



**COMMUNITY DEVELOPMENT ADVISORY BOARD
MONDAY, March 9, 2020, 4:15 P.M.
COMMISSION ROOM, CITY HALL
LEAVENWORTH, KANSAS**

Vice Chairman Mike Seufert called the meeting to order at 4:00 p.m. and noted a quorum was present. Board members present Bobbi Snyder, Sister Paula Rose and Ralph Taylor. Charles Davis arrived at 4:18 p.m. Sonya Gordon was absent. Staff members present were Community Development Coordinator Mary Dwyer and Administrative Assistant Michelle Baragary.

Vice Chairman Seufert called for the first item on the agenda; approval of the minutes from September 23, 2019. Mr. Taylor moved to accept the minutes as presented, seconded by Ms. Snyder and approved by a vote of 4-0.

Vice Chairman Seufert called for the next item on the agenda: to hold Public Hearing #1 for the Community Development Block Grant (CDBG) funds.

Vice Chairman Seufert opened the public hearing and called for questions, comments, or concerns about unmet public need.

With no questions or comments, Vice Chairman Seufert opened the public hearing for the public service agency funding.

Ms. Dwyer requested each public service agency present at the meeting to speak about their agency.

Leavenworth Mission

Represented by Iris Arnold. Addresses poverty and hunger through the operation of a food pantry. Assists approximately 550 families per month. Supply clients with sustainable foods: 2-3 frozen meats and a variety of food items to help supplement meals for about two weeks. Last year the Leavenworth Mission connected with a meat distributor, which allowed them to host two massive meat giveaways. Within four hours, they supplied over 850 families with 39,000 lbs of meat. In 2018, the Leavenworth Mission started a fresh mobile food site at Bob Dougherty Park. This service is offered twice a month. This is a drive-up food service. About 250 families receive help from this service every time the food site is available. For the remainder of this year, efforts will be focused on phase 2 of the building fund project, which includes spray foam insulation for a new metal roof. 2019-20 fund amount \$6,955; 2020-21 fund request \$9,000.

Mr. Taylor asked where they came up with the requested amount of \$9,000.

Ms. Arnold stated the \$9,000 would cover the Evergy utility bill.

Alliance Against Family Violence

Represented by Lori Randall, Executive Director, and Amanda Schelert, Case Manager. AAFV provides confidential shelter service, comprehensive case management, group support programs for both children and adults, sexual assault advocacy, hospital advocacy, police response advocacy, a 24/7 crisis hotline, crisis intervention services, and community awareness and education efforts. 2019-20 fund amount \$7,725; 2020-21 fund request \$10,000.

Mr. Taylor asked why the AAFV was shut down in 2017.

Ms. Schelert stated it was for financial reasons. AAFV reopened April 1, 2019.

Ms. Dwyer elaborated by stating the State of Kansas was approximately six months behind in reimbursing the AAFV for expenses. This caused financial issues for the agency. Since then state agency, the Kansas Coalition Against Sexual and Domestic Violence, has helped AAFV build a six-month reserve.

Mr. Taylor asked how many families has AAFV helped in the past year.

Ms. Schelert stated since April 1, 2019, they have had 58 residential clients (in shelter). They also have non-residential clients to help with protection orders, court advocacy, sexual assault and hospital advocacy.

The Guidance Center

Represented by Rachel Sweet. A community mental health facility serving Leavenworth County as well as Atchison and Jefferson Counties, which provides individual and group outpatient therapy, medication management, crisis services, recovery services, case management, attendant care, psychosocial groups for early childhood, youth, and adults, respite care and parent support. Will provide transportation for those patients who do not have transportation available to them. 2019-20 fund amount \$3,943; 2020-21 fund request \$6,072.24

Sr. Paula Rose asked if they still have their home care services.

Ms. Sweet stated Health Homes did stop but will start back up in April. It will be for clients who are already part of the three Medicaid providers.

Catholic Charities of Northeast Kansas (CCNEKS)

Represented by Jackie Masoner. Provides a variety of services such as ESG (Emergency Solutions Grant), emergency assistance for rent & utilities, case management, applications for SNAP (formerly food stamps), clothing & household items, etc. CCNEKS also operates an emergency food pantry, with an average of serving 146 families per month and 1400 individuals. For senior citizens, CCNEKS offers the commodity supplemental food program and friendly visitors program. A new program this year is the Family Financial Transformations; CCNEKS is partnering with University of St. Mary to teach better financial and budgeting skills. 2019-20 fund amount \$3,870; 2019-20 fund request \$5,000.

St. Vincent Clinic

Represented by Bess Bonewits. St. Vincent Clinic provides services to patients living at or below the poverty level. Services include primary health care, medication assistance, and chronic disease management. This year they will starting billing Medicaid and Medicare and have added chiropractic care to their services. 2019-20 fund amount \$8,865; 2019-20 fund request \$13,000.

Ms. Snyder asked if there is a doctor on staff since chiropractic care is now provided.

Ms. Bonewits stated the Medical Director is an MD, who is at the facility one day a week. A nurse practitioner sees the bulk of the patients.

Ms. Dwyer stated St. Vincent Clinic stated they had seen 370 clients this year. Ms. Dwyer asked if that number is up or down from last year.

Ms. Bonewits responded it is a little down from last year.

Ms. Dwyer asked if the number of clients will change once they start the Medicaid/Medicare billing and when will this begin.

Ms. Bonewits stated they will start billing Medicaid and Medicare this month. She does not expect the number of clients to increase a lot at this time.

Sr. Paula Rose asked if they still get medications through the Kansas program.

Ms. Bonewits responded in the affirmative. St. Vincent Clinic receives medication through the Kansas Unused Medications Act and the Indigent Medication Program.

Mr. Davis asked if the requested funds are going for rent or utilities or both.

Ms. Bonewits stated it is for utilities.

Leavenworth Interfaith Community of Hope

Represented by Felicia Bagley. The three entities within the Community of Hope are the night shelter (9:00 p.m. to 7:00 a.m.), the day center (open until 3:00 p.m.) and Welcome Central. Welcome Central is the entity that would use the funds they are applying for. Welcome Central provides help in getting identification cards, helps with rent and utility assistance, co-pays for medications, transportation services and help with application assistance. 2019-20 fund amount \$4,636; 2020-21 fund request \$4,600.

First Judicial District CASA Association

Represented by Kelly Meyer. There are three programs operated by the First Judicial District CASA Association: the CASA (Court Appointed Special Advocate Program), the Child Exchange and Visitation Center and the Child Advocacy Center. CASA's programs provide professional advocacy services to children involved in court proceedings, safe visitation and exchange services to children and their families involved in domestic court proceedings and forensic interviews and ongoing advocacy and support for children who have experienced and/or witnessed crime. 2019-20 fund amount \$11,975; 2019-20 fund request \$15,500.

Mr. Taylor asked what the funds will be used for.

Ms. Meyer responded the funds will go towards their rent.

Ms. Dwyer stated the last application is an Institutional Rehab Application from Leavenworth Interfaith Community of Hope for funds to help with repairs.

Leavenworth Interfaith Community of Hope

Represented by Linda Martin. The building is located at 311 Kiowa. They serve a diverse population with many not ready to get a job and not ready to get an apartment. Many of their clients require Interfaith Community of Hope to work with them in very basic ways. Interfaith Community of Hope is requesting funds for a 12' x 12' storage shed, new construction of a canopy roof over the smoking and relaxation patio in the rear and repair of large pot hole in parking lot. They are asking for \$42,000. These are informal estimates given by local contractors.

Mr. Taylor asked for verification that the \$42,000 is not a set amount.

Ms. Martin responded in the affirmative.

Mr. Seufert asked if that amount had been allotted in the 5-year plan.

Ms. Dwyer stated no money was allocated last year into Institutional Repair or Public Facilities. Some funds were added to this year's preliminary budget for this category.

With no further discussion, Vice Chairman Seufert called for a motion to close the public hearing. Chairman Davis moved to close the public hearing, seconded by Mr. Taylor and passed by a vote of 5-0.

Ms. Dwyer stated there needs to be discussion about the 2020-21 Annual Action Plan (AAP) funding, public service agency funding and public service agency funding application for the institutional rehab.

The AAP was based on the monies awarded: \$342,514 plus the projected remaining funds of \$200,000, totaling \$542,514. Disbursement of funds is as follows:

- Administration 20% (\$68,502)
- Public Service Agencies 15% (\$51,377)
- Home Repair Program \$186,222
- First Time Home Buyers Program \$106,413
- Removal of Dangerous Structures \$60,000
- Institutional Rehab (Public Facilities) \$70,000

Ms. Dwyer stated when using Institutional Rehab funds, they must use Davis Bacon Wages, which is monitored according to federal government guidelines.

Mr. Seufert asked about the status of the First Time Home Buyers and Home Repair Programs.

Ms. Dwyer stated currently there have been 14 home repair projects and 4 first time home buyers.

For the institutional rehab, Mr. Seufert mentioned the applicant investing in the project as well, instead of the entire project being funded.

The board agreed the applicant should put in 20% of their own funds for the institutional rehab.

Consensus to leave the AAP as is.

Ms. Dwyer went over information about the public service agencies (number served, last year's funded amount, this year's requested amount, etc.). After discussions, there was consensus to apply a 7% increase to all public service agencies.

• AAFV	\$8,266
• St. Vincent Clinic	\$9,486
• CCNEKS-LV	\$4,141
• CASA	\$12,813
• Leavenworth Mission	\$7,442
• Interfaith	\$4,600
• The Guidance Center	<u>\$4,219</u>
Total	\$51,377

Chairman Davis call for a motion to adjourn. Mr. Seufert moved to adjourn, seconded by Sr. Paula Rose and approved by a vote of 5-0.

Meeting adjourned at 5:26 p.m.

MD:mb