701, 716 N. 5th St.), Court Appointed Special Advocates (CT 701, 100 S. 5th St.), The Leavenworth Mission (CT 703, 1140 Spruce St.), Saint Vincent's Clinic (CT 701, 818 N. 7th St.), Leavenworth Interfaith Community of Hope (CT703, 314 Delaware) and The Guidance Center (CT703, 500 N Limit St.). The City does not provide any person with any direct or indirect assistance. The agencies set the parameters for program participation, which are typically below the threshold for public assistance. The City and the agencies work cooperatively to find assistance for those in need.

The City of Leavenworth participates in the Continuum of Care that covers the Kansas Balance of State, Northeast region. We work with the agencies for reporting, Point in Time homeless counts and service coordination. The Continuum of Care provides for the needs of homeless persons and families as funds allow.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The recipient of ESG funds given to City of Leavenworth is Catholic Charities of Northeast Kansas (CCNEKS). The agency is part of the Continuum of Care covering the Balance of State, Northeast region. CCNEKS participates in training and monthly conference calls from the regional coordinator, Kansas Statewide Homeless Coalition. The City of Leavenworth works with the Continuum participant to determine our ESG funding requests to our funding agency, Kansas Housing Resources Corporation. The Clarity reporting system is coordinated by the Continuum of Care.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CATHOLIC CHARITIES OF NE KANSAS
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy fair housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency and CCNEKS participated in public hearings. Discussion focused on public service funding, needs of homeless, and fair housing issues, specifically transportation needs.
2	Agency/Group/Organization	Welcome Central
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency and participated in public hearing. Discussion focused on public service funding of landlord/tenant services, needs of homeless, and fair housing, specifically transportation needs and food desert issues.

3	Agency/Group/Organization	Veterans Administration
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Other government - Federal
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency. Discussion focused on needs of homeless, specifically veterans. Homeless prevention is a major need.
4	Agency/Group/Organization	Leavenworth Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.

5	Agency/Group/Organization	ST VINCENT CLINIC
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy fair housing-transportation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency. Discussion focused on need for transportation.
6	Agency/Group/Organization	Council on Aging
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Service-Fair Housing Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy fair housing-transportation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.
7	Agency/Group/Organization	The Salvation Army
	Agency/Group/Organization Type	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.
8	Agency/Group/Organization	THE LEAVENWORTH MISSION
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities food clothing assistance
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency and agency participated in public hearing.
9	Agency/Group/Organization	Court Appointed Special Advocates
	Agency/Group/Organization Type	Services-Children Services-Education Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	public service agencies
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency. They also participated in public hearing.
10	Agency/Group/Organization	National Alliance on Mental Illness
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.
11	Agency/Group/Organization	Northeast Kansas CAP
	Agency/Group/Organization Type	Housing Services-Children

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless fair housing-transportation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Emailed agency.
12	Agency/Group/Organization	Women's Community Y
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	fair housing-transportation
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consulted via email and public hearing.

Identify any Agency Types not consulted and provide rationale for not consulting

NA.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Kansas Statewide Homeless Coalition	We work collaboratively with the Continuum of Care agency in our city, Catholic Charities of Northeast Kansas. In addition, we work closely with the Community of Hope, which serves the homeless.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Major themes for agency consultations were: Leavenworth Public Transportation, Homeless Services, Public Service Agency funding, and Food Desert/Food Security issues.

AP-12 PARTICIPATION – 91.105, 91.200(C)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal setting

For the 2020-2021 AAP, we solicited citizen input via: public hearing, City Website, and Facebook. The input from the 2017-2021 Consolidated Plan was also weighed when designing the fifth year AAP.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted / broad community			No comments were deemed unacceptable.	
2	Newspaper Ad	Non-targeted / broad community	NA	No comments were received.	No comments were deemed unacceptable.	
3	Internet Outreach	Non-targeted / broad community	NA	No comments were received.	No comments were deemed unacceptable.	

Table 4 – Citizen Participation Outreach

EXPECTED RESOURCES

AP-15 EXPECTED RESOURCES – 91.220(C)(1,2)

Introduction

For 2021-22 the Federal allocation to the City of Leavenworth is \$344,808. In addition, the City will have approximately \$100,000 in residual funds at the end of 2020-21. Finally, the City of Leavenworth also hopes to receive continuing support through the Emergency Solution Grant which is managed by the State of Kansas. Last year our award was \$43,135 and we hope for the same funding this year to assist with homelessness and homelessness prevention.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	344,808	0	100,000	444,808	0	Funding will be used to advance priorities identified in the Consolidated Plan.
Other	public - federal	Housing	43,135	0	0	43,135	0	The State of Kansas awards ESG funds received to the Balance of State communities based on application acceptance.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

For Community Development Block Grant (CDBG), the City will partner with agencies in the Public Service category to fund low/moderate income assistance. Each agency has additional community funds so CDBG is not the sole source of funding. With the Emergency Solutions Grant, the City will require contracting agencies to provide matching resources. In addition, the City provides funds for demolition of dangerous structures and transportation.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable

Discussion

Community agencies provide additional funds to match CDBG and ESG funds to broaden the reach to community residents in need.

ANNUAL GOALS AND OBJECTIVES

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation	2015	2021	Affordable Housing Non-Homeless Special Needs		Home Rehabilitation	CDBG: \$137,713	Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Homebuyer Assistance	2015	2021	Affordable Housing		Home Ownership Assistance	CDBG: \$76,413	Direct Financial Assistance to Homebuyers: 10 Households Assisted
3	Public Services Agencies	2015	2021	Non-Housing Community Development		Public Service	CDBG: \$51,721	Public service activities for Low/Moderate Income Housing Benefit: 7800 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Neighborhood Stabilization	2015	2021	Non-Housing Community Development		Neighborhood Stabilization	CDBG: \$110,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8 Persons Assisted; Buildings Demolished: 6 Buildings
6	Program Administration	2015	2021	Administration			CDBG: \$68,961	Other: 1 Other
7	AFH Local: Transportation	2017	2021	Non-Housing Community Development		AFH Factor Local: Transportation		Other: 1 Other
8	AFH Local: Fair Housing City Contact	2017	2018	Fair Housing		AFH Factor Local: Fair Housing City Contact		Other: 1 Other
11	AFH Reg 13: Align Regional Transit plan to jobs	2017	2021	AFH		AFH Factor Local: Economic Development		Other: 1 Other
12	AFH Reg 2: Fair Housing Informational Website	2017	2021	AFH		AFH Factor Local: Economic Development		Other: 1 Other
13	AFH Reg 3: Fair Housing Education w Stakeholders	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
14	AFH Reg 5: Explore Region Housing Mobility System	2017	2021	Public Housing		AFH Factor Reg: Public Housing Planning		Other: 1 Other
15	AFH Reg 10: Promote use of KC Degrees/KC Scholars	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
16	AFH Reg 7: Dev Regional Housing Locator Service	2017	2021	Affordable Housing Public Housing		AFH Reg: Outreach, Education, Training, Enforcement AFH Factor Reg: Public Housing Planning		Other: 1 Other
17	AFH Reg12: Transportation that Connects with Jobs	2017	2021	AFH		AFH Factor Reg: Economic Development		Other: 1 Other
18	AFH Reg 14 : Affordable Hsg Educational Materials	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
19	AFH Reg11: education/job training KCRising	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
22	AFH Reg10:Promote use of KC Degrees/KC Scholars	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
23	AFH Reg 4: Advocate for Universal Designs	2017	2021	Non-Homeless Special Needs		AFH Factor Reg: Legislative, Dev Code, Incentives		Other: 1 Other
24	AFH Reg 1: Expand use of CDFI and NMTCs	2017	2021	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development AFH		AFH Factor Reg: Legislative, Dev Code, Incentives		Other: 1 Other
25	AFH Reg 8: Encourage affordable TOD via zoning code	2018	2021	Affordable Housing AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
26	AFH Reg 15: AFH Metrics	2017	2021	AFH		AFH Factor Reg: Planning and Reporting		Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Housing Rehabilitation
	Goal Description	Home repairs of low/moderate income home owner properties including emergency repairs, weatherization, minor exterior repairs and correction of code violations.
2	Goal Name	Homebuyer Assistance
	Goal Description	First time home buyer assistance provided to low/moderate income residents of the City of Leavenworth.

3	Goal Name	Public Services Agencies
	Goal Description	Community agencies provide assistance to low/moderate income persons in Leavenworth.
4	Goal Name	Neighborhood Stabilization
	Goal Description	Structurally unsound, uninhabitable structures will be removed for the safety and security of the surrounding neighborhoods. Sewer lines will be upgraded.
6	Goal Name	Program Administration
	Goal Description	Program oversight for CDBG grants.
7	Goal Name	AFH Local: Transportation
	Goal Description	With the transportation plan prepared in 2017, continue efforts to get public transportation in Leavenworth for the low income, disabled, elderly and working poor. Work continues between the City of Leavenworth and KCATA to fund transportation options.
8	Goal Name	AFH Local: Fair Housing City Contact
	Goal Description	The Director of the Leavenworth County Housing Authority has been designated the Fair Housing Contact for the City of Leavenworth. The Director will receive any fair housing complaints and refer to the appropriate agencies for the Consolidated Plan years of 2017-2021.
11	Goal Name	AFH Reg 13: Align Regional Transit plan to jobs
	Goal Description	
12	Goal Name	AFH Reg 2: Fair Housing Informational Website
	Goal Description	
13	Goal Name	AFH Reg 3: Fair Housing Education w Stakeholders
	Goal Description	
14	Goal Name	AFH Reg 5: Explore Region Housing Mobility System
	Goal Description	

15	Goal Name	AFH Reg 10: Promote use of KC Degrees/KC Scholars
	Goal Description	
16	Goal Name	AFH Reg 7: Dev Regional Housing Locator Service
	Goal Description	
17	Goal Name	AFH Reg12: Transportation that Connects with Jobs
	Goal Description	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with jobs.
18	Goal Name	AFH Reg 14 : Affordable Hsg Educational Materials
	Goal Description	
19	Goal Name	AFH Reg11: education/job training KCRising
	Goal Description	
22	Goal Name	AFH Reg10: Promote use of KC Degrees/KC Scholars
	Goal Description	
23	Goal Name	AFH Reg 4: Advocate for Universal Designs
	Goal Description	
24	Goal Name	AFH Reg 1: Expand use of CDFI and NMTCs
	Goal Description	
25	Goal Name	AFH Reg 8:Encourage affordable TOD via zoning code
	Goal Description	
26	Goal Name	AFH Reg 15: AFH Metrics
	Goal Description	

PROJECTS

AP-35 PROJECTS – 91.220(D)

Introduction

Below are the projects for the fifth year of the 2017-2021 Consolidated Plan.

Projects

#	Project Name
1	Home repair
2	Home Ownership Assistance Program
3	Public Service Agencies
5	Removal of Dangerous Structures
7	Infrastructure- Sewer Lines
8	Administration
9	AFH Local: Transportation
10	AFH Local: Fair Housing Contact
11	AFH Reg 13: Regional Transportation for Jobs
12	AFH Reg 2: Fair Housing Information Website
13	AFH Reg 3: Fair Housing Education w Stakeholders
14	AFH Reg 5: Explore Regional Housing Mobility System
15	AFH Reg 10: Promote use of KC Degrees/KC Scholars
16	AFH Reg 7: Dev Regional Housing Locater Service
17	AAFH Reg 12: Regional Transit Plan
18	AFH Reg 14: Affordable Housing Educational Materials
19	AFH Reg11: education/job training KCRising
20	AFH Reg 4: Advocate for Universal Designs
21	AFH Reg 1: Expand use of CDFI and NMTCs
22	AFH Reg 8:Encourage affordable TOD via zoning code
23	AFH Reg 15: AFH Metrics

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities in the 2021-22 plan directly relate to the needs identified in the 2017-2021 Consolidated Plan. Needs include: affordable housing, public services, homeless person services, and demolition of dangerous structures (blight elimination). In addition, the priorities include those items from the regional Affirmative Fair Housing Plan developed in 2016.

The primary obstacle to addressing underserved needs is financial resources.

AP-38 PROJECT SUMMARY

Project Summary Information

1	Project Name	Home repair
	Target Area	
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Home Rehabilitation
	Funding	CDBG: \$137,713
	Description	Provides funding for home repairs of low/moderate income home owners including emergency repairs, weatherization, minor exterior repairs and code violations.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	We will assist 20 City of Leavenworth homeowners with health and safety repairs to their homes.
	Location Description	City of Leavenworth
	Planned Activities	Home repairs including weatherization, emergency repairs, home repair, housing accessibility, code violation abatement.
2	Project Name	Home Ownership Assistance Program
	Target Area	
	Goals Supported	Homebuyer Assistance
	Needs Addressed	Home Ownership Assistance
	Funding	CDBG: \$76,413
	Description	Provide financial assistance to low/moderate income residents of the City of Leavenworth purchasing a first home.

	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	We will help 10 households with homeownership assistance to purchase a home.
	Location Description	City of Leavenworth
	Planned Activities	Help 10 households with homeownership assistance to purchase a home.
3	Project Name	Public Service Agencies
	Target Area	
	Goals Supported	Public Services Agencies
	Needs Addressed	Public Service
	Funding	CDBG: \$51,721
	Description	Public service provides funding for community agencies that provide the basic necessities to residents in Leavenworth: Court Appointed Special Advocates, Catholic Charities of Northeast Kansas, Leavenworth Interfaith Community of Hope, Leavenworth Mission, St. Vincent Clinic, and The Guidance Center.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	We estimate to help 7800 individuals with social services.
	Location Description	City of Leavenworth
	Planned Activities	Agencies will assist 7800 individuals with basic needs and services. This will included but not be limited to: food assistance, clothing, financial planning, medical assistance, utility assistance, homeless prevention, family crisis management and domestic violence. In addition, funds will be given to agencies for food, shelter and health assistance to the COVID crisis through the CARES Act funds (CDBG-CV).
4	Project Name	Removal of Dangerous Structures

	Target Area	
	Goals Supported	Neighborhood Stabilization
	Needs Addressed	Neighborhood Stabilization
	Funding	CDBG: \$80,000
	Description	Dangerous, structurally unsound, or uninhabitable structures will be removed for the safety and security of the surrounding neighborhoods.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City of Leavenworth
	Planned Activities	We plan to remove 6 structures deemed dangerous according to Kansas statutes. Structures will be removed for the safety and security of the surrounding neighborhood.
5	Project Name	Infrastructure- Sewer Lines
	Target Area	
	Goals Supported	Neighborhood Stabilization
	Needs Addressed	Neighborhood Stabilization
	Funding	CDBG: \$30,000
	Description	Replace private sewer lines affecting low/moderate income households.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	Four low/moderate income families will benefit from this activity.

	Location Description	
	Planned Activities	
6	Project Name	Administration
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$68,502
	Description	Administrative services to operate CDBG programming
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City of Leavenworth
	Planned Activities	Provide administrative oversight for the HUD CDBG programs.
7	Project Name	AFH Local: Transportation
	Target Area	
	Goals Supported	AFH Local: Transportation
	Needs Addressed	AFH Factor Local: Transportation
	Funding	
	Description	Move forward with grant submitted to KCOT to establish local transportation system for the City of Leavenworth.
	Target Date	6/30/22

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
8	Project Name	AFH Local: Fair Housing Contact
	Target Area	
	Goals Supported	AFH Local: Fair Housing City Contact
	Needs Addressed	AFH Factor Local: Fair Housing City Contact
	Funding	
	Description	The Director of the Leavenworth County Housing Authority has been designated the Fair Housing Contact for the City of Leavenworth. The Director will receive any fair housing complaints and refer to the appropriate agencies for the Consolidated Plan years of 2017-2021.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
9	Project Name	AFH Reg 13: Regional Transportation for Jobs
	Target Area	
	Goals Supported	AFH Reg 13: Align Regional Transit plan to jobs
	Needs Addressed	AFH Factor Reg: Economic Development

	Funding	:
	Description	Update the regional transit plan and reconfigure transit routes to better connect affordable housing, and their protected population residents, with employment centers.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
10	Project Name	AFH Reg 2: Fair Housing Information Website
	Target Area	
	Goals Supported	
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcement
	Funding	:
	Description	Establish a central location for the public to access fair housing information.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
11	Project Name	AFH Reg 3: Fair Housing Education w Stakeholders

	Target Area	
	Goals Supported	AFH Reg 3: Fair Housing Education w Stakeholders
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcement
	Funding	:
	Description	Establish a fair housing education program for landlords, realtors, and lenders.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The City of Kansas City will continue to offer fair housing seminars open and available to regional entities. They are working with the Home Builders Association and Board of Realtors to offer classes directly to their audiences, MARC is offering a fair housing seminar for planning officials and firms plus governments.
12	Project Name	AFH Reg 5: Explore Regional Housing Mobility System
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	:
	Description	Work with local housing authorities to explore a regional approach to housing voucher utilization.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
13	Project Name	AFH Reg 10: Promote use of KC Degrees/KC Scholars
	Target Area	
	Goals Supported	AFH Reg11: education/job training KCRising
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcement
	Funding	:
	Description	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
14	Project Name	AFH Reg 7: Dev Regional Housing Locator Service
	Target Area	
	Goals Supported	AFH Reg 7: Dev Regional Housing Locator Service
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcement
	Funding	:

	Description	Develop regional housing locator service to help voucher holders find the most appropriate housing.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
15	Project Name	AAFH Reg 12: Regional Transit Plan
	Target Area	
	Goals Supported	
	Needs Addressed	AFH Factor Reg: Economic Development
	Funding	:
	Description	Update the regional transit plan and reconfigure transit routes to better connect affordable housing, and their protected population residents, with employment centers.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
16	Project Name	AFH Reg 14: Affordable Housing Educational Materials
	Target Area	

	Goals Supported	AFH Reg 14 : Affordable Hsg Educational Materials
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcement
	Funding	:
	Description	Develop informational materials for local governments and community organizations to use to educate the public about the need for affordable housing.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
17	Project Name	AFH Reg11: education/job training KCRising
	Target Area	
	Goals Supported	AFH Reg11: education/job training KCRising
	Needs Addressed	AFH Reg: Outreach, Education, Training, Enforcement
	Funding	:
	Description	Continue to develop and refine the education and job training component of KC Rising and provide guidance to local institutions in targeting these efforts.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	
18	Project Name	AFH Reg 4: Advocate for Universal Designs
	Target Area	
	Goals Supported	AFH Reg 4: Advocate for Universal Designs
	Needs Addressed	AFH Factor Reg: Legislative, Dev Code, Incentives
	Funding	:
	Description	Advocate to Missouri Housing Development Commission and Kansas Housing Resources Commission to include universal design standards beyond HUD and ADA minimums in their projects.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
19	Project Name	AFH Reg 1: Expand use of CDFI and NMTCs
	Target Area	
	Goals Supported	AFH Reg 1: Expand use of CDFI and NMTCs
	Needs Addressed	AFH Factor Reg: Legislative, Dev Code, Incentives
	Funding	:
	Description	Expand the use of CDFIs and New Market Tax Credits in neighborhoods with concentrations of persons in protected classes and low income residents.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
20	Project Name	AFH Reg 8:Encourage affordable TOD via zoning code
	Target Area	
	Goals Supported	AFH Reg 8:Encourage affordable TOD via zoning code
	Needs Addressed	AFH Factor Reg: Legislative, Dev Code, Incentives
	Funding	:
	Description	Develop model zoning codes to encourage accessible affordable housing units near transit or other key services at activity centers.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	In 2019, MARC worked with the five cities to develop model codes using its sustainable code framework (http://www.marc.org/Regional-Planning/Creating-Sustainable-Places/Tools/Sustainable-Code-Framework) that address siting affordable housing near transit or other key services at activity centers. This will be coordinated with the development and presentation of model codes intended to facilitate the construction of small single family and multifamily housing units.
21	Project Name	AFH Reg 15: AFH Metrics
	Target Area	

	Goals Supported	AFH Reg 15: AFH Metrics
	Needs Addressed	AFH Factor Reg: Planning and Reporting
	Funding	:
	Description	Establish metrics to meet fair housing and affordable housing goals.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 GEOGRAPHIC DISTRIBUTION – 91.220(F)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Leavenworth does not target a specific geographic area or areas of minority concentration for special funding in the 2021-22 program year. Applicants for the Home Ownership Program and Home Repair are based on income. Rapid Re-Housing, Homelessness Assistance-shelters, Homeless Prevention, and Public Service programs are offered to all City residents who qualify for services. Blight removal is determined based on structures identified by the Code Enforcement officers, presented by the City Planner and approved for removal by the City Commission.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Discussion

The City of Leavenworth CDBG program is not targeted. It reaches any low/moderate income resident needing assistance.

AFFORDABLE HOUSING

AP-55 AFFORDABLE HOUSING – 91.220(G)

Introduction

Affordable housing is addressed in several ways to meet the needs of the low-income population. Below are some of the strategies employed.

One Year Goals for the Number of Households to be Supported	
Homeless	68
Non-Homeless	0
Special-Needs	0
Total	68

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	330
The Production of New Units	0
Rehab of Existing Units	20
Acquisition of Existing Units	10
Total	360

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

One year Goals for the Number of Household to be supported for the homeless, non-homeless, and special needs are supported by agency reporting.

One year Goals for the Number of Household Supported through: rental assistance, rehab of existing units, and household purchase of existing units are based on funding at the current level.

AP-60 PUBLIC HOUSING – 91.220(H)

Introduction

The Leavenworth Housing Authority (LHA) is designated a small public housing agency with decision making authority for budget, personnel and policy adoption resting with the City Commission. LHA provides a 105 unit high-rise (Planters II) for low income, older (over 65 yrs.) and disabled persons. LHA is also approved for 339 Housing Choice Vouchers, but because of reduced funding levels, only 209 are currently provided to participants, who may rent from willing market rate landlords. In addition, the City oversees VASH vouchers for veterans. The City was assigned 130 vouchers but have 120 in use.

Actions planned during the next year to address the needs to public housing

This year the City plans to administer TBRA program in conjunction with the State of Kansas.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Tenants are involved with management on a regular basis through expressing concerns, suggesting ideas for improvements, and assisting for planning activities. Because most residents are on a fixed income, we do not do formal presentation on homeownership, but refer any inquiries to the Community Development Coordinator.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not designated as troubled.

Discussion

The City of Leavenworth has a strong staff that oversees the needs of LHA residents. Recent reductions in federal funding have reduced the staff and put additional duties on existing staff. While this system is currently working, it is viewed as a problem for long term programming.

AP-65 HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES – 91.220(I)

Introduction

The homeless include persons suffering from domestic abuse, families who arrive in Leavenworth with no money and no local means of support and others who meet HUD's definition of "homeless." Due to Covid, no point in time count was done this year but the shelter said they served 68 individuals this year. Opened in November 2014, the Leavenworth Interfaith Community of Hope works with the Leavenworth homeless population. In addition, those suffering from domestic abuse are served by the Alliance Against Family Violence.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City addresses homelessness primarily through public service providers and the Emergency Solutions Grant (ESG) administered through the City from the Kansas Housing Resources Corporation (KHRC). The ESG funds provide homeless assistance funding for Catholic Charities of Northeast Kansas, which provides temporary shelter, homeless prevention and rapid re-housing. Welcome Central, part of the Community of Hope, offers assistance accessing service for the homeless, provides skill-building activities and training, and offers transportation to their clients. Also part of the Community of Hope, there is a day center which offers a place to get warm/cool and receive food provided. The domestic violence shelter in Leavenworth serves those homeless from domestic violence.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Shelter of Hope, part of the Community of Hope, can provide beds for up to 33 individuals during regular times. The Shelter of Hope is a sleep-only shelter operating from 7 p.m. to 7 a.m. The Alliance Against Family Violence offers shelter for domestic violence victims through a partnership of Leavenworth County, City of Leavenworth and many supportive donors. Other homeless individuals and families must be transferred to shelters in nearby cities such as Topeka, Lawrence, St. Joseph or Kansas City.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Continuum of Care (CofC) agencies and other public service agencies provide stability for people experiencing homelessness. The system supports individuals with health care, food, clothing and financial assistance.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Discussion

The City of Leavenworth, the public services community and the CofC provide assistance for the wide variety of needs that the homeless population require. Within the community we offer emergency shelters, drop in centers to access services, permanent housing and homeless prevention.

AP-75 BARRIERS TO AFFORDABLE HOUSING – 91.220(J)

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

At this time, we have not enacted public policies to remove barriers to affordable housing.

AP-85 OTHER ACTIONS – 91.220(K)

Introduction:

The primary obstacle to meeting underserved needs and affordable housing is limited funding. Both federal funding and community support have decreased, leaving programs that serve the low/moderate income individuals and families unable to meet the needs in the community.

Actions planned to address obstacles to meeting underserved needs

The CDBG program, United Way, other community agencies and area churches help to meet the underserved needs in our community. Collaboratively we achieve an increase in those we can serve.

Actions planned to foster and maintain affordable housing

The Home Ownership Program provides an avenue for buyers to secure an affordable home. The Home Repair program provides a way to maintain affordable housing stock through weatherization, home repair and emergency assistance.

Actions planned to reduce lead-based paint hazards

Lead Based Paint is being assessed and appropriate controls are being applied in all homeowner occupied projects assisted with federal program funds. The City will continue to educate the public on the hazards of lead and promote public awareness. Lead Safe Work Practices are being adhered to by contractors certified through the Kansas Department of Health and Environment. All necessary recordkeeping and clearance testing is performed as required by HUD's Lead Safe Housing Rule.

Actions planned to reduce the number of poverty-level families

Community job seeking programs and financial planning programs offered at a variety of locations including the Leavenworth County Workforce Center, Leavenworth Public Library, Catholic Charities of Northeast Kansas, and Welcome Central offer poverty-level families a way out of poverty.

Actions planned to develop institutional structure

The institutional structure to provide these basic services starts with the public service agencies associated through contracts with the City to provide specific services, to avoid duplication of services and to account for the services provided. Because of these formal ties to federal funds, agencies are required to provide budgets and monthly reports to the City with monitoring oversight provided by KHRC and HUD. The structure established has resulted in delivery of the services needed in accordance with federal, state and local codes, and with compassion

and respect for the clients served.

Actions planned to enhance coordination between public and private housing and social service agencies

City employees are members of many local boards and committees and use those memberships to enhance coordination of housing and social service agencies. Examples include: United Way of Leavenworth County, Leavenworth Human Services Council, Leavenworth/Lansing Chamber of Commerce, and Mid America Regional Council.

Discussion:

The City of Leavenworth proactively addresses housing issues in its community through its work with the Continuum of Care, community agencies and community organizations.

PROGRAM SPECIFIC REQUIREMENTS

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%