



COMMUNITY DEVELOPMENT ADVISORY BOARD
MONDAY, September 23, 2019 4:00 P.M.
COMMISSION ROOM, CITY HALL
LEAVENWORTH, KANSAS

Chairman Mike Seufert called the meeting to order at 4:15 p.m. and noted a quorum was present. Board members present Charles Davis, Sister Paula Rose, Ralph Taylor and Kathryn Schiller. Bobbi Snyder was absent. Staff members present were Community Development Coordinator Mary Dwyer and Administrative Assistant Michelle Baragary.

Chairman Seufert called for the first item on the agenda; approval of the minutes from May 13, 2019. Mr. Davis moved to accept the minutes as presented, seconded by Sr. Paula Rose and approved by a vote of 5-0.

Chairman Seufert called for the next item on the agenda: election of Chairman and Vice Chairman. Mr. Davis nominated himself for Chairman. Mr. Taylor moved to elect Mr. Davis as Chairman, seconded by Ms. Schiller and approved by a vote of 5-0. Mr. Taylor moved to elect Mr. Seufert as Vice Chairman, seconded by Ms. Schiller and approved by a vote of 5-0.

Chairman Seufert called for the next item on the agenda: to hold Public Hearing #3 2018-19 CAPER.

Chairman Seufert opened the public hearing and called for staff comments.

Community Development Coordinator Mary Dwyer stated the accomplishments for the year were 26 home repairs, 5 first time homebuyers and 4 residential demolitions. The public service agencies monies is set at 15% of the grant. One agency did not expend their money so it was reallocated to another agency. Therefore, we were just below the 15% mark. The number of individuals in the community being served by the public service agencies has increased.

Ms. Dwyer further stated a few years ago we participated in the Regional Affordable Fair Housing Program. Transportation was a focal point that is still being worked on.

Sr. Paula Rose asked if the first time homebuyer's house must meet the HUD standards.

Ms. Dwyer responded the house must meet a standard inspection program. Leavenworth uses the Housing Quality Standards Inspection, which is the same inspection used for a Section 8 home. The inspection is more health/safety driven rather than structural/mechanical.

With no further discussion, Chairman Seufert closed the public hearing and called for a motion to accept the CAPER plan. Mr. Seufert moved to accept the 2018-19 CAPER Final Plan, seconded by Mr. Davis and approved by a vote of 5-0.

Chairman Seufert called for the next item on the agenda: other matters, correspondence.

Ms. Dwyer stated that slowly money has been carried over year to year, which has created a reserve. The board should start thinking of projects to use this reserve toward; other than what is currently covered which is home repair, home ownership, demolition of dangerous structures and public service agencies.

Sr. Paula Rose asked about a grocery store on the north end of town.

Ms. Dwyer stated she has been tracking the grocery store project. She believes that would be a great expenditure, once the project reaches the point of asking for funds.

Ms. Dwyer further stated CDBG funds can be used for economic development, infrastructures, sidewalk, housing, etc. Ms. Dwyer will send the board a list of the types of activities CDBG funds can be used for.

Mr. Davis suggested social media be used more to get information out to the public as well as start discussions with the community about improvements in the community.

With no further discussion, Chairman Seufert called for a motion to adjourn. Mr. Davis moved to adjourn, seconded by Sr. Paula Rose and passed by a vote of 5-0.

The meeting adjourned at 4:26 p.m.

MD:mb