



**COMMUNITY DEVELOPMENT ADVISORY BOARD
MONDAY, January 11, 2021, 4:15 P.M.
COMMISSION ROOM, CITY HALL
LEAVENWORTH, KANSAS**

Due to technical issues, Chairman Charles Davis called the meeting to order at 4:19 p.m. and noted a quorum was present. Board members present Ralph Taylor, Mike Seufert, Brian Keeley and Ellen Bogdan. Bobbi Snyder and Sister Paula Rose were absent. Staff members present were Community Development Coordinator Mary Dwyer and Administrative Assistant Michelle Baragary.

Charles Davis, Mary Dwyer and Michelle Baragary were present in the commission chambers. Ralph Taylor, Mike Seufert, Brian Keeley and Ellen Bogdan participated remotely.

Community Development Coordinator welcomed new members Brian Keeley and Ellen Bogdan.

Chairman Davis called for the first item on the agenda: Approval of the minutes from June 22, 2020 meeting. Mr. Taylor moved to approve the minutes as presented, seconded by Mr. Seufert and approved by a vote of 5-0.

Chairman Davis called for the next item on the agenda: Election of Board Chairman and Vice Chairman. Chairman Davis called for nominations. Mr. Seufert moved that Charles Davis continue as Chairman, seconded by Mr. Keeley and approved by a vote of 5-0. Mr. Taylor nominated himself and moved that he serve as Vice Chairman, seconded by Mr. Keeley and approved by a vote of 5-0.

Chairman Davis called for the next item on the agenda: Public Hearing #3 2019-20 CAPER.

Chairman Davis opened the public hearing and called for questions or comments.

Community Development Coordinator Mary Dwyer stated this is the report to the federal government. Due to Covid-19, this was a challenging year for home repairs and homeownership grants, with 15 home repairs and five first time homebuyers. The individuals served by public service agencies soared to 13,311 individuals versus the projected 7,800 individuals. In addition, five residential structures deemed dangerous by the City Commission were demolished, one of which was a four-plex.

Chairman Davis asked about the influx of funds due to Covid-19 and if the funds were dispersed according to the approved percentage by the board.

Ms. Dwyer responded they were not. Those funds are separate from CAPER funds and are the next item to be discussed on the agenda.

With no further questions or discussion, Chairman Davis closed the public hearing and called for a motion to accept and forward the 2019-20 CAPER Final Plan to the City Commission. Mr. Seufert moved to accept the 2019-20 CAPER Final Plan, seconded by Ms. Bodgan and approved by a vote of 5-0.

Ms. Dwyer spoke on the next item on the agenda: Update on the CARES Act CDBG funds.

Ms. Dwyer stated we received two CARES Act grants: 1) \$201,489 and 2) \$119,897. The first grant was used to prepare for, prevent and address the Coronavirus. Funds were awarded to public service agencies for food assistance, resident rent and utility assistance, legal assistance for evictions and small business forgivable loans to assist local businesses. \$84,000 of the second grant has been awarded. Monies from the second grant are awarded after the public service agency has expended all their funds from the first grant. Rent and utilities has been the largest expenditure.

Ms. Bogdan asked how many local small businesses requested help.

Ms. Dwyer responded she received 9 applications, of which one was rejected and the other applications were awarded funds.

Next item on the agenda: five year Consolidated Plan for 2022-2026.

Ms. Dwyer stated the 2022-2026 five year Consolidated Plan will occur toward the end of the year. Ms. Dwyer will send the board members the categories for expenditure. The primary categories have been home repair, homeownership, demolition of dangerous structures, infrastructure projects and providing monies up to the 15% cap for social service agencies.

Ms. Dwyer stated the 2021 AAP, which indicates how monies will be dispersed for the upcoming year, will be discussed at February's CDAB meeting.

Several board members indicated they would like to attend the meetings in-person. Ms. Dwyer stated that board members are allowed to attend meetings in-person with a mask covering their nose and mouth. Remote attendance will also be available.

With no further discussion, Chairman Davis call for a motion to adjourn. Mr. Seufert moved to adjourn, seconded by Ms. Bogdan and approved by a vote of 5-0.

Meeting adjourned at 4:43 p.m.

MD:mb