



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Mark Preisinger, Mayor Pro-Tem Jermaine Wilson, Commissioners Nancy Bauder, and Myron J. (Mike) Griswold; not present: Commissioner Larry Dedeke.

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, Finance Director Ruby Maline, Information Systems Manager Carol Charity, City Planner Julie Hurley, Public Information Officer Melissa Bower, City Attorney David E. Waters and City Clerk Carla K. Williamson.

Mayor Mark Preisinger opened the meeting with the pledge of allegiance followed by silent meditation.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Bauder moved to approve the minutes from the June 12, 2018 regular meeting as presented. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Second Consideration Ordinance:

Second Consideration Ordinance No. 8080 Industrial Revenue Bonds Zeck Ford— City Manager Paul Kramer stated that there have been no changes to the ordinance since it was first introduced on June 12, 2018. Ordinance No. 8080 was presented for second consideration and a roll call vote.

Mayor Preisinger called the roll and Ordinance No. 8080 was unanimously approved 4-0.

NEW BUSINESS:

Citizen Participation:

Raymond Martinez - 1028 Kenton:

- Problems with neighbor calling Code Enforcement
- Letters about property from Code Enforcement
- Items parked on concrete in back yard last year okay but this year not okay
- No one will work on his house; thinks neighbor is telling people not to do work on his house
- If he calls Code Enforcement about his neighbor nothing is done
- Trailer in neighbor's yard has not moved but nothing done
- His grass grows quick and cannot mow after it rains for a couple days
- Would like until the end of August to get his yard cleaned up

Mayor Preisinger discussed the process that Code Enforcement follows if there are code violations; also stated that the Commission is not in the practice of giving extensions on grass and weeds violations.

City Planner Julie Hurley discussed the normal process regarding requests for extensions. Normally they do not give extensions on removing junk and debris however if it is for repairs they work with the property owner. Mr. Martinez will contact Ms. Hurley to discuss property and violation letters.

Charlsey Filbert - 205 Topeka Ave:

- Discussed various studies on spraying of pesticides
- Discussed toxicity to bees
- Is the City letting people know when they are spraying in areas
- If the schedule is changed are Citizens made aware of the changes
- Would like to see a FaceBook update

The City Manager is preparing a memo that will come before the Commission at a future Study Session.

General Items:

Public Hearing for Unsafe and Dangerous Structures:

Open Public Hearing

Commissioner Griswold moved to open the public hearing. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor then declared the motion carried 4-0.

Staff and Public Comments:

City Planner Julie Hurley reviewed each of the following structures that are unsafe or dangerous under K.S.A. 17-4759 and adopted by the City. Owners were first sent notification on March 29, 2018 of possible demolition. Owners were requested to contact staff by April 27, 2018 to discuss steps to bring structures into compliance and to sign a remediation agreement. Owners that contacted staff after April 27, 2018 were given a copy of the remediation agreement but not required to sign it. On May 8, 2018 the City Commission set the date and time of tonight's public hearing and notification of the public hearing was provided to the owners of the properties as required by statute, via certified mail, posting on the structure and publication in the official City newspaper. Three properties on the original list reviewed by the Commission are not on the list as the property owners are either demolishing the property on their own or have signed an agreement to have the City demolish.

1. A one-story wood frame house and any accessory structures on the property located at **617 Middle Street**, legally described as Lots 6 and 7, Block 15, Day's Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773603024005000.
 - a. City Planner Julie Hurley stated that there has been no change and no contact from the owner.
 - b. Owner not present.

- c. Mayor and Commissioners discussed the issue and agreed to demolish the one-story wood framed house and any accessory structures on the property.
2. A one-story wood frame house and any accessory structures on the property located at **1118 Kenton Street**, legally described as Lots 16,17 and 18, in Block 2, Stillings Subdivision of the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773503002009000.
 - a. City Planner Julie Hurley stated that there has been no change and no contact from the owner.
 - b. Owner not present.
 - c. Mayor and Commissioners discussed the issue and agreed to demolish the one-story wood framed house and any accessory structures on the property.
3. A detached shed on the property located at **784 Miami Street**, legally described as Lot 18, Block 1114, Western Addition, City of Leavenworth, Leavenworth County, Kansas; ALSO a part of Lot 17, Block 114, Western Addition, City of Leavenworth, Leavenworth County, Kansas, described as follows: Commencing at the Southwest corner of the West line of Lot 17, Block 114; thence North along the West line of Lot 17, 40.00 feet to the point of beginning of this parcel, thence East 2.40 feet; thence South 37.00 feet parallel to the West line of Lot 17, thence 2.40 feet to the point of beginning, as per survey dated December 29, 1986 by Donald G. White. CAMA No. 0772604306008000.
 - a. City Planner Julie Hurley stated that there has been no change and no contact from the owner.
 - b. Owner not present.
 - c. Mayor and Commissioners discussed the issue and agreed to demolish the detached shed on the property.
4. A two-story wood frame house and any accessory structures on the property located at **625 Oak Street**, legally described as Lot 7, Block 33, Clark and Rees' Addition, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773602022006000.
 - a. City Planner Julie Hurley stated that there has been no change and no contact from the owner. This structure was damaged by fire.
 - b. Owner not present.
 - c. Mayor and Commissioners discussed the issue and agreed to demolish the two-story wood framed house and any accessory structures on the property.
5. A two-story wood frame house and any accessory structures on the property located at **325 Pottawatomie Street**, legally described as Lot 20, Block 40, Leavenworth City Proper, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0772503212009000.
 - a. City Planner Julie Hurley stated that this house was damaged by fire and the owner has indicated possible intent to repair.
 - b. Owner not present.
 - c. Mayor and Commissioners discussed the issue and agreed to demolish the two-story wood framed house and any accessory structures on the property.

6. A two-story wood frame house and any accessory structures on the property located at **202 Pottawatomie Street**, legally described as Lots 1, 2, 3 and 4 in Block 28, in Leavenworth City Proper, in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0772503103016000.
 - a. City Planner Julie Hurley stated that the owner has indicated intent to repair, no permits have been issued. Property is listed on the Kansas State Register of Historic Places, requiring review by the Leavenworth Preservation Commission (LPC); scheduled for review at the July 11, 2018 LPC meeting . There had been a fire in 2015.
 - b. Owner was present: Mr. Rickey L. Giles Jr.
 - Has done work on the porch
 - Has to work with the historical society on renovations
 - c. Mayor and Commissioners discussed the issue and agreed to keep the two-story wood framed house and any accessory structures on the demolition list and review again at the **October 9, 2018** City Commission meeting .

7. A two-story wood frame house and any accessory structures on the property located at **209 Elm Street**, legally described as Lot 3, Block 11, Fackler's Addition, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773604005003000.
 - a. City Planner Julie Hurley stated that the owner has indicated possible intent to repair.
 - b. Owner Sandra Postem representing Platinum Enterprises addressed the Commission.
 - Purchased the property and was not aware it was on the demolition list
 - Plan was to renovate the property
 - Has not started renovation as waiting until after this public hearing
 - c. Mayor and Commissioners discussed the issue and agreed to keep the two-story wood framed house and any accessory structures on the demolition list and review again at the **October 9, 2018** City Commission meeting .

8. A one-story wood frame house and any accessory structures on the property located at **1410 Central Avenue**, legally described as Lots 19, 20 and the South 8 feet of Lot 21, Block 6, in Insley & Shire's Subdivision in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773504031021000.
 - a. City Planner Julie Hurley stated that the owner has indicated possible intent to repair. A tree had previously fallen on the house and was left; the tree has since been removed.
 - b. Owner Michael Cairns inherited the property from his father Robert A. Cairns was present and addressed the Commission.
 - Mr. Cairns has removed the tree and has done some repairs
 - Has discussed the sale of the property with a realtor

City Planner Julie Hurley recommended removal from the demolition list.

- c. Mayor and Commissioners discussed the issue and agreed to remove this property from the demolition list.

9. A one-story wood frame house and any accessory structures on the property located at **1517 9th Avenue**, legally described as the North 40 feet of the South 180 feet of Block One, Marshall's Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 1010201004006000.
 - a. City Planner Julie Hurley stated that there has been no contact from the owner. A tree from the neighboring property fell on the roof of the house. The neighboring property owner removed the portion of the tree on their property; a portion of the tree still remains on the roof of 1517 9th Avenue.
 - b. Owner not present.
 - c. Mayor and Commissioners discussed the issue and agreed to demolish the one-story wood framed house and any accessory structures on the property.

10. A one-story wood frame house and any accessory structures on the property located at **1529 10th Avenue**, legally described as Lots 13, 14 and 15, Wollman's Subdivision of the West half of Block 4, Marshall's Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 1010201006005000.
 - a. City Planner Julie Hurley stated that there has been no change and no contact from the owner.
 - b. Owner not present.
 - c. Mayor and Commissioners discussed the issue and agreed to demolish the one-story wood framed house and any accessory structures on the property.

11. A one-story wood frame house and any accessory structures on the property located at **1728 S. 4th Street**, legally described as Lot 37, the South half of Lot 38 and the South five feet of the North half of Lot 38, Block 2, Flesher's River View Subdivision, in the City of Leavenworth, Leavenworth County, Kansas. CAMA No. 1010102001022010.
 - a. City Planner Julie Hurley stated that there is a new owner that has acquired the property and is currently in the process of completing requested improvements.
 - b. Owner not present but submitted a letter regarding the progress.
 - Stated repairs to be completed by August 1, 2018
 - c. Mayor and Commissioners discussed the issue and agreed to keep the one-story wood framed house and any accessory structures on the demolition list and review again at the **August 14, 2018** City Commission meeting .

12. A two-story wood frame house and any accessory structures on the property located at **407 N. 10th Street**, legally described as Lot 4, Block 3, Ewing, Roelofsen and Company's Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0772603402021000.
 - a. City Planner Julie Hurley stated that there is a new owner that has acquired the property and is currently in the process of completing requested improvements.
 - b. Owner not present but submitted a letter regarding the progress.
 - Stated repairs to be completed by August 1, 2018
 - c. Mayor and Commissioners discussed the issue and agreed to keep the two-story wood framed house and any accessory structures on the demolition list and review again at the **August 14, 2018** City Commission meeting .

13. A one-story wood frame house and any accessory structures on the property located at **1030 Ironmoulders Street**, legally described as Lots 24, 25, 26 and 27, Block 9, Stillings Subdivision, City of Leavenworth, Leavenworth County, Kansas. CAMA No. 0773503011007000.

- a. City Planner Julie Hurley stated that the owner signed a remediation agreement with deadline date of June 22, 2018 to have repairs complete. Roof repaired, new windows and some new siding.
- b. Owner not present.
- c. Mayor and Commissioners discussed the issue and agreed to keep the one-story wood framed house and any accessory structures on the demolition list and review again at the **August 14, 2018** City Commission meeting .

Close Public Hearing:

Commissioner Griswold moved to close the public hearing. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor then declared the motion carried 4-0.

Consider Resolution B-2203 Demolition or Repair of Unsafe & Dangerous Structures

Commissioner Bauder moved to approve Resolution B-2203 to Demolish or Repair Dangerous Structures with the changes agreed to. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor then declared the motion **carried 3-0**. (Commissioner Wilson stepped away prior to the vote.)

Bids, Contracts and Agreements:

Consider Purchase of Microsoft Office 2016 Licenses – Information Systems Manager Carol Charity presented for consideration the purchase of licenses for Microsoft Office 2016. Staff recommends the purchase of the licenses from ISG Technologies in the amount of \$45,500.46.

Commissioner Bauder moved to approve the purchase of Microsoft Office 2016 Licenses from ISG Technologies in the amount not to exceed \$45,500.46. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor then declared the motion carried 4-0.

Consider Bids for 2018 Pavement Management Program – Public Works Director Mike McDonald presented for consideration the bids for the 2018 Pavement Management Program. Staff recommends approval of the low bid submitted by McAnany Construction for the 2018 Pavement Management Program in the amount not to exceed \$1,058,555.13. Bids were opened on June 20, 2018 and were as follows:

Vendor	City/State	Base Bid	Bid Total
McAnany Construction	Shawnee KS	\$1,058,555.13	\$1,058,555.13
Linaweaver Construction	Lansing KS		No Bid
Kaaz Construction	Leavenworth KS		No Bid
Engineer's Base Bid Estimate:		\$1,024,367.00	

Commissioner Griswold moved to approve the low bid submitted by McAnany Construction for the 2018 Pavement Management Program in the amount of \$1,058,555.13. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor then declared the motion carried 4-0.

Consider Inspection Services Agreement for the 2018 Pavement Management Program – Public Works Director Mike McDonald presented for consideration the contract with Affinis Corporation for inspection services of the 2018 Pavement Management Program.

Commissioner Bauder moved to approve the contract with Affinis Corporation for inspection services in an amount not to exceed \$56,570.00 for the 2018 Pavement Management program. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor then declared the motion carried 4-0.

Consider Bids for New Lawrence Road Improvements – Public Works Director Mike McDonald presented for consideration the bids for the New Lawrence Road Improvement Project. Staff noted that the bid amount of \$396,777.23 by Lexeco stated in the agenda packet/policy report is incorrect and the correct bid amount from Lexeco is \$398,563.73. Staff recommends approval of the low bid submitted by Lexeco in the amount of \$398,563.73. Bids were opened on June 13, 2018 and were as follows:

Vendor	City/State	Base Bid	Bid Total
Lexeco	Leavenworth KS	\$398,563.73	\$398,563.73
Linaweaver Construction	Lansing KS	\$465,846.90	\$465,846.90
Amino Brothers Construction	Shawnee KS	\$539,382.84	\$539,382.84
Mega Construction	North Kansas City MO	\$551,306.00	\$551,306.00
Engineer's Base Bid Estimate:		\$521,794.00	

Commissioner Bauder moved to approve the bid submitted by Lexeco for the New Lawrence Road Improvement Project in an amount not to exceed \$398,563.73. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor then declared the motion carried 4-0.

First Consideration Ordinances:

First Consideration Ordinance Rezoning 1100 N 2nd Street – City Planner Julie Hurley presented for first consideration an ordinance rezoning 1100 N. 2nd Street from Planned Unit Development (PUD) to Residential Mixed Use (RMX). The Planning Commission reviewed the request at their June 4, 2018 public hearing and recommended approval.

Consensus by the City Commission to place on first consideration.

CONSENT AGENDA:

Commissioner Griswold moved to approve claims for June 9, 2018 through June 22, 2018 in the amount of \$882,711.73; Net amount for Pay #13 effective June 22, 2018 in the amount of \$354,305.92 (Including Police & Fire Pension in the amount of \$11,572.36). Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 4-0.

Other:

Mayor Preisinger

- No Study Session on July 3, 2018
- Reminder that Fireworks are illegal in the City of Leavenworth
- The people of Leavenworth voted many years ago to make fireworks illegal; if a valid petition was submitted it could be put on a ballot for a vote of the people

City Manager Kramer:

- Ribbon Cutting is on Friday June 29th at 10:00 for new Business & Technology Park

Adjourn:

Commissioner Griswold moved to adjourn the meeting. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried and the meeting adjourned.

Time Meeting Adjourned 8:27 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC