

**AGENDA**  
**COMMUNITY DEVELOPMENT**  
**ADVISORY BOARD**  
**4:15 P.M.**  
MONDAY, June 8, 2020

**Citizens wishing to make comment please dial into the GoToMeeting using your phone at United States: +1 (571) 317-3112; Access Code: 895-789-509. Your call will be placed into queue for comment.**

1. Call to order, roll call
2. Public Hearing #1 for the CDBG
  - a. unmet public need to be addressed with CDBG funds
  - b. discussion of allocation of funding for Annual Action Plan
3. Other matters, correspondence and adjournment of public meeting

Following the public meeting there will be a brief meeting

1. Discuss the proposed 2020-21 Annual Action Plan funding
2. Discuss current public service agency funding
3. Discuss the CDBG-CV funding and process
4. Vote to approve the last meeting's minutes

Next meeting: June 22, 4:15 p.m.



**COMMUNITY DEVELOPMENT ADVISORY BOARD  
MONDAY, March 9, 2020, 4:15 P.M.  
COMMISSION ROOM, CITY HALL  
LEAVENWORTH, KANSAS**

Vice Chairman Mike Seufert called the meeting to order at 4:00 p.m. and noted a quorum was present. Board members present Bobbi Snyder, Sister Paula Rose and Ralph Taylor. Charles Davis arrived at 4:18 p.m. Sonya Gordon was absent. Staff members present were Community Development Coordinator Mary Dwyer and Administrative Assistant Michelle Baragary.

Vice Chairman Seufert called for the first item on the agenda; approval of the minutes from September 23, 2019. Mr. Taylor moved to accept the minutes as presented, seconded by Ms. Snyder and approved by a vote of 4-0.

Vice Chairman Seufert called for the next item on the agenda: to hold Public Hearing #1 for the Community Development Block Grant (CDBG) funds.

Vice Chairman Seufert opened the public hearing and called for questions, comments, or concerns about unmet public need.

With no questions or comments, Vice Chairman Seufert opened the public hearing for the public service agency funding.

Ms. Dwyer requested each public service agency present at the meeting to speak about their agency.

**Leavenworth Mission**

Represented by Iris Arnold. Addresses poverty and hunger through the operation of a food pantry. Assists approximately 550 families per month. Supply clients with sustainable foods: 2-3 frozen meats and a variety of food items to help supplement meals for about two weeks. Last year the Leavenworth Mission connected with a meat distributor, which allowed them to host two massive meat giveaways. Within four hours, they supplied over 850 families with 39,000 lbs of meat. In 2018, the Leavenworth Mission started a fresh mobile food site at Bob Dougherty Park. This service is offered twice a month. This is a drive-up food service. About 250 families receive help from this service every time the food site is available. For the remainder of this year, efforts will be focused on phase 2 of the building fund project, which includes spray foam insulation for a new metal roof. 2019-20 fund amount \$6,955; 2020-21 fund request \$9,000.

Mr. Taylor asked where they came up with the requested amount of \$9,000.

Ms. Arnold stated the \$9,000 would cover the Evergy utility bill.

**Alliance Against Family Violence**

Represented by Lori Randall, Executive Director, and Amanda Schelert, Case Manager. AAFV provides confidential shelter service, comprehensive case management, group support programs for both children and adults, sexual assault advocacy, hospital advocacy, police response advocacy, a 24/7 crisis hotline, crisis intervention services, and community awareness and education efforts. 2019-20 fund amount \$7,725; 2020-21 fund request \$10,000.

Mr. Taylor asked why the AAFV was shut down in 2017.

Ms. Schelert stated it was for financial reasons. AAFV reopened April 1, 2019.

Ms. Dwyer elaborated by stating the State of Kansas was approximately six months behind in reimbursing the AAFV for expenses. This caused financial issues for the agency. Since then state agency, the Kansas Coalition Against Sexual and Domestic Violence, has helped AAFV build a six-month reserve.

Mr. Taylor asked how many families has AAFV helped in the past year.

Ms. Schelert stated since April 1, 2019, they have had 58 residential clients (in shelter). They also have non-residential clients to help with protection orders, court advocacy, sexual assault and hospital advocacy.

### **The Guidance Center**

Represented by Rachel Sweet. A community mental health facility serving Leavenworth County as well as Atchison and Jefferson Counties, which provides individual and group outpatient therapy, medication management, crisis services, recovery services, case management, attendant care, psychosocial groups for early childhood, youth, and adults, respite care and parent support. Will provide transportation for those patients who do not have transportation available to them. 2019-20 fund amount \$3,943; 2020-21 fund request \$6,072.24

Sr. Paula Rose asked if they still have their home care services.

Ms. Sweet stated Health Homes did stop but will start back up in April. It will be for clients who are already part of the three Medicaid providers.

### **Catholic Charities of Northeast Kansas (CCNEKS)**

Represented by Jackie Masoner. Provides a variety of services such as ESG (Emergency Solutions Grant), emergency assistance for rent & utilities, case management, applications for SNAP (formerly food stamps), clothing & household items, etc. CCNEKS also operates an emergency food pantry, with an average of serving 146 families per month and 1400 individuals. For senior citizens, CCNEKS offers the commodity supplemental food program and friendly visitors program. A new program this year is the Family Financial Transformations; CCNEKS is partnering with University of St. Mary to teach better financial and budgeting skills. 2019-20 fund amount \$3,870; 2019-20 fund request \$5,000.

### **St. Vincent Clinic**

Represented by Bess Bonewits. St. Vincent Clinic provides services to patients living at or below the poverty level. Services include primary health care, medication assistance, and chronic disease management. This year they will starting billing Medicaid and Medicare and have added chiropractic care to their services. 2019-20 fund amount \$8,865; 2019-20 fund request \$13,000.

Ms. Snyder asked if there is a doctor on staff since chiropractic care is now provided.

Ms. Bonewits stated the Medical Director is an MD, who is at the facility one day a week. A nurse practitioner sees the bulk of the patients.

Ms. Dwyer stated St. Vincent Clinic stated they had seen 370 clients this year. Ms. Dwyer asked if that number is up or down from last year.

Ms. Bonewits responded it is a little down from last year.

Ms. Dwyer asked if the number of clients will change once they start the Medicaid/Medicare billing and when will this begin.

Ms. Bonewits stated they will start billing Medicaid and Medicare this month. She does not expect the number of clients to increase a lot at this time.

Sr. Paula Rose asked if they still get medications through the Kansas program.

Ms. Bonewits responded in the affirmative. St. Vincent Clinic receives medication through the Kansas Unused Medications Act and the Indigent Medication Program.

Mr. Davis asked if the requested funds are going for rent or utilities or both.

Ms. Bonewits stated it is for utilities.

**Leavenworth Interfaith Community of Hope**

Represented by Felicia Bagley. The three entities within the Community of Hope are the night shelter (9:00 p.m. to 7:00 a.m.), the day center (open until 3:00 p.m.) and Welcome Central. Welcome Central is the entity that would use the funds they are applying for. Welcome Central provides help in getting identification cards, helps with rent and utility assistance, co-pays for medications, transportation services and help with application assistance. 2019-20 fund amount \$4,636; 2020-21 fund request \$4,600.

**First Judicial District CASA Association**

Represented by Kelly Meyer. There are three programs operated by the First Judicial District CASA Association: the CASA (Court Appointed Special Advocate Program), the Child Exchange and Visitation Center and the Child Advocacy Center. CASA's programs provide professional advocacy services to children involved in court proceedings, safe visitation and exchange services to children and their families involved in domestic court proceedings and forensic interviews and ongoing advocacy and support for children who have experienced and/or witnessed crime. 2019-20 fund amount \$11,975; 2019-20 fund request \$15,500.

Mr. Taylor asked what the funds will be used for.

Ms. Meyer responded the funds will go towards their rent.

Ms. Dwyer stated the last application is an Institutional Rehab Application from Leavenworth Interfaith Community of Hope for funds to help with repairs.

**Leavenworth Interfaith Community of Hope**

Represented by Linda Martin. The building is located at 311 Kiowa. They serve a diverse population with many not ready to get a job and not ready to get an apartment. Many of their clients require Interfaith Community of Hope to work with them in very basic ways. Interfaith Community of Hope is requesting funds for a 12' x 12' storage shed, new construction of a canopy roof over the smoking and relaxation patio in the rear and repair of large pot hole in parking lot. They are asking for \$42,000. These are informal estimates given by local contractors.

Mr. Taylor asked for verification that the \$42,000 is not a set amount.

Ms. Martin responded in the affirmative.

Mr. Seufert asked if that amount had been allotted in the 5-year plan.

Ms. Dwyer stated no money was allocated last year into Institutional Repair or Public Facilities. Some funds were added to this year's preliminary budget for this category.

With no further discussion, Vice Chairman Seufert called for a motion to close the public hearing. Chairman Davis moved to close the public hearing, seconded by Mr. Taylor and passed by a vote of 5-0.

Ms. Dwyer stated there needs to be discussion about the 2020-21 Annual Action Plan (AAP) funding, public service agency funding and public service agency funding application for the institutional rehab.

The AAP was based on the monies awarded: \$342,514 plus the projected remaining funds of \$200,000, totaling \$542,514. Disbursement of funds is as follows:

- Administration 20% (\$68,502)
- Public Service Agencies 15% (\$51,377)
- Home Repair Program \$186,222
- First Time Home Buyers Program \$106,413
- Removal of Dangerous Structures \$60,000
- Institutional Rehab (Public Facilities) \$70,000

Ms. Dwyer stated when using Institutional Rehab funds, they must use Davis Bacon Wages, which is monitored according to federal government guidelines.

Mr. Seufert asked about the status of the First Time Home Buyers and Home Repair Programs.

Ms. Dwyer stated currently there have been 14 home repair projects and 4 first time home buyers.

For the institutional rehab, Mr. Seufert mentioned the applicant investing in the project as well, instead of the entire project being funded.

The board agreed the applicant should put in 20% of their own funds for the institutional rehab.

Consensus to leave the AAP as is.

Ms. Dwyer went over information about the public service agencies (number served, last year's funded amount, this year's requested amount, etc.). After discussions, there was consensus to apply a 7% increase to all public service agencies.

- |                       |                |
|-----------------------|----------------|
| • AAFV                | \$8,266        |
| • St. Vincent Clinic  | \$9,486        |
| • CCNEKS-LV           | \$4,141        |
| • CASA                | \$12,813       |
| • Leavenworth Mission | \$7,442        |
| • Interfaith          | \$4,600        |
| • The Guidance Center | <u>\$4,219</u> |
| Total                 | \$51,377       |

Chairman Davis call for a motion to adjourn. Mr. Seufert moved to adjourn, seconded by Sr. Paula Rose and approved by a vote of 5-0.

Meeting adjourned at 5:26 p.m.

MD:mb

DRAFT

**2020-21 Annual Action Plan**  
**Community Development Block Grant Program**  
**Leavenworth, Kansas**  
**July 1, 2020-June 30, 2021**  
**\$342,514 Entitlement**

**SYNOPSIS**

This summary sets forth the proposed budgets for activities performed during the third year of the 2017-2021 Consolidated Plan. Projected entitlement award \$342,514 plus remaining funds projected at \$200,000. (\$542,514)

1. **Administration:** Departmental administration will be underwritten in the amount of **\$68,502**, which supports one full-time position, clerical and administrative support, and operating expenses.
  
2. **Public Service Agencies:** The following Public Service Agencies will provide the basic services to help Leavenworth's lower income families become self-sufficient. The agencies work closely together to share knowledge and resources in order to assist the low/moderate income clientele of our community. Through these agencies more than 7,200 lower income citizens are served annually with medical, child care, education, food, clothing and sheltering needs. CDBG will provide rent and/or utility assistance on behalf of the agency (no funding will be provided directly to the agency for this purpose). Funding will also be allocated for contractual services to provide tenant/landlord mediation. Program requirements limit grants of this nature to 15% of the total entitlement, or **\$51,377**. **In addition CARES Act provides additional funds may be awarded to combat COVID related issues: \$70,000. Total: \$121,377**
  - a. **Catholic Charities of Northeast Kansas (CCNEKS)** provides housing counseling and referral services, first point of contact for homelessness, emergency vouchers for food, transportation and lodging, and essential services to prevent homelessness at 716 N 5<sup>th</sup> St. **\$4,209**
  
  - b. **Court Appointed Special Advocates (CASA)** is an organization in which trained volunteers advocate, under court order, for children of abuse and neglect cases at 100 S 5<sup>th</sup> St. **\$12,881**

- c. **The Leavenworth Mission (LVM)** provides distribution of non-perishable food boxes and clothing vouchers and operates a food pantry and discount community store at 1140 Spruce St. **\$7,510**
  
- d. **St. Vincent's Clinic (SVC)** provides health care to the city's uninsured working families at 818 N 7th St. **\$9,554**
  
- e. **Welcome Central (WC)** provides rent and utility assistance for community members at 310 Kiowa. **\$4,600**
  
- f. **The Guidance Center (GC)** provides mental health services including outpatient therapy, emergency services, medication management, psychosocial groups, case management, supported employment, attendant care and respite care to community members regardless of their ability to pay. **\$4,287**
  
- g. **Alliance Against Family Violence (AAFV)** provides basic sheltering, intervention, crisis counseling and child care services to victims of domestic violence (location not disclosed). **\$8,334**
  
- h. **COVID-related response provision of the CARES Act** provides using funds to combat effects of COVID-19. To be awarded to agencies via Request for Proposal. **\$70,000**

### **3. Housing Programs:**

- a. **Home Repair Program.** The City of Leavenworth consolidated three categories consisting of Emergency Home Repairs, Minor Exterior Home Repairs, and Weatherization Assistance into one major category which provides up to \$5,000 to low/moderate income homeowners. Examples of work include emergency repairs, handicap accessibility, exterior repairs, window replacement, insulation, and replacement of heating/cooling equipment. Many homeowners have felt the



effects of the economy and can no longer stretch their budgets to include home repairs, therefore this program remains very popular. Total budget: **\$136,222**

- b. First Time Home Buyers Program.** This activity provides money for down payments, closing costs and/or principal or interest buy-downs to low-moderate income residents. Total budget: **\$56,413**

#### **4. Neighborhood Stabilization:**

- a. Removal of dangerous structures.** Spot blight removal has been an ongoing project for the city for many years. The structures removed are beyond economic viability for rehabilitation and have generally been causing problems in the neighborhoods in which they exist. Total budget: **\$80,000**

- b. Infrastructure.** Infrastructure funds will correct old private sewer lines in areas where 51% of residents are low/mod income. Results will improve household utility connection and decrease potential pollution/hazardous health situations. Total budget: **\$100,000.**

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

This plan sets forth the proposed budgets for activities that will be performed during the fourth year of the Consolidated Plan 2017-21. It addresses two national objectives: benefiting low/moderate income persons and eliminating slums/blight.

#### **2. Summarize the objectives and outcomes identified in the Plan**

The City of Leavenworth has developed their goals and priorities based on projected funding, citizen input and data assembled for the Consolidated Plan. The City will continue to help the low/moderate income residents sustain and improve their housing through home repairs, weatherization and accessibility modifications. Since the City has over 50% rental housing, we encourage home ownership through our Home Ownership Assistance Program. Leavenworth actively vets out dangerous structures in the community and works toward their elimination. This year we will fund improvements to the private sewer lines in low/moderate income areas. Finally, public service agencies are funded to serve the low/moderate income residents by providing basic needs.

#### **3. Evaluation of past performance**

Leavenworth became an entitlement city for Community Development Block Grant funds in 1984. The City of Leavenworth has a successful history of administering federal programs by professional City staff and through community agency partnerships. Results of Leavenworth's activities are reported using the Consolidated Annual Performance and Evaluation Report (CAPER) and can be found on the City's website. Past performance has steered this Annual Action Plan to focus the bulk of its funds in home rehabilitation and home ownership to serve Leavenworth residents. This year infrastructure funds will be used to assist low/moderate income residents with private sewer issues. In addition, we use funds to remove dangerous structures from the community. Public Service dollars are allocated to area agencies to serve low/moderate income residents with basic needs. Public transportation, a part of fair housing, remains an unfunded need in the City of Leavenworth though the City continues to work on resolution of this issue.

#### **4. Summary of Citizen Participation Process and consultation process**

The City of Leavenworth uses a variety of formats for consultation and participation including traditional public hearings, newspaper notices, website postings and more recently, electronic media including tweets and electronic surveys to ask city resident input on CDBG activities. Staff directly contacted public service agencies, community churches, government agencies and local agencies for participation and input. For the Consolidated Plan we also used electronic media including Facebook, tweets and electronic surveys to ask for city resident input on CDBG activities.

#### **5. Summary of public comments**

Based on the comments received on the five-year Consolidated Plan survey, homeowner repairs was the main category for spending funds. The Homeownership Assistance Program was the second category for CDBG funds.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All public comments, regardless of content were accepted.

#### **7. Summary**

This 2020-2021 Annual Action Plan allocates funding for projects that address the priorities identified in the Consolidated Plan. The City of Leavenworth prepared the Consolidated Plan to strategically implement its CDBG program and use funding to provide services that are responsive to the priorities identified in the citizen survey and public comments, related to housing, removal of dangerous structures and public services.

## **PR-05 Lead & Responsible Agencies – 91.200(b)**

### **1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	LEAVENWORTH	
CDBG Administrator	LEAVENWORTH	Planning and Community Development
ESG Administrator	LEAVENWORTH	Planning and Community Development

**Table 1 – Responsible Agencies**

## **Consolidated Plan Public Contact Information**

Community Development Coordinator, City of Leavenworth, 100 N. 5th St., Leavenworth, KS 66048

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Leavenworth works with community agencies and service providers to create a strategy to address community needs. The Consolidated Plan and Annual Action Plan are a culmination of discussions, reports and analyses that occurred in our community. On the following tables the City of Leavenworth has listed those agencies and service organizations that have contributed to the final product.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

Partnerships with the local service providers, agencies and governmental groups provide an opportunity for joint problem solving on the issues of housing, community needs and public infrastructure. City staff works with the local United Way, faith-based programs, public service agencies, federal government

programs, Leavenworth County government and the regional Affirmatively Furthering Fair Housing taskforces to create a rich dialog for enhanced services and service delivery. In addition, the City of Leavenworth has enhanced coordination between public and assisted housing providers and other housing service agencies by starting a countywide housing group. The City also has a leadership role for the Leavenworth County Human Services Council.

The Leavenworth Housing Authority provides public housing via Section 8 vouchers and Planters II, a 105-unit facility. The Veteran's Administration (VA) provides VASH vouchers and services for homeless veterans in the City. The Leavenworth Housing Authority administers the VA VASH vouchers. In the City, the Continuum of Care provides for the needs of homeless persons and families as funds allow. Currently, ESG funds are provided to the City through the State of Kansas and are used for rapid rehousing and homelessness prevention. Policies and procedures for ESG follow federal and state agency requirements. The recipient of ESG funds given to City of Leavenworth is Catholic Charities of Northeast Kansas (CCNEKS).

The CCNEKS agency is part of the Continuum of Care covering the Balance of State, Northeast region. CCNEKS participates in training and monthly conference calls from the regional coordinator, Kansas Statewide Homeless Coalition. The City of Leavenworth works with CCNEKS to determine our ESG funding requests to our funding agency, Kansas Housing Resources Corporation.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City paid the rent or utilities for the following agencies which, in turn, provided basic food, clothing, child care, health care, transportation and shelter needs to the lowest income persons and families. Those funded include: Alliance Against Family Violence (CT 701, address suppressed), Catholic Charities of NE Kansas (CT 701, 716 N. 5th St.), Court Appointed Special Advocates (CT 701, 100 S. 5th St.), The Leavenworth Mission (CT 703, 1140 Spruce St.), Saint Vincent's Clinic (CT 701, 818 N. 7th St.), The Guidance Center (CT 703, 818 N. 7th) and Leavenworth Interfaith Community of Hope (CT701, 311 Kiowa). The City does not provide any person with any direct or indirect assistance. The agencies set the parameters for program participation which are typically below the threshold for public assistance. The City and the agencies work cooperatively to find assistance for those in need.

The City of Leavenworth participates in the Continuum of Care that covers the Kansas Balance of State, Northeast region. We work with the agencies for reporting, Point in Time homeless counts and service

coordination. The Continuum of Care provides for the needs of homeless persons and families as funds allow.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The recipient of ESG funds given to City of Leavenworth is Catholic Charities of Northeast Kansas (CCNEKS). The agency is part of the Continuum of Care covering the Balance of State, Northeast region. CCNEKS participates in training and monthly conference calls from the regional coordinator, Kansas Statewide Homeless Coalition. The City of Leavenworth works with the Continuum participant to determine our ESG funding requests to our funding agency, Kansas Housing Resources Corporation. The HMIS reporting system is coordinated by the Mid America Regional Council.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES OF NE KANSAS
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy fair housing
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and CCNEKS participated in public hearings. Discussion focused on public service funding, needs of homeless, and fair housing issues, specifically transportation needs.
2	<b>Agency/Group/Organization</b>	Leavenworth Interfaith Community of Hope
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Employment Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and participated in public hearing. Discussion focused on public service landlord/tenant resolution, needs of homeless, and fair housing, specifically transportation needs.

3	<b>Agency/Group/Organization</b>	Veterans Administration
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Other government - Federal
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency. Discussion focused on needs of homeless, specifically veterans. Homeless prevention is a major need.
4	<b>Agency/Group/Organization</b>	Leavenworth Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.



5	<b>Agency/Group/Organization</b>	ST VINCENT CLINIC
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy fair housing-transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency. Discussion focused on need for transportation and public service agency support.
6	<b>Agency/Group/Organization</b>	Council on Aging
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Service-Fair Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Anti-poverty Strategy Fair Housing-Transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
7	<b>Agency/Group/Organization</b>	The Salvation Army
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
8	<b>Agency/Group/Organization</b>	THE LEAVENWORTH MISSION
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities food clothing assistance
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Public Service Agencies
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency and agency participated in public hearing.
9	<b>Agency/Group/Organization</b>	Court Appointed Special Advocates
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services - Victims Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Public Service Agencies
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency. They also participated in public hearing.
10	<b>Agency/Group/Organization</b>	National Alliance on Mental Illness
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Needs - Veterans Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
11	<b>Agency/Group/Organization</b>	Northeast Kansas CAP
	<b>Agency/Group/Organization Type</b>	Housing Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Fair Housing-Transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Emailed agency.
12	<b>Agency/Group/Organization</b>	Women's Community Y
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Fair Housing-Transportation
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Consulted via email.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Kansas Statewide Homeless Coalition	We work collaboratively with the Continuum of Care agency in our city, Catholic Charities of Northeast Kansas. In addition, we work closely with the Leavenworth Interfaith Community of Hope which serves the homeless and participates in the Continuum of Care.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

Major themes for agency consultations were: Leavenworth Public Transportation, Homeless Services, Public Service Agency funding, and affordable housing.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

For the 2020-2021 AAP we solicited citizen input via: public hearing, City Website, Facebook, and public television. The input from the 2017-2021 Consolidated Plan was also weighed when designing the fourth year AAP.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community			No comments were deemed unacceptable.	
2	Newspaper Ad	Non-targeted/broad community	NA	No comments were received.	No comments were deemed unacceptable.	
3	Internet Outreach	Non-targeted/broad community	NA	No comments were received.	No comments were deemed unacceptable.	

**Table 4 – Citizen Participation Outreach**

**Expected Resources**

**AP-15 Expected Resources – 91.220(c)(1,2)**

**Introduction**

For 2020-21 the Federal allocation to the City of Leavenworth is \$342,514. In addition, the City will have approximately \$200,000 in residual funds at the end of 2019-20. Finally, the City of Leavenworth also hopes to receive continuing support through the Emergency Solution Grant, which is managed by the

State of Kansas. Last year our award was \$41,564 and we hope for the same funding this year to assist with homelessness and homelessness prevention.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	342,514	0	0	342,514	342,514	funding will be used to advance priorities identified in the Consolidated Plan.
Other	public - federal	Housing	41,564	0	0	41,564	41,564	The State of Kansas awards ESG funds received to the Balance of State communities based on application acceptance.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

For Community Development Block Grant (CDBG) the City will partner with agencies in the Public Service category to fund low/moderate income assistance. Each agency has additional community funds so

CDBG is not the sole source of funding. With the Emergency Solutions Grant the City requires contracting agencies to provide matching resources. In addition, the City provides funds for demolition of dangerous structures which broadens the efforts to remove structures.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Housing Rehabilitation	2015	2021	Affordable Housing Non-Homeless Special Needs		Home Rehabilitation	CDBG: \$136,222	Homeowner Housing Rehabilitated: 23 Household Housing Unit
2	Neighborhood Stabilization	2015	2021	Non-Housing Community Development		Neighborhood Stabilization; Infrastructure	CDBG: \$160,000	Buildings Demolished: 8 Buildings; replace private sewer line assisting 15 low/mod citizens

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Services Agencies	2015	2021	Non-Housing Community Development		Neighborhood Stabilization	CDBG: \$121,377	Public service activities for Low/Moderate Income Housing Benefit: 7,100 Households Assisted
4	Homebuyer Assistance	2015	2021	Affordable Housing		Home Ownership Assistance	CDBG: \$56,413	Direct Financial Assistance to Homebuyers: 9 Households Assisted
5	Special Economic Development	2015	2021	Non-Housing Community Development		Special Econ Dev-Small Business		Jobs Created Retained
5	Program Administration	2015	2021	Administration			CDBG: \$68,502	Other: 1 Other
6	AFH Local: Transportation	2017	2021	Non-Housing Community Development		AFH Factor Local: Transportation		Other: 1 Other
7	AFH Local: Fair Housing City Contact	2017	2021	Fair Housing		AFH Factor Local: Fair Housing City Contact		Other: 1 Other
10	AFH Reg 13: Align Regional Transit plan to jobs	2017	2021	AFH		AFH Factor Local: Economic Development		Other: 1 Other
11	AFH Reg 2: Fair Housing Informational Website	2017	2021	AFH		AFH Factor Local: Economic Development		Other: 1 Other
12	AFH Reg 3: Fair Housing Education w Stakeholders	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13	AFH Reg 5: Explore Region Housing Mobility System	2017	2021	Public Housing		AFH Factor Reg: Public Housing Planning		Other: 1 Other
14	AFH Reg 10: Promote use of KC Degrees/KC Scholars	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
15	AFH Reg 7: Dev Regional Housing Locator Service	2017	2021	Affordable Housing Public Housing		AFH Reg: Outreach, Education, Training, Enforcement AFH Factor Reg: Public Housing Planning		Other: 1 Other
16	AFH Reg12: Transportation that Connects with Jobs	2017	2021	AFH		AFH Factor Reg: Economic Development		Other: 1 Other
17	AFH Reg 14 : Affordable Hsg Educational Materials	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
18	AFH Reg11: education/job training KCRising	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
21	AFH Reg10:Promote use of KC Degrees/KC Scholars	2017	2021	AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other



Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
22	AFH Reg 4: Advocate for Universal Designs	2017	2021	Non-Homeless Special Needs		AFH Factor Reg: Legislative, Dev Code, Incentives		Other: 1 Other
23	AFH Reg 1: Expand use of CDFI and NMTCs	2017	2021	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development AFH		AFH Factor Reg: Legislative, Dev Code, Incentives		Other: 1 Other
24	AFH Reg 8: Encourage affordable TOD via zoning code	2018	2021	Affordable Housing AFH		AFH Reg: Outreach, Education, Training, Enforcement		Other: 1 Other
25	AFH Reg 15: AFH Metrics	2017	2021	AFH		AFH Factor Reg: Planning and Reporting		Other: 1 Other

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Housing Rehabilitation
	<b>Goal Description</b>	Home repairs of low/moderate income home owner properties including emergency repairs, weatherization, minor exterior repairs and correction of code violations.
2	<b>Goal Name</b>	Neighborhood Stabilization
	<b>Goal Description</b>	Structurally unsound, uninhabitable structures will be removed for the safety and security of the surrounding neighborhoods.
3	<b>Goal Name</b>	Public Services Agencies
	<b>Goal Description</b>	Community agencies provide assistance to low/moderate income persons in Leavenworth.

4	<b>Goal Name</b>	Homebuyer Assistance
	<b>Goal Description</b>	First time home buyer assistance provided to low/moderate income residents of the City of Leavenworth.
5	<b>Goal Name</b>	Special Economic Development
	<b>Goal Description</b>	Provide job retention or creation for low/mod residents.
5	<b>Goal Name</b>	Program Administration
	<b>Goal Description</b>	Program oversight for CDBG grants.
6	<b>Goal Name</b>	AFH Local: Transportation
	<b>Goal Description</b>	With the transportation plan prepared in 2017, continue efforts to get public transportation in Leavenworth for the low income, disabled, elderly and working poor. Work continues between the City of Leavenworth, Kansas Department of Transportation and Leavenworth County to fund transportation options.
7	<b>Goal Name</b>	AFH Local: Fair Housing City Contact
	<b>Goal Description</b>	The Director of the Leavenworth County Housing Authority has been designated the Fair Housing Contact for the City of Leavenworth. The Director will receive any fair housing complaints and refer to the appropriate agencies for the Consolidated Plan years of 2017-2021.
10	<b>Goal Name</b>	AFH Reg 13: Align Regional Transit plan to jobs
	<b>Goal Description</b>	
11	<b>Goal Name</b>	AFH Reg 2: Fair Housing Informational Website
	<b>Goal Description</b>	
12	<b>Goal Name</b>	AFH Reg 3: Fair Housing Education w Stakeholders
	<b>Goal Description</b>	
13	<b>Goal Name</b>	AFH Reg 5: Explore Region Housing Mobility System
	<b>Goal Description</b>	
14	<b>Goal Name</b>	AFH Reg 10: Promote use of KC Degrees/KC Scholars
	<b>Goal Description</b>	

15	<b>Goal Name</b>	AFH Reg 7: Dev Regional Housing Locator Service
	<b>Goal Description</b>	
16	<b>Goal Name</b>	AFH Reg12: Transportation that Connects with Jobs
	<b>Goal Description</b>	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with jobs.
17	<b>Goal Name</b>	AFH Reg 14 : Affordable Hsg Educational Materials
	<b>Goal Description</b>	
18	<b>Goal Name</b>	AFH Reg11: education/job training KCRising
	<b>Goal Description</b>	
21	<b>Goal Name</b>	AFH Reg10:Promote use of KC Degrees/KC Scholars
	<b>Goal Description</b>	
22	<b>Goal Name</b>	AFH Reg 4: Advocate for Universal Designs
	<b>Goal Description</b>	
23	<b>Goal Name</b>	AFH Reg 1: Expand use of CDFI and NMTCs
	<b>Goal Description</b>	
24	<b>Goal Name</b>	AFH Reg 8:Encourage affordable TOD via zoning code
	<b>Goal Description</b>	
25	<b>Goal Name</b>	AFH Reg 15: AFH Metrics
	<b>Goal Description</b>	

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

Below are the projects for the fourth year of the 2017-2021 Consolidated Plan.

### Projects

#	Project Name
1	Home repair
2	Home Ownership Assistance Program
3	Public Service Agencies
4	Removal of Dangerous Structures
5	Institutional Rehabilitation- sewer line replacement
6	AFH Local: Transportation
7	AFH Local: Fair Housing Contact
8	AFH Reg 13: Regional Transportation for Jobs
9	AAFH Reg 12: Regional Transit Plan
10	AFH Reg 2: Fair Housing Information Website
11	AFH Reg 3: Fair Housing Education w Stakeholders
12	AFH Reg 5: Explore Regional Housing Mobility System
13	AFH Reg 10: Promote use of KC Degrees/KC Scholars
14	AFH Reg 7: Dev Regional Housing Locater Service
15	AFH Reg 12: Regional Transportation for Jobs
16	AFH Reg 14: Affordable Housing Educational Materials
17	AFH Reg11: education/job training KCRising
18	AFH Reg 4: Advocate for Universal Designs
19	AFH Reg 1: Expand use of CDFI and NMTCs
20	AFH Reg 8:Encourage affordable TOD via zoning code
21	AFH Reg 15: AFH Metrics
22	Administration

**Table 7 - Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The allocation priorities in the 2020-21 plan directly relate to the needs identified in the 2017-2021 Consolidated Plan. Needs include: affordable housing, public services, homeless person services, replacing private sewer lines and demolition of dangerous structures (blight elimination). In addition, the priorities include those items from the regional Affirmative Fair Housing Plan developed in

2016.

The primary obstacle to addressing underserved needs is financial resources. In addition, CDBG funds are not able to address many of the Fair Housing goals due to current regulations.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Home repair
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Rehabilitation
	<b>Needs Addressed</b>	Home Rehabilitation
	<b>Funding</b>	CDBG: \$136,222
	<b>Description</b>	Provides funding for home repairs of low/moderate income home owners including emergency repairs, weatherization, minor exterior repairs and code violations.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	For the home repair program we estimate that 10 very low income, 11 low income and 2 moderate income residents will take advantage of the program in 2020-21.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Home repairs including weatherization, emergency repairs, home repair, housing accessibility, code violation abatement.
2	<b>Project Name</b>	Home Ownership Assistance Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homebuyer Assistance
	<b>Needs Addressed</b>	Home Ownership Assistance
	<b>Funding</b>	CDBG: \$56,413
	<b>Description</b>	Provide financial assistance to low/moderate income residents of the City of Leavenworth purchasing a first home.
	<b>Target Date</b>	6/30/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The home ownership program anticipates 1 low income and 9 moderate income households to participate in the program.
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>3</b>	<b>Project Name</b>	Public Service Agencies
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services Agencies
	<b>Needs Addressed</b>	Public Service
	<b>Funding</b>	CDBG: \$121,377
	<b>Description</b>	Provides funding for community agencies that provide basic needs in Leavenworth: Alliance Against Family Violence, Court Appointed Special Advocates, Catholic Charities of Northeast Kansas, The Leavenworth Mission, St. Vincent Clinic, and Interfaith Community of Hope. In addition, funds will be given to agencies for food, shelter and health assistance to address resident needs related to the COVID-19 crisis.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Agencies will assist 7100 individuals with basic needs and services. This will included but not be limited to: food assistance, clothing, financial planning, medical assistance, utility assistance, homeless prevention, family crisis management and domestic violence.
<b>4</b>	<b>Project Name</b>	Removal of Dangerous Structures
	<b>Target Area</b>	
	<b>Goals Supported</b>	Neighborhood Stabilization
	<b>Needs Addressed</b>	Neighborhood Stabilization
	<b>Funding</b>	CDBG: \$60,000

	<b>Description</b>	Dangerous, structurally unsound, or uninhabitable structures will be removed for the safety and security of the surrounding neighborhoods.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	We plan to remove 8 structures deemed dangerous according to Kansas statutes. Structures will be removed for the safety and security of the surrounding neighborhood. In addition, we will repair a private sewer line for low/mod income residents.
5	<b>Project Name</b>	Institutional Rehabilitation-Infrastructure
	<b>Target Area</b>	
	<b>Goals Supported</b>	Neighborhood Stabilization
	<b>Needs Addressed</b>	Neighborhood Stabilization
	<b>Funding</b>	CDBG: \$160,000
	<b>Description</b>	Repair public service agency facilities.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	We project that 10 low income and 5 moderate income citizens will be assisted by the sewer line project.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Funding will expand their facilities, add a pavilion over the exterior smoking area and resurface part of the parking lot.
6	<b>Project Name</b>	AFH Local: Transportation
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Local: Transportation
	<b>Needs Addressed</b>	AFH Factor Local: Transportation
	<b>Funding</b>	--

	<b>Description</b>	Continue work out details for the partnership between the City of Leavenworth, KDOT, Leavenworth County and local nonprofits to implement the transportation study done in 2017-18.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>7</b>	<b>Project Name</b>	AFH Local: Fair Housing Contact
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Local: Fair Housing City Contact
	<b>Needs Addressed</b>	AFH Factor Local: Fair Housing City Contact
	<b>Funding</b>	--
	<b>Description</b>	The Director of the Leavenworth County Housing Authority has been designated the Fair Housing Contact for the City of Leavenworth. The Director will receive any fair housing complaints and refer to the appropriate agencies for the Consolidated Plan years of 2017-2021.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>8</b>	<b>Project Name</b>	AFH Reg 13: Regional Transportation for Jobs
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 13: Align Regional Transit plan to jobs
	<b>Needs Addressed</b>	AFH Factor Reg: Economic Development
	<b>Funding</b>	--



	<b>Description</b>	Update the regional transit plan and reconfigure transit routes to better connect affordable housing, and their protected population residents, with employment centers.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>9</b>	<b>Project Name</b>	AAFH Reg 12: Regional Transit Plan
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	AFH Factor Reg: Economic Development
	<b>Funding</b>	--
	<b>Description</b>	Update the regional transit plan and reconfigure transit routes to better connect affordable housing, and their protected population residents, with employment centers.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
<b>Planned Activities</b>		
<b>10</b>	<b>Project Name</b>	AFH Reg 2: Fair Housing Information Website
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	--

	<b>Description</b>	Establish a central location for the public to access fair housing information.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>11</b>	<b>Project Name</b>	AFH Reg 3: Fair Housing Education w Stakeholders
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 3: Fair Housing Education w Stakeholders
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	--
	<b>Description</b>	Establish a fair housing education program for landlords, realtors, and lenders.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	The City of Kansas City will continue to offer fair housing seminars open and available to regional entities. They are working with the Home Builders Association and Board of Realtors to offer classes directly to their audiences. MARC offered a fair housing seminar for planning officials and firms plus governments.
<b>12</b>	<b>Project Name</b>	AFH Reg 5: Explore Regional Housing Mobility System
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	--

	<b>Description</b>	Work with local housing authorities to explore a regional approach to housing voucher utilization.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>13</b>	<b>Project Name</b>	AFH Reg 10: Promote use of KC Degrees/KC Scholars
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg11: education/job training KCRising
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	--
	<b>Description</b>	Promote use of KC Degrees and KC Scholars to help adults in protected populations return to and complete college.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>14</b>	<b>Project Name</b>	AFH Reg 7: Dev Regional Housing Locator Service
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 7: Dev Regional Housing Locator Service
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	--
	<b>Description</b>	Develop regional housing locator service to help voucher holders find the most appropriate housing.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>15</b>	<b>Project Name</b>	AFH Reg 12: Regional Transportation for Jobs
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg12: Transportation that Connects with Jobs
	<b>Needs Addressed</b>	AFH Factor Reg: Economic Development
	<b>Funding</b>	--
	<b>Description</b>	Form partnerships between local governments, private employers, and neighborhood organizations to develop transportation options that connect low income and protected populations living in concentrated areas of poverty with jobs.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	MARC completed the RideKC transit plan update. One specific goal is to double the number of jobs served by transit within ten years.
<b>16</b>	<b>Project Name</b>	AFH Reg 14: Affordable Housing Educational Materials
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 14 : Affordable Hsg Educational Materials
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	:
	<b>Description</b>	Develop informational materials for local governments and community organizations to use to educate the public about the need for affordable housing.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>17</b>	<b>Project Name</b>	AFH Reg11: education/job training KCRising
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg11: education/job training KCRising
	<b>Needs Addressed</b>	AFH Reg: Outreach, Education, Training, Enforcement
	<b>Funding</b>	:
	<b>Description</b>	Continue to develop and refine the education and job training component of KC Rising and provide guidance to local institutions in targeting these efforts.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>18</b>	<b>Project Name</b>	AFH Reg 4: Advocate for Universal Designs
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 4: Advocate for Universal Designs
	<b>Needs Addressed</b>	AFH Factor Reg: Legislative, Dev Code, Incentives
	<b>Funding</b>	:
	<b>Description</b>	Advocate to Missouri Housing Development Commission and Kansas Housing Resources Commission to include universal design standards beyond HUD and ADA minimums in their projects.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>19</b>	<b>Project Name</b>	AFH Reg 1: Expand use of CDFI and NMTCs
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 1: Expand use of CDFI and NMTCs
	<b>Needs Addressed</b>	AFH Factor Reg: Legislative, Dev Code, Incentives
	<b>Funding</b>	--
	<b>Description</b>	Expand the use of CDFIs and New Market Tax Credits in neighborhoods with concentrations of persons in protected classes and low income residents.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>20</b>	<b>Project Name</b>	AFH Reg 8:Encourage affordable TOD via zoning code
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 8:Encourage affordable TOD via zoning code
	<b>Needs Addressed</b>	AFH Factor Reg: Legislative, Dev Code, Incentives
	<b>Funding</b>	--
	<b>Description</b>	Develop model zoning codes to encourage accessible affordable housing units near transit or other key services at activity centers.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	In 2019, MARC will work with the five cities to develop model codes using its sustainable code framework ( <a href="http://www.marc.org/Regional-Planning/Creating-Sustainable-Places/Tools/Sustainable-Code-Framework">http://www.marc.org/Regional-Planning/Creating-Sustainable-Places/Tools/Sustainable-Code-Framework</a> ) that address siting affordable housing near transit or other key services at activity centers. Once developed and reviewed by cities, MARC will present it to local government planning committees and elected officials starting in 2018. This will be coordinated with the development and presentation of model codes intended to facilitate the construction of small single family and multifamily housing units.
21	<b>Project Name</b>	AFH Reg 15: AFH Metrics
	<b>Target Area</b>	
	<b>Goals Supported</b>	AFH Reg 15: AFH Metrics
	<b>Needs Addressed</b>	AFH Factor Reg: Planning and Reporting
	<b>Funding</b>	--
	<b>Description</b>	Establish metrics to meet fair housing and affordable housing goals.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
22	<b>Project Name</b>	Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	

<b>Funding</b>	CDBG: \$68,502
<b>Description</b>	Administrative services to operate CDBG programming
<b>Target Date</b>	
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
<b>Location Description</b>	
<b>Planned Activities</b>	



## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In general, the City of Leavenworth does not target a specific geographic area or areas of minority concentration for funding in the 2020-21 program year. Applicants for the Home Ownership Program and Home Repair are based on income. Rapid Re-Housing, Homelessness Assistance-shelters, Homeless Prevention, and Public Service programs are offered to all City residents who qualify for services. Blight removal is determined based on structures identified by the Code Enforcement officers, presented by the City Planner and approved for removal by the City Commission.

### Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

#### Discussion

The City of Leavenworth CDBG program is not targeted. It reaches any low/moderate income resident needing assistance.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

Affordable housing is addressed in several ways to meet the needs of the low income population. Below are some of the strategies employed.

One Year Goals for the Number of Households to be Supported	
Homeless	68
Non-Homeless	0
Special-Needs	0
Total	68

Table 9 - One Year Goals for Affordable Housing by Support Requirement

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	330
The Production of New Units	0
Rehab of Existing Units	23
Acquisition of Existing Units	9
Total	361

**Table 10 - One Year Goals for Affordable Housing by Support Type**

### **Discussion**

One year Goals for the Number of Household to be supported for the homeless, non-homeless, and special needs are supported by data found in the 2020 PIT Homeless Count and agency reporting.

One year Goals for the Number of Household Supported through: rental assistance, production of new units, rehab of existing units, and household purchase of existing units are based on funding at the current level.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Leavenworth Housing Authority (LHA) is designated a small public housing agency with decision making authority for budget, personnel and policy adoption resting with the City Commission. LHA provides a 105 unit high-rise (Planters II) for older (over 65 yrs.) and disabled persons. LHA is also approved for 339 Housing Choice Vouchers, but because of reduced funding levels only 201 are currently provided to participants, who may rent from willing market rate landlords. In addition the City oversees 130 VASH vouchers for veterans.

### **Actions planned during the next year to address the needs to public housing**

This year the LHA will start phase 2 replacing the drain pipes in the public housing facility.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Tenants are involved with management on a regular basis through expressing concerns, suggesting ideas for improvements, and assisting for planning activities. Because most residents are on a fixed income we do not do formal presentation on homeownership, but refer any inquiries to the Community Development Coordinator.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not designated as troubled.

### **Discussion**

The Leavenworth Housing Authority has a strong staff that oversees the needs of LHA residents. Recent reductions in federal funding have reduced the staff and put additional duties on existing staff. While this system is currently working, it is viewed as a problem for long-term programming.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The homeless include persons suffering from domestic abuse, families who arrive in Leavenworth with no money and no local means of support, and others who meet HUD's definition of "homeless." An official HUD required Point-in-Time (PIT) Homeless Count was conducted in January 2020. The 2020 PIT count resulted in 63 individuals who met HUD's definition of homeless for Leavenworth County.

Opened in November 2014, the Shelter of Hope is a new tool for working with the Leavenworth homeless population. Last year the Shelter of Hope combined with Welcome Central and a newly designed day shelter to create the Leavenworth Interfaith Community of Hope. The Community of Hope opened a new facility serving all three branches. The facility offers a sleep-only shelter offered through Interfaith Alliance with volunteer staff; Welcome Central which assists with all critical issues that block the homeless from being housed; and the day center which provides a warm/cool space and food. The facility was dedicated January 2018.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City addresses homelessness primarily through public service providers and the Emergency Solutions Grant (ESG) administered through the City from the Kansas Housing Resources Corporation (KHRC). The ESG provides homeless assistance funding for Catholic Charities of Northeast Kansas which provides temporary shelter, homeless prevention and rapid re-housing. Welcome Central, part of the Community of Hope, offers assistance accessing service for the homeless, provides skill-building activities and training, and offers transportation to their clients. Also part of the Community of Hope, there is a day center which offers a place to get warm/cool and receive food provided. The domestic violence shelter in Leavenworth recently re-opened to serve those homeless from domestic violence.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Shelter of Hope, part of the Community of Hope, can provide beds for up to 33 individuals. The Shelter of Hope is a sleep-only shelter operating from 7 p.m. to 7 a.m. The Alliance Against Family Violence shelters domestic violence victims in Leavenworth County. Other homeless individuals and families must be transferred to shelters in nearby cities such as Topeka, Lawrence, St. Joseph or Kansas City.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to**

**permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Continuum of Care (CofC) agencies and other public service agencies provide stability for people experiencing homelessness. The system supports individuals with health care, food, clothing and financial assistance.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Grossman Center provides services for those released from area prisons. Kansas Department of Families and Children works with those leaving foster care. St. Vincent Clinic provides health care services for the uninsured. The Guidance Center provides mental health services for Leavenworth. The Welcome Center, a part of the Leavenworth Interfaith Community of Hope, helps those in need access services available in the community.

## **Discussion**

The City of Leavenworth, the public services community and the CofC provide assistance for the wide variety of needs that the homeless population require. Within the community we offer emergency shelters, drop in centers to access services, permanent housing and homeless prevention.

## **AP-75 Barriers to affordable housing – 91.220(j)**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the**

## **return on residential investment**

At this time we have not enacted public policies to remove barriers to affordable housing.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The primary obstacle to meeting underserved needs and affordable housing is limited funding. Both federal funding and community support have decreased, leaving programs that serve the low/moderate income individuals and families unable to meet the needs in the community.

### **Actions planned to address obstacles to meeting underserved needs**

The CDBG program, United Way, other community agencies and area churches help to meet the underserved needs in our community. Collaboratively we achieve an increase in those we can serve.

### **Actions planned to foster and maintain affordable housing**

The Home Ownership Program provides an avenue for buyers to secure an affordable home. The Home Repair program provides a way to maintain affordable housing stock through weatherization, home repair and emergency assistance.

### **Actions planned to reduce lead-based paint hazards**

Lead Based Paint is being assessed and appropriate controls are being applied in all homeowner occupied projects assisted with federal program funds. The City will continue to educate the public on the hazards of lead and promote public awareness. Lead Safe Work Practices are being adhered to by contractors certified through the Kansas Department of Health and Environment. All necessary

recordkeeping and clearance testing is performed as required by HUD's Lead Safe Housing Rule.

### **Actions planned to reduce the number of poverty-level families**

Community job seeking programs and financial planning programs offered at a variety of locations including the Leavenworth County Workforce Center, Leavenworth Public Library, Catholic Charities of Northeast Kansas, and Welcome Central offer poverty-level families a way out of poverty.

### **Actions planned to develop institutional structure**

The institutional structure to provide basic services starts with the public service agencies in the community. Through CDBG coordination, Leavenworth County Human Service Council and agency networking we avoid duplication of services and to account for the services provided. Altogether the system serves more than 7,100 participants in a year. Because of these formal ties to federal funds, agencies are required to provide budgets and monthly reports to the City with monitoring oversight provided by KHRC and HUD. The structure established has resulted in delivery of the services needed in accordance with federal, state and local codes, and with compassion and respect for the clients served.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

In 2017 the City started a countywide housing organization to enhance coordination of services. In addition, City employees are members of many local boards and committees and use those memberships to enhance coordination of housing and social service agencies. Examples include: United Way of Leavenworth County, Leavenworth Human Services Council, Leavenworth/Lansing Chamber of Commerce, and Mid America Regional Council.

### **Discussion:**

The City of Leavenworth proactively addresses housing issues in its community through its work with the Continuum of Care, community agencies and community organizations.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%