



COMMUNITY DEVELOPMENT ADVISORY BOARD
MONDAY, March 8, 2021, 4:15 P.M.
COMMISSION ROOM, CITY HALL
LEAVENWORTH, KANSAS

Chairman Charles Davis called the meeting to order at 4:15 p.m. and noted a quorum was present. Board members present in the commission chambers Ralph Taylor, Mike Seufert and Bobbi Snyder. Brian Keeley, Ellen Bogdan and Sr. Paula Rose participated remotely. Staff members present were Community Development Coordinator Mary Dwyer and Administrative Assistant Michelle Baragary.

Chairman Davis called for the first item on the agenda: Approval of the minutes from February 8, 2021 meeting. Ms. Snyder moved to approve the minutes as presented, seconded by Mr. Seufert and approved by a vote of 7-0.

Chairman Davis called for the next item on the agenda: Public Hearing #1 for the CDBG Annual Action Plan.

Mr. Seufert moved to open the public hearing, seconded by Ms. Snyder and passed by a vote of 7-0.

Community Development Coordinator Mary Dwyer requested each public service agency briefly speak about their agency.

First Judicial District CASA Association

Represented by Kelly Meyer. There are three programs operated by the First Judicial District CASA Association: CASA (Court Appointed Special Advocate Program), Child Exchange & Visitation Center and Child Advocacy Center. The programs are specific to providing advocacy to child who have been abused or neglected and programs that promote safety and wellbeing for children. In 2020, served 747 children and adults. 2020-21 fund amount \$12,881. 2021-22 fund request \$15,500.

Catholic Charities of Northeast Kansas (CCNEKS)

Represented by Jackie Masoner and Dani de León. Some services provided this year were direct financial assistance, food pantry operation, clothing closet, household items and offered VITA (volunteer income tax assistance). In 2020, served 4,715 individuals. 2020-21 fund amount \$4,209. 2021-22 fund request \$7,500.

Ms. Dwyer stated their budget had a negative number on the application and asked how the agency will cover this.

Dani de León, Grants Manager, responded their budgets for federal grants will usually show a slight deficit because they run 24 programs. Some programs may have a surplus if they receive more funding than expected and some have slight deficits. At the end of the year, when all budgets are viewed as an agency and taking into account any revenue that may have been generated from special events, earned income from their thrift stores as well as their operating reserves is when they can fill in the gaps if they have a deficit in a particular program.

Leavenworth Interfaith Community of Hope

Represented by Myranda Agnew. The agency connects clients with resources they need while creating a safe place of belonging to everyone. There are three entities within the Community of Hope: night shelter, day shelter and Welcome Central. Welcome Central is the entity that would use the funds awarded. In 2020, served 106 individual in the night shelter and Welcome Central assisted 301 clients and provided \$104,914.57 in payments to vendors. 2020-21 fund amount \$4,600. 2021-22 fund request \$20,000.

Ms. Agnew started her position in January and stated their budget on the application is a little off because they have not account for grant spending; their budget only accounts for grant income.

Ms. Dwyer stated the revised budget has been provided to the Board.

Mr. Davis asked how the agency managed with the extreme cold temperatures this winter.

Ms. Agnew stated they received grants new to their location. This allowed them to open a second location in December to provide an additional warm and safe place for those in need.

The Leavenworth Mission

Represented by Iris Arnold. The Leavenworth Mission is a food distribution center along with weekly food pantry services. They sponsor three mobile distribution sites and deliver senior food boxes to senior housing complexes. Every week they deliver 32,000 lbs of Farmers to Family food boxes and they have just started delivering food boxes to students at Anthony Elementary School. In 2020, served 2,463 individuals. 2020-21 fund amount \$7,510. 2021-22 fund request \$7,000.

Sr. Paula Rose asked how The Leavenworth Mission communicates to the community and gets their clients.

Ms. Arnold stated a calendar is created that can be picked up at the store and through social media.

Saint Vincent Clinic

Represented by Bess Bonewits and Terri Evans. The agency provides primary care services to low income adults who live in Leavenworth County. Provide physical therapy services through the University of Saint Mary and chiropractic care through the Cleveland University of Kansas City. In 2020, served 296 patients across 1,643 UDS visits, which means on average patients visited their provide more than 5-1/2 times per year. 2020-21 fund amount \$9,554. 2021-22 fund request \$13,000.

Ms. Dwyer asked how the agency will address the decrease in assets listed on the application.

Terri Evans, Director of Finance, stated they have 3.7M in investments and cash, which can be used for deficits as needed.

The Guidance Center

Represented by Rachel Sweet. A community mental health facility serving Leavenworth County as well as Atchison and Jefferson Counties, which provides individual and group outpatient therapy, medication management, crisis services, recovery services, case management, attendant care, psychosocial groups for early childhood, youth, and adults, respite care and parent support. In 2020, served 2,814 Leavenworth residents. 2020-21 fund amount \$4,287. 2021-22 fund request \$7,095.

Sr. Paula Rose asked if the agency still has their home care program.

Ms. Sweet responded the Health Home program ended. However, last month they applied for a grant to become a CCBHC, which is a holistic program, which will allow the agency to provide basic medical help.

With no one wishing to speak, Chairman Davis closed the public hearing and called for the next item on the agenda: public service agency funding.

In the agenda packet, staff provided the Board with a spreadsheet which contained information such as the agencies applying for funds, agencies ranked score, 2020-21 funded amount, 2021-22 request amount, etc. Also included are three scenarios for possible rewards: straight percentage of request, straight percentage increase from last year or weighted for top scores.

Ms. Dwyer stated the Alliance Against Family Violence did not reapply for funding this year and The Salvation Army chose not to reapply because they felt like other agencies need the funding more than they do.

The total request amount for 2021-22 is \$70,095 and the total award amount is \$51,721.

Mr. Seufert stated he is in favor of option #2, straight percentage increase from last year.

Mr. Davis is also in favor of option #2.

Ms. Bogdan questioned why some agencies would be awarded more than they requested while other agencies do not receive the amount they requested.

Ms. Dwyer responded The Leavenworth Mission would be the only agency to receive an award greater than what was requested if using option #2 – straight percentage increase; and the reasoning is because The Leavenworth Mission did not increase the amount they requested; they actually decreased their request by \$500. Ms. Dwyer further stated the Board can move any amount they want from this agency and apply it to a different agency/agencies if they so choose.

Sr. Paula Rose also likes option #2. However, she suggested awarding The Leavenworth Mission the amount they requested, which is \$7,000 and applying the extra \$2,019 to the amount awarded to Interfaith Community of Hope.

Ms. Bogdan and Mr. Davis are in agreement.

Ms. Bogdan moved to make an amendment and award The Leavenworth Mission \$7,000 and add the remaining \$2,019 to the Interfaith Community of Hope, seconded by Mr. Davis and approved by a vote of 6-1; Mr. Seufert voted nay.

Mr. Seufert moved to accept option #2 (straight percentage increase from last year) with the approved amendment, seconded by Mr. Taylor and approved by a vote of 7-0.

Chairman Davis called for the next item on the agenda: 2021-22 Annual Action Plan funding.

Ms. Dwyer stated she has changed the AAP to better reflect how money is spent. For the past 15 years, not all funds in the Home Repair Program would be spent and would build up. In order to be compliant with the federal government, the unspent money would be applied toward a public infrastructure project. To avoid this, each year money will be set aside for public infrastructure. This year \$30,000 has been set aside for public infrastructure to replace private sewer lines for low/moderate income residents.

With no further discussion, Chairman Davis call for a motion to adjourn. Ms. Snyder moved to adjourn, seconded by Mr. Seufert and approved by a vote of 7-0.

Meeting adjourned at 5:03 p.m.

Minutes taken by Administrative Assistant Michelle Baragary.

MD:mb