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Welcome To Your City Commission Meeting - Please turn off or silence all cell phones during the commission meeting.  
*Meetings are televised everyday on Channel 2 at 7 p.m. and midnight*

**Call to Order – Pledge of Allegiance Followed by Silent Meditation**

**PRESENTATIONS:**

1. Proclamations (pg. 2)
  - a. Vietnam Veterans Day
  - b. World Tai Chi & Qigong Day
  - c. Barbershop Harmony Month
  - d. Fair Housing Month
  - e. National Public Safety Telecommunicator's Week

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**OLD BUSINESS:**

**Consideration of Previous Meeting Minutes:**

2. Minutes from March 27, 2018 Regular Meeting **Action:** Motion (pg. 7)

**Second Consideration Ordinances:**

3. Second Consideration Ordinance No. 8073 Special Use Permit 1922 5<sup>th</sup> Ave Child Care Center **Action:** Roll Call (pg. 12)
4. Second Consideration Ordinance No. 8074 Changing the Name of Sheridan Avenue to Sheridan Street **Action:** Roll Call (pg. 15)

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**NEW BUSINESS:**

**Citizen Participation:** (*i.e. Items not listed on the agenda or receipt of petitions- Please state your name and address*)

**General Items:**

5. Proposed Industrial Revenue Bonds (IRB) for Kare Pharmacy **Action:** Consensus (pg. 17)

**Bids, Contracts and Agreements:**

6. Consider Bids for Riverfront Community Center Re-roof & Skylight Replacement **Action:** Motion (pg. 22)
7. Consider Bids for Streets Division Truck **Action:** Motion (pg. 29)
8. Consider Bids for Plastic Refuse bags **Action:** Motion (pg. 44)

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**Consent Agenda:**

Claims for March 24, 2018 through April 6, 2018 in the amount of \$1,766,321.74; Net amount for Pay #7 effective March 30, 2018 in the amount of \$326,298.26 (No Police & Fire Pension). **Action:** Motion

**Other Items:**

**Adjourn:** **Action:** Motion

# City of Leavenworth, Kansas



## Proclamation

**WHEREAS,** *Members of the United States Armed Forces began serving in an advisory role to the Government of the Republic of South Vietnam in 1961; and*

**WHEREAS,** *in 1965, United States Armed Forces ground combat units arrived in Vietnam; and*

**WHEREAS,** *by the end of 1965, there were 80,000 United States troops in Vietnam, and by 1969, a peak of approximately 543,000 troops was reached; and*

**WHEREAS,** *on January 27, 1973, the Treaty of Paris was signed, which required the release of all United States prisoners of war held in North Vietnam and the withdrawal of all United States Armed Forces from South Vietnam; and*

**WHEREAS,** *more than 58,000 members of the United States Armed Forces lost their lives in Vietnam and more than 300,000 members of the Armed Forces were wounded; and*

**WHEREAS,** *The Vietnam War was an extremely divisive issue among the people of the United States and was also a conflict that caused a generation of veterans to wait too long for the United States public to acknowledge and honor the efforts and services of such veterans.*

**NOW, THEREFORE,** *I, Mark Preisinger, Mayor of the City of Leavenworth, Kansas hereby proclaim March 29, 2018 to be:*

## Welcome Home Vietnam Veterans Day

*I encourage all residents to observe appropriate ceremonies and activities to provide appreciation to the Vietnam War veterans.*

**IN WITNESS WHEREOF,** *I have hereunto set my hand and affixed the Great Seal of the City of Leavenworth, Kansas this tenth day of April in the year of two-thousand and eighteen.*

\_\_\_\_\_  
Mark Preisinger, Mayor

ATTEST:

\_\_\_\_\_  
Carla K. Williamson, CMC, City Clerk

# City of Leavenworth, Kansas



## Proclamation

**WHEREAS,** *World T'ai Chi & Qigong Day is now celebrated in over 80 nations; and*

**WHEREAS,** *T'ai Chi and Qigong, traditional Chinese exercises, are a series of mindful relaxed movements, increasingly found to benefit health and appropriate for people of all fitness levels; and*

**WHEREAS,** *numerous studies have pointed to the benefits of T'ai Chi, including stress relief and improved balance and coordination among the elderly, as indicated by an Emory University School of Medicine in Atlanta study; and*

**WHEREAS,** *numerous other studies relating to stress, the immune system, flexibility, and general health have been reviewed by the National Institute of Health and can be found at: [www.tchain.com/taichi](http://www.tchain.com/taichi) and [www.worldtaichiday.org](http://www.worldtaichiday.org); and*

**WHEREAS,** *T'ai Chi & Qigong Day is meant to bring practitioners together and allow people to learn more about T'ai Chi and Qigong through this day of celebration and practice that will be celebrated around the world on the last Saturday in April.*

**NOW, THEREFORE,** *I, Mark Preisinger, Mayor of the City of Leavenworth, Kansas hereby proclaim April 28, 2018 to be:*

## World T'ai Chi & Qigong Day

**IN WITNESS WHEREOF,** *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this tenth day of April in the year of two-thousand and eighteen.*

\_\_\_\_\_  
Mark Preisinger, Mayor

ATTEST:

\_\_\_\_\_  
Carla K. Williamson, CMC, City Clerk

# City of Leavenworth, Kansas



## Proclamation

**WHEREAS,** *the Society for the Preservation and Encouragement of Barbershop Quartet Singing in America (SPEBSQSA), now known as the Barbershop Harmony Society, was founded in April 1938 and is celebrating its 80th anniversary; and*

**WHEREAS,** *the Barbershop Harmony Society promotes singing and harmonious relations in the United States and in many countries throughout the world; and*

**WHEREAS,** *the Cody Choraliers of the Leavenworth Chapter of the Barbershop Harmony Society are celebrating 49 years of barbershop harmony and community service in the Leavenworth area; and*

**WHEREAS,** *the Cody Choraliers work with the community to promote music education in the Leavenworth schools and entertain residents of and visitors to the First City of Kansas.*

**NOW, THEREFORE,** *I, Mark Preisinger, Mayor of the City of Leavenworth, Kansas hereby proclaim April 2018 to be:*

## Barbershop Harmony Month

**IN WITNESS WHEREOF,** *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this tenth day of April in the year of two-thousand and eighteen.*

\_\_\_\_\_  
*Mark Preisinger, Mayor*

ATTEST:

\_\_\_\_\_  
*Carla K. Williamson, CMC, City Clerk*

# City of Leavenworth, Kansas



## Proclamation

**WHEREAS,** *the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land would now guarantee the rights of equal housing opportunity; and*

**WHEREAS,** *the City of Leavenworth is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today many realty companies and associations support fair housing laws; and*

**WHEREAS,** *the Fair Housing groups and the U.S. Department of Housing and Urban Development have, over the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved upon investigation to be violations of the fair housing laws; and*

**WHEREAS,** *equal housing opportunity is a condition of life in the City of Leavenworth that can and should be achieved.*

**NOW, THEREFORE,** *I, Mark Preisinger, Mayor of the City of Leavenworth, Kansas hereby proclaim April 2018 to be:*

## Fair Housing Month & Celebrating 50 Years of Fair Housing

**IN WITNESS WHEREOF,** *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this twenty-seventh day of March in the year of two-thousand and eighteen.*

\_\_\_\_\_  
Mark Preisinger, Mayor

ATTEST:

\_\_\_\_\_  
Carla K. Williamson, CMC, City Clerk

# City of Leavenworth, Kansas



## Proclamation

- WHEREAS,** *emergencies can occur at any time that require police, fire, or emergency medical services; and*
- WHEREAS,** *when an emergency occurs, the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property; and*
- WHEREAS,** *the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Leavenworth police-fire communications center; and*
- WHEREAS,** *Public Safety Dispatchers are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information, and ensuring their safety; and*
- WHEREAS,** *Public Safety Dispatchers of the Leavenworth Police Department have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients; and*
- WHEREAS,** *each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year.*

**NOW, THEREFORE,** *I, Mark Preisinger, Mayor of the City of Leavenworth, Kansas hereby proclaim April 9-13, 2018 as:*

## National Public Safety Telecommunicators Week

*In honor of the men and women whose diligence and professionalism keep our city and citizens safe.*

**IN WITNESS WHEREOF,** *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this tenth day of April in the year of two-thousand and eighteen.*

\_\_\_\_\_  
*Mark Preisinger, Mayor*

ATTEST:

\_\_\_\_\_  
*Carla K. Williamson, CMC, City Clerk*



**CALL TO ORDER** - The Governing Body met in regular session and the following commission members were present: Mayor Mark Preisinger, Mayor Pro-Tem Jermaine Wilson, Commissioners Nancy Bauder, Larry Dedeke and Myron J. (Mike) Griswold.

**Others present:** City Manager Paul Kramer, Assistant City Manager Tylour Tedder, Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, City Planner Julie Hurley, Leavenworth Housing Authority Manager Andrea Cheatom, Manager of Information Systems Carol Charity, IT Specialist Amy Peters, Finance Director Ruby Maline, Police Chief Pat Kitchens, Fire Chief Gary Birch, Public Information Officer Melissa Bower, City Attorney David E. Waters, Deputy City Clerk Cary Collins and City Clerk Carla K. Williamson.

Mayor Preisinger opened the meeting with the pledge of allegiance followed by silent meditation.

**PROCLAMATIONS:**

**Vietnam Veterans Day**

**National Library Week** – Library Director Matt Nojonen was present to accept the proclamation.

**Spring Clean-Up** – Melissa Bower accepted the proclamation.

**OLD BUSINESS:**

**Consideration of Previous Meeting Minutes:**

Commissioner Bauder moved to approve the minutes from the March 13, 2018 regular meeting as presented. Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

**NEW BUSINESS:**

**Citizen Participation:**

**General Items:**

**Consider Reduction in Fees 1813 Cleveland Terrace** – City Clerk Carla Williamson presented for consideration a request by Mr. Benjamin Casad to reduce special assessments on the property located at 1813 Cleveland Terrace. The 2013 property tax statement includes a special assessment in the amount of \$879.07 placed on the taxes by the City for nuisance fees. Mr. Casad purchased the property at the January 23, 2013 county tax sale. The City filed liens against the property on September 7, 2012 and November 28, 2012 for the total amount of \$879.07. Pictures of the property were provided to the Commission.

Mr. Casad addressed the Commission stating that if the Commission approved a reduction he would reinvest the difference into the property by removing a fallen tree, getting a survey of the property and addressing an abandoned well on the property. Long term goal would be to build a residential house on the property.

The Commission discussed the request and asked Mr. Casad questions regarding the following:

- Was he aware of the liens at the time of purchase
- Why did he wait five (5) years to make the request
- How soon does he plan to build on the property
- How soon could he have the tree removed

Mr. Casad stated that he should have come to the Commission sooner with the request but time passed and he had been busy. He was aware that there were liens on the property. He just paid \$600.00 last October for other year's taxes. He plans to build a residential house in the next couple of years and he could have the tree removed by fall.

Mayor Preisinger moved to reduce the abatement at 1813 Cleveland to \$279.07 to be paid within 2 weeks of today; April 10, 2018. Commissioner Wilson seconded the motion and was approved 4-1 with Commissioner Bauder voting no. The Mayor declared the motion carried 4-1.

**Port Authority Board Appointment** – City Manager Paul Kramer presented for consideration the nomination of Mr. Vernon Fields to the Leavenworth County Port Authority (LCPA) Board. At the February 27, 2018 City Commission Meeting the appointment of Mr. Fields was not considered. The Commission asked the City Manager to invite Mr. Fields to a Commission meeting. The Commission would like to ask about his role as City Council for the City of Basehor and his run for U.S. Congress and how these might affect his ability to serve as a representative for the entire county on the LCPA Board.

Mr. Fields addressed the City Commission to answer some of the concerns regarding his appointment. Mr. Fields stated he is focused on the mission of whatever he is responsible for. Mr. Fields reviewed the Mission Statement of the Port Authority and feels that there will be no conflict. Major concern would be if meeting times were to change. He is committed to the County as a whole. Mr. Fields feels he is good at compartmentalizing. He has one year left on his term and does not know what the future holds.

Commissioner Dedeke moved to approve the nomination of Vernon Fields to the Leavenworth County Port Authority Board. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

**Consider 2018 Federal Legislative Program** - City Manager Paul Kramer presented for consideration the 2018 Federal Legislative Program. The program was discussed and reviewed at the March 20, 2018 Study Session. Upon approval a copy of the program will be sent to each of the City's Federal Legislators for review and information. The City Manager and Mayor are scheduled to visit the Federal Legislator in Washington D.C. April 9-11, 2018.



Commissioner Griswold recommended expanding information about the Bureau of Prisons need for a new prison. City Manager Kramer said he would contact the BOP prior to the discussion with the Federal Legislators.

Commissioner Griswold moved to approve the 2018 Federal Legislative Program as presented. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

#### **Resolutions:**

**Resolution B-2191 Riverfront Community Center (RFCC) Stone Restoration Temporary Notes** – City Manager Paul Kramer presented for consideration Resolution B-2191 related to the Riverfront Community Center Phase 4 Stone Replacement Project temporary notes and/or general obligation bonds in the maximum principal amount of \$1,500,000.00.

Commissioner Bauder moved to adopt and approve Resolution B-2191. Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

**Resolution B-2192 New Lawrence Road Project Temporary Notes** - City Manager Paul Kramer presented for consideration Resolution B-2192 related to the New Lawrence Road Project temporary notes and/or general obligation bonds in the maximum principal amount of \$605,000.00.

Commissioner Griswold moved to adopt and approve Resolution B-2192. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

**Resolution B-2193 Revised Admissions & Continued Occupancy Policy** – Leavenworth Housing Authority Manager Andrea Cheatom presented for approval and adoption the revised Admissions and Continued Occupancy Policy for the Public Housing Program. Revisions include the pet policy, dwelling lease and smoke-free policy.

Commissioner Griswold moved to adopt and approve Resolution B-2193 amending the Admissions and Continued Occupancy Policy, pet policy, dwelling lease and adding a smoke-free policy for the Public Housing Program. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

#### **Bids, Contracts and Agreements:**

**Consider Renewal of Fire Investigation Inter-Local Agreement** – Fire Chief Gary Birch presented for consideration the renewal of the reciprocal investigations inter-local agreement between the Eastern Kansas Multi-County Task Force and the City of Leavenworth. The original agreement was entered into in 1993 and at that time did not include Miami County. This renewal will include Miami County.

Commissioner Bauder moved to renew the inter-local agreement with the Eastern Kansas Multi-County Task Force. Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

**Consider Supplemental Agreement 2 with Kansas Department of Transportation (KDOT) for Federal Funds Exchange (FFE) Program** – Public Works Director Mike McDonald presented for consideration the contract for the 2018 KDOT FFE Program; KDOT Agreement No. 94-16 Supplemental No. 2; City Contract No. 2016-28. The total available to the City after the 25% administrative fee to the State is \$312,792.15.

Commissioner Griswold moved to approve the supplemental agreement with KDOT for the Federal Funds Exchange Program for 2018. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

**Consider Purchase of Data Storage** – City Manager Paul Kramer presented for consideration the purchase of additional storage from ISG Technology for electronic storage in the amount of \$51,489.67. The City currently uses ISG Technology and it is the belief that we will run out of storage capacity by the end of 2018 due to the use of body-wide cameras and other video and streaming demands.

Commissioner Bauder moved to approve the purchase of additional storage from ISG Technology in an amount not to exceed \$51,489.67. Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

**First Consideration Ordinances:**

**First Consideration Ordinance Special Use Permit for Child Care Center at 1922 5<sup>th</sup> Avenue** – City Planner Julie Hurley presented for first consideration an ordinance for a special use permit to allow a Child Care Center at 1922 5<sup>th</sup> Avenue. The request was heard and approved by the City Planning Commission on March 12, 2018 by a vote of 5-0 to recommend approval.

There was a consensus by the Commission to place on first consideration.

**First Consideration Ordinance Street Name Change – Sheridan Avenue to Sheridan Street** – Public Works Director Mike McDonald presented for first consideration an ordinance to change the name of Sheridan Avenue to Sheridan Street. The street is within the subdivisions of Southside Park and Halsey Heights.

There was a consensus by the Commission to place on first consideration.

**CONSENT AGENDA:**

Commissioner Griswold moved to approve claims for March 10, 2018 through March 23, 2018 in the amount of \$366,430.13; Net amount for Pay #6 effective March 16, 2018 in the amount of \$323,382.45 (Includes Police & Fire Pension of \$11,572.36). Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

**Adjourn:**

Commissioner Dedeke moved to adjourn the meeting. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried and the meeting adjourned.

Time Meeting Adjourned 8:16 p.m.  
Minutes taken by City Clerk Carla K. Williamson, CMC

**POLICY REPORT  
SECOND CONSIDERATION  
ORDINANCE 8073  
SPECIAL USE PERMIT FOR 1922 5<sup>TH</sup> AVENUE**

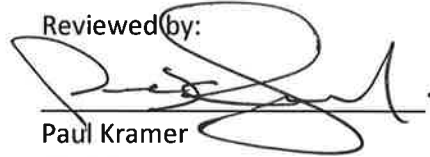
**APRIL 10, 2018**

Prepared by:



Carla K. Williamson, CMC  
City Clerk

Reviewed by:



Paul Kramer  
City Manager

**BACKGROUND:**

At the March 27, 2018 City Commission meeting the City Commission reviewed and placed on first consideration;

**AN ORDINANCE ALLOWING A SPECIAL USE FOR CHILD CARE CENTER TO BE  
LOCATED AT 1922 5<sup>th</sup> AVENUE IN THE CITY OF LEAVENWORTH, KANSAS.**

**ACTION:**

Ordinance No. 8073 is now presented for second consideration and requires a roll call vote.

**ATTACHMENTS:**

- Ordinance No. 8073

*(Summary Published in the Leavenworth Times on April 13, 2018)*

**ORDINANCE NO. 8073**

**AN ORDINANCE ALLOWING A SPECIAL USE FOR  
CHILD CARE CENTER TO BE LOCATED AT 1922 5<sup>th</sup>  
AVENUE IN THE CITY OF LEAVENWORTH, KANSAS.**

**WHEREAS**, under the 2016 Development Regulations of the City of Leavenworth, Kansas, the Governing Body of the City of Leavenworth is given the power to locate special uses in each zoning district by ordinance within said City; and

**WHEREAS**, the City Planning Commission, after fully complying with the requirements of the Ordinances of the City of Leavenworth, Kansas, held a public hearing on the 12<sup>th</sup> day of March, 2018 in the Commission Room, 1<sup>st</sup> Floor of City Hall, 100 N. 5<sup>th</sup> Street, Leavenworth, Kansas, the official date and time set as was published in the Leavenworth Times newspaper and mailed to all property owners within 200 feet of the said property on the 15<sup>th</sup> day of February 2018; and

**WHEREAS**, upon a motion made, duly seconded, and passed, the City Planning Commission adopted findings of fact and recommended approval of the request for a child care center at 1922 5<sup>th</sup> Avenue, Leavenworth, Kansas.

**WHEREAS**, upon a roll call vote duly passed, the Governing Body adopted the findings of fact and conclusions to allow special use for a child care center for the property described herein.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF  
LEAVENWORTH, KANSAS:**

**Section 1.** That a special use permit be issued for a child care center on the following described property:

The South 23 feet of Lot 7 and the North 33.50 feet of Lot 8, Block 20, REESE DONIPHAN AND THORNTON'S ADDITION TO LEAVENWORTH, a subdivision in the City of Leavenworth Leavenworth County Kansas and more commonly referred to as 1922 5<sup>th</sup> Avenue; in a R1-6 (High Density Single Family Residential) District.

**Section 2.** That this special use permit is subject to the following:

- a.) A minimum of 1,200 square feet of open space 100% enclosed by a minimum 4' high fence or wall shall be provided and maintained in good condition;
- b.) To operate a childcare center for up to twelve (12) children;
- c.) A copy of the permanent Child Care Center License shall be provided annually upon renewal by the State of Kansas; and
- d.) No additional home occupations may be carried out at the resident.

**Section 3:** That this Ordinance shall take effect and be in force from and after its passage by the Governing Body, and its publication once in the official City newspaper.

**PASSED AND APPROVED** by the Leavenworth City Commission of the City of Leavenworth, Kansas on this 10th day of April, 2018.

\_\_\_\_\_  
Mark Preisinger, Mayor

{Seal}

ATTEST:

\_\_\_\_\_  
Carla K. Williamson, CMC, City Clerk

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
David E. Waters, City Attorney

**POLICY REPORT  
SECOND CONSIDERATION  
ORDINANCE 8074  
CHANGING THE NAME OF SHERIDAN AVENUE TO SHERIDAN STREET**

**APRIL 10, 2018**

Prepared by:



Carla K. Williamson, CMC  
City Clerk

Reviewed by:



Paul Kramer  
City Manager

**BACKGROUND:**

At the March 27, 2018 City Commission meeting the City Commission reviewed and placed on first consideration;

**AN ORDINANCE CHANGING THE NAME OF SHERIDAN AVENUE TO  
SHERIDAN STREET.**

**RECOMMENDATION:**

Staff would recommend approval of Ordinance No. 8074

**ACTION:**

Ordinance No. 8074 is now presented for second consideration and requires a roll call vote.

**ATTACHMENTS:**

- Ordinance No. 8074

*(Summary Published in the Leavenworth Times on April 13, 2018)*

**ORDINANCE NO. 8074**

**AN ORDINANCE CHANGING THE NAME OF SHERIDAN AVENUE  
TO SHERIDAN STREET.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF  
LEAVENWORTH, KANSAS:**

**Section 1.** That the name of Sheridan Avenue in the Southside Park and Halsey Heights subdivisions be and is hereby changed to Sheridan Street.

**Section 2.** This Ordinance shall take effect and be in force from and after its passage by the Governing Body, and its publication once in the official City newspaper.

**PASSED AND APPROVED** by the City Commission of the City of Leavenworth, Kansas, on April 10, 2018.

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Mark Preisinger, Mayor

ATTEST:

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Carla K. Williamson, City Clerk

APPROVED AS TO LEGAL FORM:

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David E. Waters, City Attorney



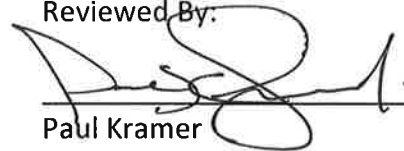
**POLICY REPORT**  
**Proposed Industrial Revenue Bonds**  
**April 10, 2018**

Prepared By:



Taylor Tedder  
Assistant City Manager

Reviewed By:



Paul Kramer  
City Manager

**BACKGROUND:**

The City was approached last year by Sandeep and Karishma Khandelwal, owners of Kare Pharmacy. They purchased property located at 2500 S. 4<sup>th</sup> St. to serve as a new location for their business. In September of 2017 City owned property located adjacent to the north side of their property was sold by the Commission to the Khandelwal's for extra parking lot space for their new pharmacy development. The Khandelwal's have additionally asked for a sales tax exemption on their building materials through the Industrial Revenue Bond (IRB) financing mechanism.

**ISSUE:**

The allowance of IRBs, as permitted by Kansas State Statute, by the City Commission would essentially grant Kare Pharmacy the use of the City's state sales tax exemption in purchasing building materials. At the time of writing this policy report, no information has been provided giving an estimate of the total sales tax dollars the City would forgo.

**ACTION:**

Staff requests that the City Commission provide a consensus as to whether or not they would welcome a formal resolution, including all necessary and required legal steps, to be presented by Kare Pharmacy for the use of Industrial Revenue Bonds.

**ATTACHMENT:**

Summary document of the IRB process

SUMMARY OF INDUSTRIAL REVENUE BONDS

PREPARED BY KATIE LOGAN, LATHROP & GAGE LLP

FOR LEAVENWORTH CITY COMMISSION

October 4, 2016

- Authorizing legislation:

K.S.A. 12-1740 *et seq.*, the IRB Act.

Purposes include:

to encourage and assist in the location of new business and industry in the state and the expansion, relocation or retention of existing business, industry and health development.

to promote the economic stability of the state by providing greater employment opportunities, diversification of industry and improved physical and mental health, thus promoting the general welfare of the citizens of the state

- Property Tax Abatement:

IRBs issued in connection with projects which do NOT also involve Tax Increment Financing which captures ad valorem property taxes may include an abatement of some or all of the ad valorem property taxes for up to 10 years. No property tax abatement is available for the Zeck project.

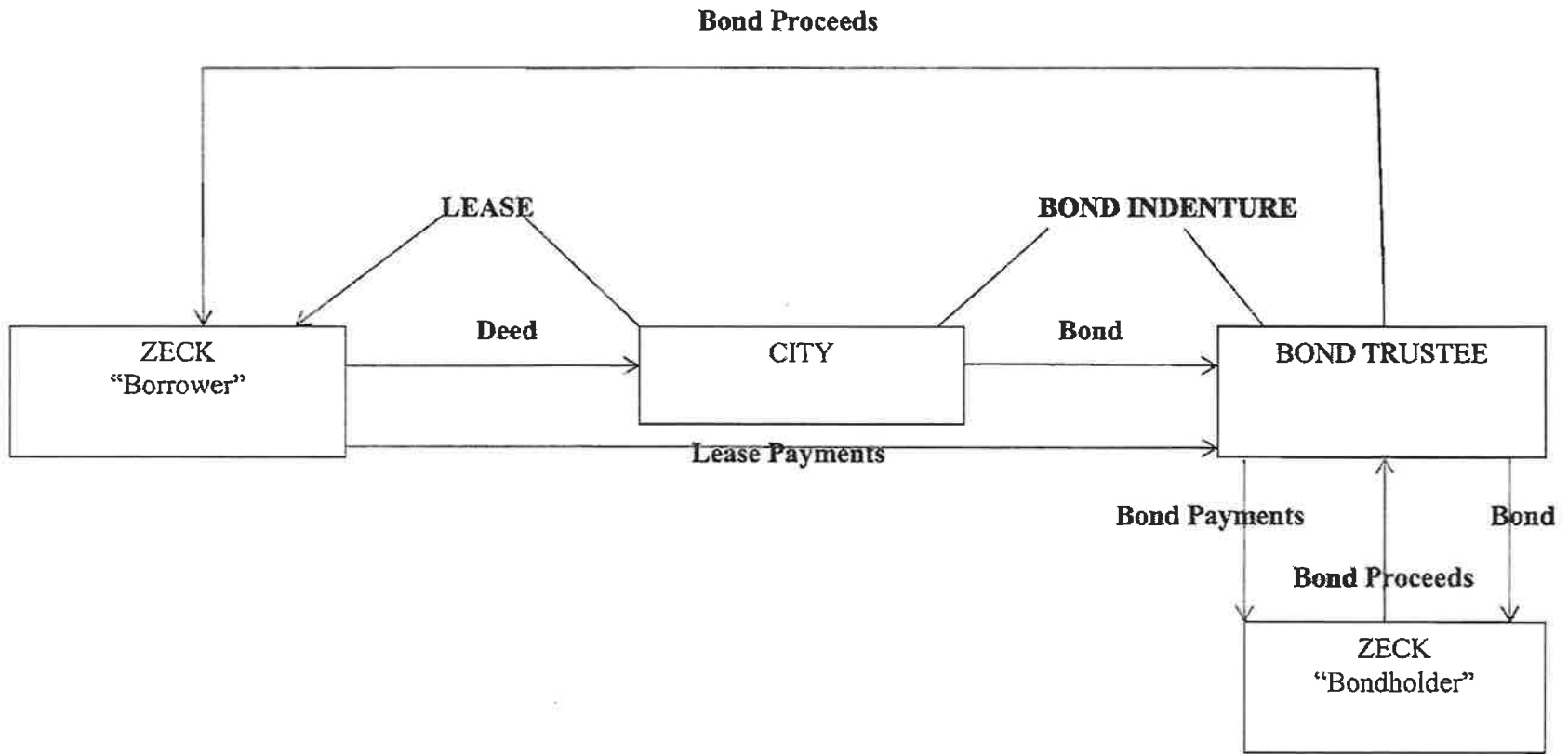
- Sales Tax Exemption:

Material used in the construction of a project financed with IRBs may be exempt from sales taxes.

- Procedure for sales tax only IRBs.
  - The Developer will purchase the bonds.
  - The Developer files an application with the City requesting IRB financing and enters into a funding agreement which provides that the Developer is responsible for all costs, including legal and bond counsel costs incurred by the City.
  - City adopts a nonbinding resolution of intent to issue bonds, which allows the Developer to use the City's sales tax exemption certificate to purchase materials. The Developer is required to sign an agreement with Kansas Department of Revenue in which it agrees to pay sales tax on materials if the IRBs are not issued.
  - City engages its bond counsel to prepare the IRB documents.
  - K.S.A. 12-1744e requires publication of notice of intent to issue IRBs and enter into a lease with a retailer.
  - City issues bonds [pursuant to a "bond ordinance" and other related bond documents] which are "purchased" by the Developer and which only the Developer may own. The bonds are NOT general obligations of the City and are NOT backed by the City's full faith and credit. They are payable solely from the rents paid by the Developer, in its capacity as "borrower" to itself, in its capacity as "bondholder".
  - The "proceeds" of the bonds are used by the Developer to construct and equip a facility. Since the Developer is both the "borrower" and the "bondholder" in this structure, the expenses incurred by the Developer are considered "proceeds" which are then endorsed by the Bond Trustee annually as draw down "proceeds" of the bonds.
  - A Bond Trustee approved by both the City and the Developer handles the ongoing administrative duties of the IRB, keeping track of "proceeds" and outstanding principal.
  - Simultaneously with the issuance of the bonds, the Developer conveys title to the property and the facility to the City, which then immediately leases it back to the Developer, who for all intents as purposes functions as owner of the property. The City has no obligation for taxes, insurance, maintenance or other items related to ownership of the Property. The

Developer indemnifies the City from any and all third party claims and is required to add the City as an additional insured on its insurance.

- The City assigns its interest in the lease to the Bond Trustee.
  - The Developer is obligated to make lease payments to the Bond Trustee in the amount of the principal and interest payments on the bonds, which the Bond Trustee then passes on to the bondholder. In the structure contemplated by Zeck, where Zeck is both the “borrower” and the “bondholder”, Zeck may offset its obligation to make “lease payments” with its right to receive the corresponding bond payments, so that no actual cash payment by Zeck (to itself) is required.
  - These IRB’s typically have a short maturity 24 – 36 months, and after the construction period is concluded, the Developer is required to exercise its option to buy the property for a nominal amount and cancel the bonds. This collapses the bond structure, the City deeds the property back to Zeck.
- Costs. All costs are paid by the Developer. At the outset most cities will require the Developer to enter into a funding agreement with the City pursuant to which the Developer agrees to pay these expenses – some of which are dependent upon the bonds being issued, but some of which will also be incurred in any event.
    - City's commonly charge application fees and some cities charge an “origination fee” as well, which must be used for economic development purposes by the city.
    - City may charge annual administrative fees
    - Special counsel to the City fees
    - Bond Counsel's fee
    - State's fees
    - Trustee's fee
    - Title costs
    - Developer's Counsel's fee



**POLICY REPORT NO. P&R 05-18**  
**Parks & Recreation Department**  
**Riverfront Community Center Flat Roof**  
**and Skylight Replacement**  
**April 10, 2018**

**PREPARED BY:**

  
Steve Grant  
Parks and Recreation Director

**REVIEWED BY:**

  
Paul Kramer  
City Manager

**ISSUE:**

Review bids received for the replacement of the flat roof and skylights at the Riverfront Community Center.

**BACKGROUND:**

The Riverfront Community Center was renovated and opened in 1988. The roof portion over the Riverview Room, Buffalo Bill Cody Room, and kitchen area is the original flat roof that was installed with the opening of the building. Over the past several years, staff has battled multiple leaks in the roofing, patching several leaks only to have new ones appear each time it rains. Also in this flat roof area, the existing skylights have become weathered to the point of being virtually non-transparent. Therefore, they are in need of replacement as well.

A bid package was developed for the replacement of this flat roof area and the skylights and was posted on local media sites and as well as at Drexel Technologies. A pre-bid meeting was held Thursday, March 15 at 10:00 a.m. at which time prospective bidders were given access to the rooftop area. Bids were opened on Wednesday, March 28 at 10:00 a.m.

Bids were received as follows:

<b>Bidder</b>	<b>Address (City/State)</b>	<b>Base Bid</b>
Guarantee Roofing, Inc.	Joplin, MO	\$ 97,400.00
Premier Contracting, Inc.	Kansas City, KS	\$135,750.00
American Roofing, Inc.	Leavenworth, KS	\$ 87,773.00
Boone Brothers Roofing	Olathe, KS	\$213,277.00

**RECOMMENDATION:**

Staff recommends the low bid of American Roofing in the amount not to exceed \$87,773.

**BUDGET IMPACT:**

There is \$140,000 allocated in the 2018 CIP for this project.

**ATTACHMENTS:**

American Roofing Inc. Bid Proposal  
Diagram/photos of flat roof area to be replaced

# BID PROPOSAL

(Must either be typewritten or in ink; all others will be rejected)

## 2018 RFCC Flat Roof & Skylight Replacement Project Project No: 2018-RFCC-REROOF

**Base Bid - Lump Sum Price** – includes all insurance and bond costs, equipment, materials, appurtenances, and labor for the installation of the items as identified in the “Project Scope”.

Lump Sum Price: EIGHTY SEVEN THOUSAND SEVEN HUNDRED \$ 87,773.00  
SEVENTY THREE DOLLARS

AMERICAN ROOFING INC. HEREBY agrees that the City of Leavenworth has a right to reject any and all bids or parts thereof. The undersigned bidder herewith deposits with the City Clerk the sum of 5% \$ 5% Dollars (Certified check, cashier's check or acceptable bid bond) and makes this bid on the condition and agreement that if said bidder shall fail to enter into a contract to do said work and file good and sufficient bonds as required by law on account of the work awarded to said bidder with the City Clerk within ten (10) working days after said work shall have been awarded to said bidder, that said deposit shall therefore be forfeited to the City of Leavenworth as and for liquidated damages by reason of such failure and that said award may be rescinded and contract awarded to the next lowest responsive bidder.

Completion date to be **Ninety (90) calendar days** after the City Engineer or a duly authorized representative has given “Notice to Proceed” or liquidated damages shall be in accordance with Table 1 in Section 58 of the General Conditions of this document for each calendar day until project completion.

Bidder: AMERICAN ROOFING INC.

FEIN: 48-0796511

Address: 2500 S. 2<sup>nd</sup> ST LEAVENWORTH, KS. 66048

By: Mitchel Payne Title: PRESIDENT

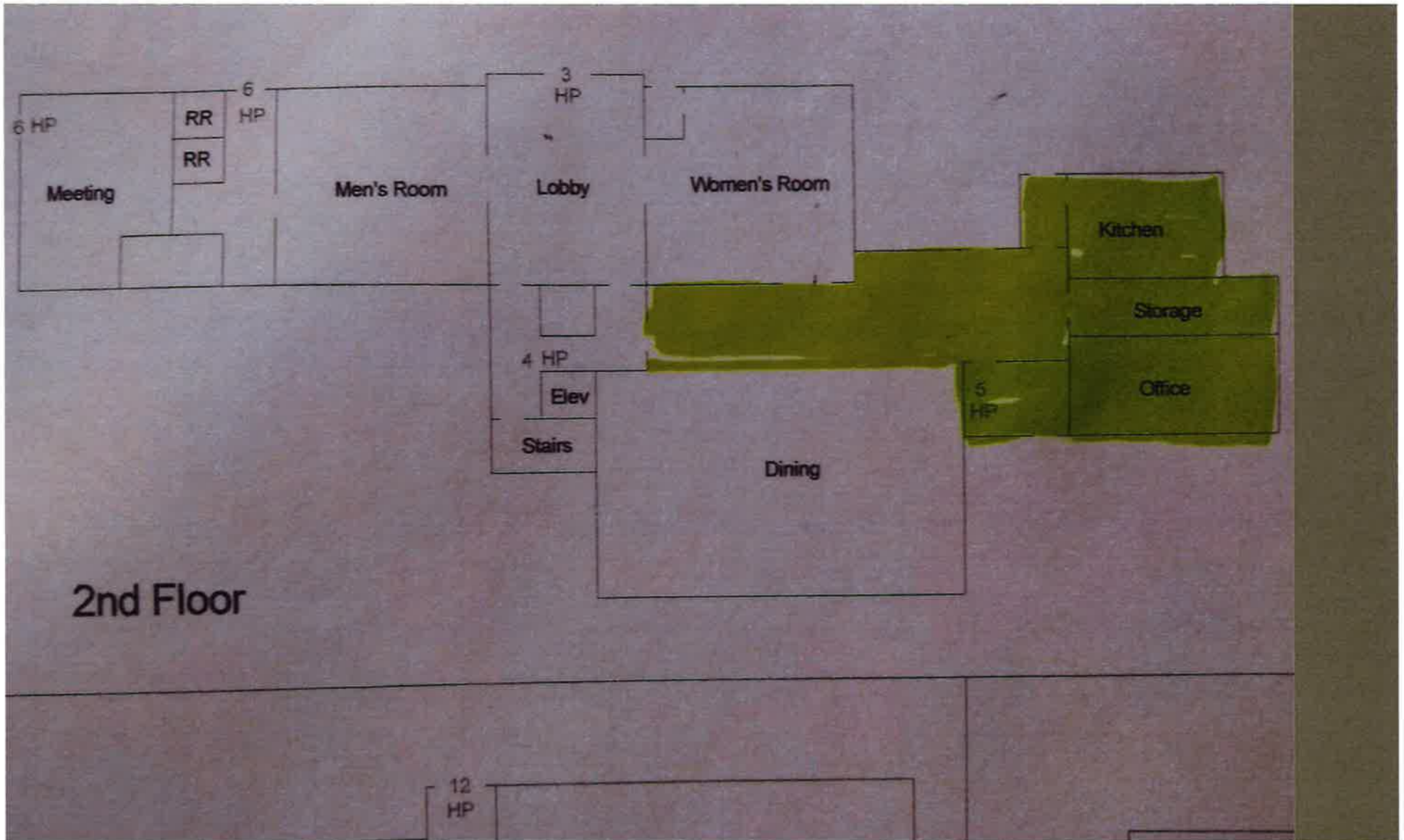
Telephone No: 913-772-1776 Fax No: 913-682-4423

Email Address: DALEC@AMERICANROOFINGKC.COM

# Riverfront Community Center

Flat Roof Replacement Project  
2018





## Flat roof area diagram

Shaded area is the flat roof area to be replaced.



Southwest Elevation



Southeast Elevation



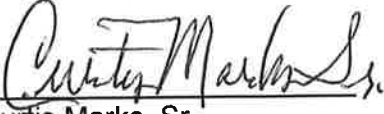
North Elevation

POLICY REPORT NO. PWD 18-19


CONSIDER AWARD OF 2018 DODGE RAM 2500 REG CAB 4X4 PICKUP  
PUBLIC WORKS DEPARTMENT  
STREET DIVISION


April 10, 2018

Prepared by:

  
Curtis Marks, Sr.  
Superintendent of City Operations

Reviewed by:

  
Michael G. McDonald, P.E.,  
Director of Public Works

  
Paul Kramer,  
City Manager

**ISSUE:**

Consider the approval of the statewide bid (contract #42067) for the purchase of a 2018 Dodge Ram 2500 regular cab 4x4 pickup.

**BACKGROUND:**

Streets Division is budgeted for a ¾ ton pickup in the 2018 CIP budget. Operations Superintendent Curtis Marks prepared bid specifications and researched options for purchasing the truck. After reviewing available purchase options, department staff chose to utilize the State of Kansas Cooperative Purchasing Program under the statutory authority of KSA 12-2901 for the cooperative purchase. This program is handled administratively by the State of Kansas and is used throughout our region for the purchase of trucks and equipment. This program allows the City to purchase a truck that meets our needs while guaranteeing that standard governmental purchasing practices are followed.

The purchase price includes the trade-in value of the 2004 Chevrolet 2500 4x4 pickup. Davis Moore is the only vendor able to quote a ¾ ton pickup through the state bid.

The state bid includes a standard 36-month/36,000 mile basic warranty and a 60-month/100,000 mile power train warranty.

**FINANCE:**

The 2018 CIP included funding in the amount of \$40,000 for the replacement of the 2004 Chevrolet 2500 regular cab 4 x 4 with 116,056 miles.

**STAFF RECOMMENDATIONS:**

Staff recommends the City Commission approve the purchase of a 2018 Dodge Ram 2500 regular cab 4x4 pickup for \$25,686.02 from Davis Moore, Inc., PO Box 780047, 7675 E. Kellogg, Wichita, KS 67278.

The City purchasing policy is intended to ensure competition in the purchase of goods and materials by the City. The State of Kansas has a much more rigorous process related to purchases of large equipment. Purchases done under the State Cooperative Program meet all the steps required for competitive bids and proposals in the City of Leavenworth Purchasing Policy.

The City Commission can approve or reject this bid.

**ATTACHMENT:**

Quote from Davis Moore, Inc.

CITY OF LEAVENWORTH  
SPECIFICATIONS  
2018 4 X 4 ¾ TON PICKUP  
Street Divisions  
BID #  
Page 6 of 6

MAKE AND MODEL: 2018 RAM 2500 Reg Cab 4x4

ONE (1) 2018 ¾ Ton 4X4 Regular Cab with 8' Bed Total Cost: \$ 29,186.02

• Trade in of a 2004 Chevrolet 2500 HD 4 X 4 Subtract -\$ (3,500.00)

Total Cost: \$ 25,686.02

Total Bid Cost: \$ 25,686.02 after trade

WARRANTY ATTACHED: COMPLY YES  NO  36 month 36,000 mile basic  
60 month 100,000 Power Train

PROJECTED DELIVERY DATE: 4-6 months

FIRM SUBMITTING BID: Davis Moore Automotive Inc

ADDRESS: 7675 E. Kellogg Dr

CITY, STATE & ZIP CODE: Wichita KS, 67207

AUTHORIZED SIGNATURE: Jack Pulley

PRINTED NAME: Jack Pulley

TELEPHONE NUMBER: 316-618-2000 FAX NUMBER: 316-618-2128

DATE BID EXPIRES: 4-15-2018

SPECIAL NOTES: \_\_\_\_\_

\*\*Any questions on these specs, please contact Curtis Marks, Operations Superintendent, at 913-682-0650.

DAVIS-MOORE AUTOMOTIVE INC  
 7675 E. Kellogg  
 WICHITA, KS 672071813

Configuration Preview

Date Printed: 2018-03-15 4:44 PM  
 Estimated Ship Date:

VIN:  
 VON:

Quantity: 1  
 Status: BA - Pending order  
 FAN 1: 004CK City of Leavenworth, Kansas,  
 City *Leavenworth*  
 FAN 2:  
 Client Code:  
 Bid Number: TB8113  
 PO Number:

Sold to:  
 DAVIS-MOORE AUTOMOTIVE INC (24294)  
 7675 E. Kellogg  
 WICHITA, KS 672071813

Ship to:  
 DAVIS-MOORE AUTOMOTIVE INC (24294)  
 7675 E. Kellogg  
 WICHITA, KS 672071813

Vehicle: 2018 2500 TRADESMAN REG CAB 4X4 (140 in WB 8FT 0 IN box) (DJ7L62)

	Sales Code	Description	MSRP(USD)
Model:	DJ7L62	2500 TRADESMAN REG CAB 4X4 (140 in WB 8FT 0 IN box)	35,345
Package:	22A	Customer Preferred Package 22A	0
	ESA	6.4L Heavy Duty V8 HEMI with MDS	500
	DFP	6-Spd Automatic 66RFE Transmission	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	XMF	Spray In Bedliner	495
	DSA	Anti-Spin Differential Rear Axle	445
	TCP	LT275/70R18E OWI On/Off Road Tires	245
	AED	Chrome Appearance Group	895
	AJW	Power Accessory Group	545
	GPG	Power Black Trailer Tow Mirrors	195
	XHC	Trailer Brake Control	295
	4DH	Prepaid Holdback	0
	5N8	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	174	Zone 74-Denver	0
4EA	Sold Vehicle	0	
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB8113	Government Incentives	0
Discounts:	YG2	5.2 Additional Gallons of Gas	0
Destination Fees:			1,395

Total Price: 40,355

Order Type: Fleet  
 Scheduling Priority: 1-Sold Order  
 Customer Name:  
 Customer Address:  
 Instructions: USA

PSP Month/Week:  
 Build Priority: 99

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Standard Features - D.J7L62-2500 TRADESMAN REG CAB 4X4 (140 in WB 8FT 0 IN box)	
Code	Description
RSX	Remote USB Port
RS3	Remote USB Port - Charge Only
GN4	RR View Auto Dim Mirror w/Display
X8Z	Seat Parts Module
GXX	Sentry Key Theft Deterrent System
NHM	Speed Control
CJ4	Supp Side Curtain Front Air Bags
CJ1	Supplemental Frt Seat Side Air Bags
CGS	Supplemental Side Air Bags
SUA	Tilt Steering Column
GAC	Tinted Glass Windows
GBB	Tinted Windshield Glass
XBN	Tip Start
X88	Tire & Wheel Parts Module
TBM	Tire Carrier Winch
XGM	Tire Pressure Monitoring Display
XFU	Trailer Tow w/4 Pin Connector Wiring
CV3	Urethane Shift Knob
JHA	Var Intermittent Windshield Wipers
LAZ	Vehicle Information Center
4ZB	Vendor Painted Cargo Box Tracking



CITY OF LEAVENWORTH  
SPECIFICATIONS  
2018 4 X 4 ¾ TON REGULAR CAB PICKUP  
Street Division  
BID #

**INSTRUCTIONS TO BIDDERS:**

The following specifications apply to the purchase of one (1) 2018 or newer 4x4 ¾ ton pickup truck with an 8 foot bed for the Street Division. The unit will be a current model; new and unused, under standard production for use as requested, and of which parts are stocked by vendor.

Illustrative product brochures and technical data must accompany the bid. Color chart is requested.

If a prospective bidder is in doubt as to the meaning(s) of any specifications of the contract documents, he/she may submit to the Purchasing Agent a written request for the interpretation thereof 48 hours to the time established for the opening of bids. The person submitting the request will be responsible for its prompt delivery. The owner will not be responsible for any other explanation of interpretation of the contract documents.

Bidder must answer **YES** or **NO** to each specification line item except where asked to state specific data. Failure to answer correctly, or failure to respond, will deem your bid as non-responsive. All line items with a "NO" response, will be explained in detail on the "Exceptions to Bid Specification" pages provided at the end of this document. The City reserves the right to waive minor technicalities under these specifications. In comparing proposals, consideration will not be confined to price only.

**PUBLICATIONS**

One per bid, factory service compact discs to include: body, chassis, electrical, engine, emission diagnosis and maintenance; future factory service bulletins. These discs will be provided in a printed version. A factory parts compact disc/manual will also be provided. Note: The prompt delivery of the discs is of great importance to the City of Leavenworth. The successful vendor will provide cost of the required discs to the City. The cost of the discs will be retained until such time as the discs are delivered. Failure to supply such costs will result in a 5% of bid retainage.

COMPLY YES \_\_\_ NO

**REPAIR PARTS**

It will be the responsibility of the dealer and the manufacturer supplying the pickup and accessories to maintain an adequate stock of all regular and special parts. State the location where warranty work will be performed (within 70 air miles). Include this information with bid package. (There are a few lines for notes at the bottom of the bid sheet.)

*Victory CDJR - Kansas City*

COMPLY YES \_\_\_ NO

**SERVICE AND DELIVERY**

Dealer preparation, conditioning and full service is required prior to delivery. The vehicle/equipment will be cleaned, lubricated and serviced ready for immediate service to include coolant protection to minus 20 degrees Fahrenheit. All necessary alignment checks performed and adjustments made prior to delivery. All fluid levels will be checked. No payment will be made until vehicle is delivered complete and accepted by the City of Leavenworth. There will be (4) sets of keys for the ignition/lock to be included with the delivery.

*NOT AT Davis-Moore  
distance to far away*

COMPLY YES  NO \_\_\_

# MIDWEST TRUCK EQUIPMENT

200 W. 61<sup>ST</sup> NORTH WICHITA, KS 67204

PHONE: 316-744-1590, FAX 316-744-8242 TOLL FREE 800-658-1793

E-MAIL

Davis Moore  
Attn Deik

3/15/2018

We are pleased to submit the following quotation for the City of Leavenworth

- One Weather Guard 1904-3-02 headache rack installed with 1912-3 mounting kit.
- One Whelen MC16PA, lo-profile amber 16" mini light bar installed on headache rack.
- One Weather Guard 127-0-02 aluminum tool box installed

Price of the above installed

\$2,121.00

We would like to thank you for the opportunity to submit this quote. If you have any further questions, feel free to call me.

Thanks Again  
Bryan Wilson  
Vice President

*No Strob attached to Cab.*

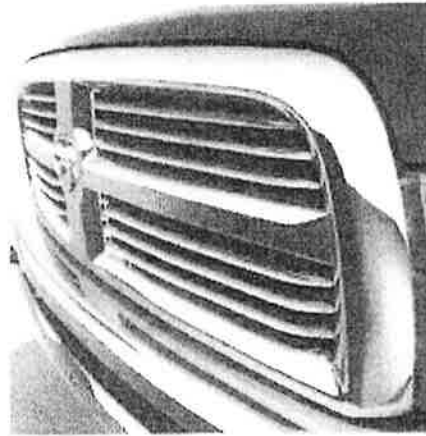
2016 Ram 2500 Trailer Towing Chart – SAE J2807 Compliant												
Engine	Transmission	Axle Ratio	GVWR	Payload	Base Weight			GAWR		GCWR	Max. Trailer Weight Rating	
					Total	Front	Rear	Front	Rear			
<b>REG CAB, LONG BOX, 4X2</b>												
5.7L V8 HEMI	A6 6GRFE	3.73	9,000	3,050	5,940	3,359	2,582	5,000	6,000	18,300	11,890	
5.7L V8 HEMI	A6 6GRFE	4.10	9,000	3,060	5,940	3,359	2,582	5,000	6,000	20,300	13,890	
6.4L V8 HEMI	A6 6GRFE	3.73	10,000	3,090	6,012	3,430	2,582	5,500	6,000	19,800	13,320	
6.4L V8 HEMI	A6 6GRFE	4.10	10,000	3,090	6,012	3,430	2,582	5,500	6,000	22,800	16,320	
6.7L CUMMINS DIESEL	M6 MT-G56	3.42	10,000	3,060	6,941	4,248	2,693	5,500	6,000	24,300	16,890	
6.7L CUMMINS DIESEL	A6 6GRFE	3.42	10,000	3,160	6,842	4,172	2,670	5,500	6,000	25,300	17,980	
<b>REG CAB LONG BOX 4X2 CNG</b>												
5.7L V8 CNG	A6 6GRFE	3.73	9,700	2,350	5,852	3,686	3,166	5,000	6,000	15,000	12,520	
<b>REG CAB, LONG BOX, 4X2, CANADA ONLY</b>												
6.4L V8 HEMI	A6 6GRFE	3.73	9,900	3,890	6,012	3,430	2,582	5,500	6,000	19,800	13,320	
6.4L V8 HEMI	A6 6GRFE	4.10	9,900	3,890	6,012	3,430	2,582	5,500	6,000	22,800	16,320	
6.7L CUMMINS DIESEL	M6 MT-G56	3.42	9,900	2,960	6,941	4,248	2,693	5,500	6,000	24,300	16,860	
6.7L CUMMINS DIESEL	A6 6GRFE	3.42	9,900	3,060	6,842	4,172	2,670	5,500	6,000	25,300	17,980	
<b>REG CAB, LONG BOX, 4X4</b>												
5.7L V8 HEMI	A6 6GRFE	3.73	9,000	2,680	6,321	3,662	2,659	5,250	6,000	18,300	11,510	
5.7L V8 HEMI	A6 6GRFE	4.10	9,000	2,680	6,321	3,662	2,659	5,250	6,000	20,300	13,510	
6.4L V8 HEMI	A6 6GRFE	3.73	10,000	3,600	6,401	3,720	2,681	5,500	6,000	19,800	12,930	
6.4L V8 HEMI	A6 6GRFE	4.10	10,000	3,600	6,401	3,720	2,681	5,500	6,000	22,800	15,930	
6.7L CUMMINS DIESEL	M6 MT-G56	3.42	10,000	2,630	7,371	4,614	2,758	5,750	6,000	24,300	16,450	
6.7L CUMMINS DIESEL	A6 6GRFE	3.42	10,000	2,720	7,285	4,543	2,742	5,750	6,000	25,300	17,540	
<b>REG CAB LONG BOX 4X4 CNG</b>												
5.7L V8 CNG	A6 6GRFE	3.73	9,200	1,970	7,233	3,890	3,243	5,500	6,000	15,000	9,980	
<b>REG CAB, LONG BOX, 4X4, CANADA ONLY</b>												
6.4L V8 HEMI	A6 6GRFE	3.73	9,900	3,500	6,401	3,720	2,681	5,500	6,000	19,800	12,930	
6.4L V8 HEMI	A6 6GRFE	4.10	9,900	3,500	6,401	3,720	2,681	5,500	6,000	22,800	15,930	
6.7L CUMMINS DIESEL	A6 6GRFE	3.42	9,900	2,630	7,272	4,537	2,735	5,750	6,000	25,300	17,550	
6.7L CUMMINS DIESEL	M6 MT-G56	3.42	9,900	2,530	7,371	4,614	2,758	5,750	6,000	24,300	16,450	

1. Payload and Max Trailer Weights are ESTIMATED values.
2. All values are shown in pounds unless otherwise stated.
3. Payload and Max Trailer Weight values are rounded to the nearest 10lb.
4. Payload = GVWR – Base Weight
5. Payload and Trailer Weight Rating are mutually exclusive.
6. GAWRs, GVWRs and GCWRs should never be exceeded.
7. Trailer Weight Rating and Tow Vehicle Trailing Weight are calculated as specified in SAE J2807.  
 Passenger Weight = 300 lb  
 Options Weight = 100 lb  
 Tongue weight: 10 percent of the gross trailer weight for Conventional Hitch, 15 percent of the gross trailer weight for 5th Wheel or Gooseneck hitch.  
 Trailing Equipment Weight: 75 lb for Conventional Hitch, 70 lb for Gooseneck and 250 lb for 5th Wheel.  
 Payload and GAWR should never be exceeded and must account for all of the above weights, including the appropriate trailing equipment and tongue weight.  
 Box Off Body Completion Weight = 80 lb per foot from end of cab to end of frame.
8. The maximum tongue weight for Class V (receiver hitch) is limited to 1,800 lb.
9. Maximum Capability Configuration.

CITY OF LEAVENWORTH  
 SPECIFICATIONS  
 2018 4 X 4 ¾ TON PICKUP  
 Street Divisions  
 BID #  
 Page 2 of 6

		<b>COMPLY</b>	
		<b>Yes</b>	<b>No</b>
<b>1. ENGINE</b>			
1.1	Engine will be gasoline and equivalent to a 6.2 liter minimum. <u>6.4</u>	✓	—
1.2	Engine cooling will be heavy duty.	✓	—
1.3	Transmission will be 6-speed automatic, minimum. Unit will be a four wheel drive. An auxiliary transmission cooler will be included.	✓	—
1.4	Axle ratio will be 3.73 to 4.20/1. The transfer case will be shift on the fly. Anti-spin rear differential. <u>3.73 DSA</u>	✓	—
1.8	Steering will be power assisted.	✓	—
1.9	Electrical: the alternator will be 160 ampere minimum. The battery will be 84 ampere minimum or 850 Cold Cranking Amps. <u>730 AMP</u>	—	✓
1.10	Anti-Lock 4 Wheel, Disc Brakes, Front & Rear	✓	—
<b>2. FUEL TANK</b>			
2.1	Fuel tank will be 30 gallon capacity, minimum. <u>32</u>	✓	—
<b>3. SUSPENSION</b>			
3.1	Front will be heavy duty, (4,500 lbs. rating minimum on springs and axle.) Rear will be heavy duty with auxiliary springs, (6,000 lbs. rating minimum springs and axle). GVWR will be 8,500 lbs. minimum to include snow plow and factory installed electronic tow/trailer package. Shock absorbers will be heavy duty front and rear. <u>10,000</u>	✓	—
<b>4. TIRES</b>			
4.1	Tires will be steel belted radial in design and all terrain. size will be 17" and a full size spare wheel and tire will be included. A suitable jack and lug wrench will be included. <u>On/off Road TCP</u>	✓	—

## Chrome Appearance Group (AED)



### Details:

- Bright Front Bumper (MCT)
- Bright Grille (MFD)
- Bright Rear Bumper (MBF)
- LT275/70R18E BSW All Season Tires (TCN)
- 18X8 0 Steel Chrome Clad Wheels (WBH)
- 18" Steel Spare Wheel (WKN)
- LT275/70R18E BSW On/Off Road Tires (TCM)

CITY OF LEAVENWORTH  
SPECIFICATIONS  
2018 4 X 4 ¾ TON PICKUP  
Street Divisions  
BID #  
Page 3 of 6

5 EXTERIOR EQUIPMENT

5.1 Exterior Equipment will include:

- Bumpers, front and rear will be chrome *AED*
- Rear bumper will be step type with an 8" drop with 10,000 lbs. maximum trailer pull capacity and 1,000 tongue weight, (V5 Rating)
- Mirrors, bright low mount swing away, right and left, electrically adjustable (both mirrors heated) *ASW*
- Headache rack with warning light attached, *NO strobe on Cab* - *DLR Add*
- Cross-over aluminum locking tool box for bed *DLR Add*
- Beds will be sprayed with Line-X Xtra with DuPont Kevlar (Specify warranty) - *Factory*
- Trailer Tow Mirrors *GPS*
- Trailer Break Control *AHC*
- Back up Alarm *DLR Add*
- Wheel Well Liners ✓

*Brake*

6 INTERIOR EQUIPMENT

6.1 Interior Equipment will include:

- Arm rests - *center fold down seat*
- Cigar lighter with ash tray - May be substituted with Accessory Outlet *12V Auxiliary Power outlet*
- Remote control hood release ✓
- AM/FM radio ✓
- Time clock ✓
- Bench seat will be a 40/20/40 vinyl blend ✓
- Floor covering will be vinyl ✓
- Glass will be tinted ✓
- Air conditioning will be factory type ✓
- Windshield wipers will be variable multi-speed intermittent with electric washer system ✓
- Rearview Camera ✓

7 PAINT

7.1 All visible exterior metallic surfaces will be coated prior to assembly with polyester powder coat. The paint must be a minimum of 2 mils thick. The uses of acrylic enamels and/or polyurethane's are not acceptable.

✓

7.2 Color will be the City of Leavenworth's color of "White". *Bright White PW7*

✓

## Power Accessory Group (AJW)

Image not available at this time. Please try again later.

### Details:

- Prem Vinyl Door Trim w/Map Pocket (CBZ)
- Power Heated Mirrors, Fold-Away (GT6)
- Black Exterior Mirrors (LE4)
- Exterior Mirrors w/Heating Element (NHJ)
- Pwr Windows, Front 1-Touch Down (JPY)
- Power Locks (JPB)

CITY OF LEAVENWORTH  
 SPECIFICATIONS  
 2018 4 X 4 ¾ TON PICKUP  
 Street Divisions  
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8 WARRANTY

8.1 Min 5 yrs., 60,000 miles ✓ —

9 SERVICING AND TRAINING

9.1 Vendors will have a full parts and service facility within 70 air miles from the City of Leavenworth garage. State location and distance. ✓ —

Verking CDJR Kansas City

9.2 A qualified technician will provide complete training to the City of Leavenworth personnel at the City's garage. Training will include safety, operation, maintenance and service. — ✓

10 DELIVERY

10.1 Pickup will be delivered F.O.B City of Leavenworth in first class operating condition. ✓ —

10.2 Pickup will be delivered within 120 days after order has been made. — ✓

4-6 months

10.3 Acceptance will be subject to the inspection and approval by the City. ✓ —

11 ATTACHMENT

11.1 Plow attachment. — ✓

12 TRADE IN VALUE

City of Leavenworth will trade in a 2004 Chevrolet 2500 HD 4 X 4 pickup with an odometer reading of 116,056 miles. Mileage may vary because the truck is still in service. The pickup will be available for inspection at the City of Leavenworth Municipal Service Center, 790 Thornton Street, Leavenworth, Kansas 66048, during the hours between 8:00 a.m. and 3:30 p.m. Monday through Friday. The City reserves the right to accept or reject the value of the trade in(s).



Standard Features - DJ7L62-2500 TRADESMAN REG CAB 4X4 (140 In WB 8FT 0 IN box)	
Code	Description
DRQ	11.50" Single Wheel Rear Axle
JCB	120 MPH Primary Speedometer
JJJ	12V Auxiliary Power Outlet
BA6	160 Amp Alternator
WF1	17" Steel Spare Wheel
WDA	17X7.5 Steel Styled Wheels
DME	3.75 Axle Ratio
NFX	32 Gallon Fuel Tank
SCF	4-Spoke Steering Wheel
CBE	40/20/40 Split Bench Seat
MUS	4X4 Badge
EZC	5.7L V6 HEMI VVT Engine
NAS	50 State Emissions
RCG	6 Speakers
DJN	6,000# Front Axle
DFP	6-Spd Automatic 6SRFE Transmission
XFK	7 Pin Wiring Harness
BCN	730 Amp Maintenance Free Battery
CG3	Advanced Multistage Front Air Bags
HAA	Air Conditioning
BRT	Anti-Lock 4-Wheel Disc Brakes
RSU	Audio Jack Input for Mobile Devices
LMG	Automatic Headlamps
CTL	Base Door Trim Panel
CU3	Behind the Seat Storage / Bin
MNA	Black Door Handles
MB1	Black Front Bumper
MFF	Black Grille
MBN	Black Rear Bumper
CKJ	Black Vinyl Floor Covering
XJ8	Body Color Fuel Filter Door
MCM	Body Color Headlamp Filler Panel
LPE	Cargo and CHMSL Lamp
WMJ	Center Hub
XFR	Class V Receiver Hitch
DS7	Conventional Differential Frt Axle
DS8	Conventional Differential Rear Axle
HGB	Dash Liner Insulation
X82	Door Parts Module
CSP	Driver/Passenger Assist Handles
JJB	Dual Note Electric Horns
BNB	Electronic Stability Control
NHN	Electronically Controlled Throttle

CITY OF LEAVENWORTH  
SPECIFICATIONS  
2018 4 X 4 ¾ TON PICKUP  
Street Divisions  
BID #  
Page 5 of 6

EXCEPTIONS TO BID SPECIFICATIONS

Clause #

Explanation

8.

Truck comes with factory spray-in bedliner

9.

Technician is N/A for complete training

10.

ETA 120 - 150 days

7.

Unsure of factory process

5.

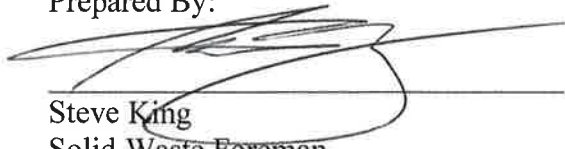
No roof mounted Strobe light

Standard Package - D37L 32-7500 TRADESMAN REG CAB 4X4 (140 In WB 8FT 0 IN box)	
Code	Description
RDD	Fixed Long Mast Antenna
HGF	Floor Tunnel Insulation
MXB	Front Air Dam
MXC	Front Bumper Sight Stripes
X83	Front Eng Parts Module
SFB	Front Heavy Duty Shock Absorbers
CGD	Front Height Adjust Shoulder Bolts
MDA	Front License Plate Bracket
SHA	Front Stabilizer Bar
TBB	Full Size Spare Tire
Z7C	GVW Rating - 9000#
LME	Halogen Quad Headlamps
*TX	HD Vinyl 40/20/40 Split Bench Seat
NMC	Heavy Duty Engine Cooling
SD3	Heavy Duty Suspension
MW5	Hemi Badge
LA6	Incandescent Taillamps
JAT	Instrument Cluster w/Display
JBF	Instrument Panel Black Bezel
X81	Instrument Panel Parts Module
XJJ	Locking Tailgate
TWD	LT245/70R17E BSW All Season Tires
DK1	Man Shift-On-The-Fly Transfer Case
GPU	Manual 6 x 9 Black Mirrors
JP8	Manual Adjust Seats
JE8	Manual Door Locks
JF8	Manual Windows
RS6	Media Hub (USB, Aux)
CUM	Mini Floor Console
APA	Monotone Paint
NZD	Next Generation Engine Controller
XA8	Non Adjustable Pedals
XAC	ParkView Rear Back-up Camera
XBS	Pickup Box
JKY	Power Accessory Delay
SBE	Power Steering
RA1	Radio 3.0
MS4	Ram 2500 Badge
MGA	Ram's Head Badge
LCH	Rear Dome Lamp
GJD	Rear Fixed Window
SGB	Rear Heavy Duty Shock Absorbers
GNA	Rear View Day/Night Mirror

POLICY REPORT NO. PWD #65RF-2018-05  
CONSIDER BIDS FOR PLASTIC BAGS  
PUBLIC WORKS DEPARTMENT

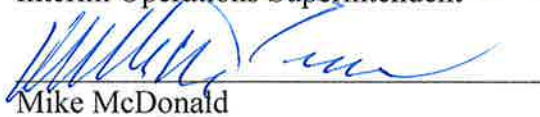
APRIL 10, 2018

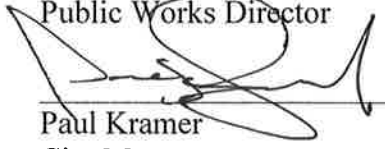
Prepared By:

  
Steve King  
Solid Waste Foreman

Reviewed By:

  
Curtis Marks,  
Interim Operations Superintendent

  
Mike McDonald  
Public Works Director

  
Paul Kramer  
City Manager

**ISSUES:**

Consider approval of annual plastic bag purchase for customer distribution.

**STAFF RECOMMENDATIONS:**

Staff recommends that the City Commission approve the qualified bid by Jadcore, Inc. for 23,000 rolls of bags at a total cost of \$ 127,880.00. The amount budgeted for this item was \$125,000.00 making the low bid \$2,880.00 over the budget.

**BACKGROUND:**

The Solid Waste Division purchases 1,150,000 plastic refuse bags (23,000 rolls) annually for distribution to refuse customers semi-annually. Bags are also provided for Spring Clean-Up, new customers, sold in the City Clerks office to residents, and for other departmental use. An average number of rolls used per year (for all uses) is 22,500.

Vendors submitting bids for a minimum order of 1,150,000 bags (23,000 rolls) are as follows:

Vendor	Per Bag	Per Roll	Qualified
DynaPak	.105	5.25	N
WasteZero	.107	5.35	N
Jadcore	.112	5.56	Y
Inteplast	.1514	7.57	Y

Low bids in previous years were:

<u>YEAR</u>	<u>VENDOR</u>	<u>PER BAG</u>	<u>PER ROLL</u>	<u>TOTAL COST</u>
2017	JADCORE, INC	\$.107	\$5.35	\$123,050.00
2016	JADCORE, INC	\$.1014	\$5.07	\$116,610.00
2015	JADCORE, INC	\$.0928	\$4.64	\$106,720.00
2014	JADCORE, INC	\$.0939	\$4.695	\$108,000.00
2013	WASTE ZERO	\$.0873	\$4.365	\$100,395.00
2012	DYNA-PAK CORP	\$.0888	\$4.44	\$102,120.00
2011	JADCORE, INC.	\$.0802	\$4.01	\$100,250.00
2010	DYNA-PAK CORP	\$.0762	\$3.81	\$ 76,200.00
2009	JADCORE, INC.	\$.0770	\$3.85	\$ 96,250.00
2008	DYNA-PAK CORP	\$.0808	\$4.04	\$ 80,800.00
2007	DYNA-PAK CORP	\$.0714	\$3.57	\$ 89,237.50
2006	DYNA-PAK CORP	\$.0792	\$4.125	\$ 99,000.00
2005	DYNA-PAK CORP	\$.0826	\$4.13	\$103,250.00
2004	JADCORE, INC	\$.0568	\$2.84	\$ 56,800.00
2003	DYNA-PAK CORP	\$.0578	\$2.89	\$ 57,800.00

**BUDGET IMPACT:**

The budgeted amount for 2018 Refuse Bags is \$ 125,000.00.

The cost of refuse bags is tied to the current petroleum market, as this is a petroleum based product. As the petroleum prices fluctuate, so does the cost of the bags. The qualified bid for this year is \$2,880.00 over the budgeted amount.

**CLOSING:**

Jadcore, Inc. has produced the City of Leavenworth trash bags in 2002, 2004, 2009, 2011, 2014, 2015, 2016 and 2017 without any delivery or quality problems.

**POLICY**

The City Commission can either reject or approve the award of bid to Jadcore, Inc.

## Mike McDonald

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**From:** Steve King  
**Sent:** Tuesday, April 03, 2018 3:53 PM  
**To:** Mike McDonald  
**Cc:** Curtis Marks  
**Subject:** Trash Bag test results  
**Attachments:** 20180403\_153106.jpg

### **Interplast- Exceeded Spec \$174,110**

**Gauge-**  $2/1.6 = 25\%$  over spec  
**Dimensions-** 38x40 Exceeds spec (33x40)  
**Bags rolled top to bottom-** Meets Spec

### **Dynapack- Failed Spec \$120,750**

**Gauge-**  $1/1.6 = 37.5\%$  under spec  
**Dimensions-** 33.25x40 Slightly exceeds spec (33x40)  
**Bags rolled top to bottom-** Meets Spec

### **JadCore- Passed Spec \$127,880**

**Gauge-** 1.6/1.6 **Met Spec**  
**Dimensions-** 33.75x40.5 Exceeds spec (33x40)  
**Bags rolled top to bottom-** Meets Spec

### **Waste Zero- Failed Spec \$123,050**

**Gauge-**  $1.8/1.6 = 12.5\%$  over spec  
**Dimensions-** 33x40.5 Slightly exceeds spec (33x40)  
**Bags rolled top to bottom-** **Failed.** Rolled side to side. (picture attached)

**Steve King**

Solid Waste Foreman



790 Thornton Street  
(913)758-6616