



Welcome To Your City Commission Meeting - Please turn off or silence all cell phones during the commission meeting.
Meetings are televised everyday on Channel 2 at 7 p.m. and midnight

Call to Order – Pledge of Allegiance Followed by Silent Meditation

PROCLAMATIONS:

1. National Farmers Market Week (pg. 2)

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

2. Minutes from July 10, 2018 Regular Meeting **Action:** Motion (pg. 3)

NEW BUSINESS:

Citizen Participation: *(i.e. Items not listed on the agenda or receipt of petitions- **Please state your name and address**)*

Bids Contracts and Agreements:

3. Consider 2018 Sanitary Sewer Inflow and Infiltration Contract with Linaweaver Construction
Action: Motion (pg. 7)
4. Consider Proposals for Solid Waste Disposal Services **Action:** Motion (pg. 10)

First Consideration Ordinances:

5. First Consideration Ordinance – Demolition Assessments **Action:** Consensus (pg. 18)
6. First Consideration Ordinance – Nuisance Assessments **Action:** Consensus (pg. 21)

Consent Agenda:

Claims for July 7, 2018 through July 20, 2018 in the amount of \$682,240.58; Net amount for Pay #15 effective July 20, 2018 in the amount of \$362,134.01(Includes Police & Fire Pension in the amount of \$11,572.36).

Action: Motion

Other Items:

Adjourn: **Action:** Motion

City of Leavenworth, Kansas



Proclamation

- WHEREAS,** *the Leavenworth Farmers Market, offers consumers farm-fresh, affordable, convenient, and healthful products such as fruits, vegetables, cheeses, herbs, flowers, baked goods, meat; and*
- WHEREAS,** *farmers markets serve as integral links among urban, suburban, and rural communities, affording farmers and consumers the opportunity to interact; and*
- WHEREAS,** *the popularity of farmers markets continues to rise as more and more consumers discover the joys of shopping for unique ingredients sold directly from the farm in their freshest possible state; and*
- WHEREAS,** *farmers markets play a key role in developing local and regional food systems that support the sustainability of family farms, revitalize communities, and provide opportunities for farmers and consumers to interact; and*
- WHEREAS,** *Leavenworth Farmers Market offers electronic benefits transfer technology for use by Supplemental Nutrition Assistance Program recipients in redeeming their benefits, offers opportunities for senior citizens participating in the Senior Farmers Market Nutrition Program to redeem their checks, and provides unsold produce to community free food programs; and*
- WHEREAS,** *The United States Department of Agriculture strongly supports and promotes the development, operation, and expansion of farmers markets and other direct-to-consumer marketing activities for agricultural producers providing them with marketing opportunities.*

NOW, THEREFORE, *I, Mark Preisinger, Mayor of the City of Leavenworth, Kansas, do hereby recognize farmers markets and the contributions farmers make to daily life in America, giving notice to our citizens that the week of August 5-11, 2018 as*

Leavenworth Farmers Market Week

in the City of Leavenworth, and hereby encourage the citizens to celebrate the benefits of farmers markets and the bountiful production of our Nation's farmers with appropriate observances and activities.

IN WITNESS WHEREOF, *I set my hand and have affixed the Great Seal of the City of Leavenworth, Kansas this twenty-fourth day of July in the year of two-thousand and eighteen.*

Mark Preisinger, Mayor

ATTEST:

Carla K. Williamson, CMC, City Clerk



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Mark Preisinger, Mayor Pro-Tem Jermaine Wilson, Commissioners Nancy Bauder, Larry Dedeke and Myron J. (Mike) Griswold.

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Fire Chief Gary Birch, Parks & Recreation Director Steve Grant, Finance Director Ruby Maline, Public Information Officer Melissa Bower, City Attorney David E. Waters and City Clerk Carla K. Williamson.

Mayor Mark Preisinger opened the meeting with the pledge of allegiance followed by silent meditation.

PRESENTATIONS:

Proclamation Parks and Recreation Month

Steve Grant Director of Parks and Recreation was present to receive the proclamation.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Griswold moved to approve the minutes from the June 26, 2018 regular meeting as presented. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Second Consideration Ordinance:

Second Consideration Ordinance No. 8081 Rezoning 1100 N. 2nd Street– City Manager Paul Kramer stated that there have been no changes to the ordinance since it was first introduced on June 26, 2018. Ordinance No. 8081 was presented for second consideration and a roll call vote.

Mayor Preisinger called the roll and Ordinance No. 8081 was unanimously approved 5-0.

NEW BUSINESS:

Citizen Participation: None

General Items:

Consider Community Improvement District (CID) Application - AFS Leavenworth LLC - Assistant City Manager Taylour Tedder presented for consideration an application submitted by AFS Leavenworth LLC for the creation of a CID. AFS Leavenworth LLC is estimating project costs of \$2,293,434 with CID eligible expenses estimated at \$792,884. The application proposes a 22 year

1.5% CID on sales tax transactions on the property to offset some of the improvement costs. Staff has evaluated the request. The request does not pass the "but-for" principle in the Economic Development Incentive Policy approved by the City Commission. The 'but-for' principle means that the incentive must make such a difference in determining the establishment or expansion of the business that the business would not otherwise be established or expanded in the City, if it were not for the availability of the incentive. It is the policy of the Governing Body that private business should not be subsidized with public funds, the indirect consequences of tax incentives, unless some public good results and the public subsidy can reasonably be expected to make a significant difference in achieving economic growth and the creation of new jobs within the City. The applicant has already assumed ownership and began renovations of the property. Staff recommends denial of the request for a CID at this time.

Mr. Trent Overhue addressed the City Commission:

- Was not given notice about the meeting ahead of time
- Has requested in other communities
- Plans to update the building to clean up the blighted area
- Thinks Family Dollar is looking to expand and would if the building is updated
- Without the CID will not be doing renovations to the extent planned

Mayor Preisinger:

Asked about sales tax on rental of the storage area

At this time rental of storage facilities is not subject to sales tax

The sales tax would be only on the retail business in the area

Only a couple small retail units in the area and the additional sales tax would possibly hurt the shoppers in the area and the businesses

Mayor stated that he was not in favor of giving support for the request at this time

The Commission did not make any decision. If the applicant wishes to request a public hearing on the process he may do so through the office of the City Clerk.

Presentation of Proposed 2019 Budget - City Manager Paul Kramer reviewed the proposed 2019 operating budget for fiscal year 2019. Budget Works Sessions are scheduled for Wednesday July 11 and Thursday July 12 from 1:00 pm to 5:00 pm and Friday July 13 if needed.

Overview:

- Balanced Budget
- City supported mill remains flat
- Library requested 0.385 mill increase for Employee Benefit Fund (\$0.55/month on a \$150K house)
- Changes in legal service costs and costs associated with housing inmates have added \$100,000 to the budget

Budget Development Considerations:

- Budgeting for mid-year addition of a Community Development Director
- Funding of court-ordered nuisance abatement in a way that brings more expedient relief to neighborhoods
- Implementing a portion of the commissioned employee classification and compensation study

- Addressing the adopted City Commission goals
- A new budget line item for aesthetic improvements in City parks and budgeting for tree removal of infected ash trees
- Employee health/welfare and retirement expenses

Revenue Highlights:

- Increase in assessed valuations
- General Fund sales tax revenue increase
- Refuse rate increase

Expense Highlights:

- RFCC subsidy
- Mid-year salary of new Community Development Director
- KPERS and KP&F increases
- Health insurance cost increase
- Fire Department specialty assignment pay
- Increase in legal budget
- Increase in County fees for inmate charges

Conclusion/Mill Rate Recommendation:

Fund	2018 Budget	2019 Budget	Variance
General Fund	16.589	16.150	-0.439
Recreation	1.822	2.277	0.455
Bond & Interest	7.634	7.635	0.001
Fire Pension	0.644	0.642	-0.002
Police Pension	0.060	0.064	0.004
<i>Subtotal - City</i>	<i>26.749</i>	<i>26.768</i>	<i>0.019</i>
Library Fund	3.750	3.750	0.000
Library Employee Benefits	0.844	1.229	0.385
<i>Subtotal - Library</i>	<i>4.594</i>	<i>4.979</i>	<i>0.385</i>
Total	31.343	31.747	0.404

Citizen Comments:

Jon Hall - 3014 Shrine Park:

- Asked about replication of services by the City and County

Presentation of Business Park Research/Marketing Plan - City Manager Paul Kramer outlined a report and recommendations by Newmark Grubb Zimmer for the Leavenworth Business and Technology Park. The study was done in preparation for the opening of the new park.

CONSENT AGENDA:

Commissioner Griswold moved to approve claims for June 23, 2018 through July 6, 2018 in the amount of \$1,414,542.34; Net amount for Pay #14 effective July 6, 2018 in the amount of

\$338,977.56 (No Police & Fire Pension). Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

Other:

Commissioner Griswold:

- Discussed a request for a study session on roads
- Would like the Commissioners to agree to a study session in the month of August

Mayor Preisinger mentioned that there will be quite a bit of discussion during the budget on roads

City Manager Kramer asked for a clarification on the discussion topics

There was a consensus by the Commissioners to put the topic on a Study Session in August or September or at least before the CIP is addressed

Executive Session:

Preliminary Discussion of the Acquisition of Real Property

Commissioner Bauder moved to recess into executive session to discuss the acquisition of real property pursuant to the preliminary discussion of the acquisition of real property exception per K.S.A. 75-4319 (b) (6). The open meeting to resume in the City Commission Chambers at 8:18 by the clock in the City Commission Chambers. City Manager Paul Kramer, Assistant City Manager Taylour Tedder and City Attorney David Waters are requested to be present during the Executive Session. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

The Governing Body returned to open session at 8:18 with no action taken.

Adjourn:

Commissioner Dedeke moved to adjourn the meeting. Commissioner Griswold seconded the motion and was unanimously approved. The Mayor declared the motion carried and the meeting adjourned.

Time Meeting Adjourned 8:18 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC

POLICY REPORT PWD NO. 18-30

CONSIDER LOW BID FOR CONSTRUCTION OF THE
2018 SANITARY SEWER INFLOW & INFILTRATION PROJECT

Project No. 2017-872

July 24, 2018

Prepared by:



Michael G. McDonald, P.E.,
Director of Public Works

Reviewed by:



Paul Kramer,
City Manager

ISSUE:

Consider approval of the low bid received from Linaweaver Construction for the construction of the 2018 Sanitary Sewer Inflow and Infiltration Project.

BACKGROUND:

On October 24, 2017, the City Commission awarded a contract to George Butler & Associates (GBA) for the design of the 2018 Sanitary Sewer Inflow and Infiltration (I & I) Project. The project plan was to complete spot repairs and install cured in-place pipe (CIPP) on the sewer lines in the sub-basin bound on the north by Metropolitan, south by Seneca, east by 5th Street, and west by Broadway. During the initial design review process, it was determined the sewer lines were in a condition that required their replacement instead of spot repairs and lining. The scope changed to focus on the replacement of the worst lines first. The 2018 project includes the following locations:

- East/west along Dakota, Broadway to alley west
- East/west alley between Pawnee and Dakota, alley east of Broadway to 6th Street
- East/west alley between Pawnee and Dakota 6th Street to 5th Street (add alternate bid)

This work is part of the overall plan to reduce Inflow and Infiltration into the sanitary sewer system as well as to repair defective sewers at selected locations. The project is consistent with the recent discussions with KDHE and EPA regarding sanitary sewer system maintenance.

The project was advertised in the Leavenworth Times, and Drexeltec.com, and bids were opened on July 18, 2018 at City Hall.

The lowest qualified base bid was from Linaweaver Construction in the amount of \$295,960. Bids received for this project are listed below:

Company	City	Base Bid	Alternate Bid	Total Bid
Lexeco, Inc.	Leavenworth	\$440,504	\$246,525	\$687,029
Linaweaver Construction	Lansing	\$295,960	\$179,604	\$475,564
Westland Construction	Basehor	\$332,940	\$225,045	\$557,985
Engineer's Base Bid Estimate		\$477,410		

Work is expected to begin within 45 days after award, and take 90 days to complete. Inspection work will be performed with City forces.

This project begins the identified repair work for this basin in the overall I & I reduction plan and it is expected to take three (3) to four (4) years to complete the necessary work in this sub-basin.

The Sanitary Sewer I & I work plan calls for continuation of similar work in Three-Mile Creek drainage basin.

RECOMMENDATION:

Staff recommends that the City Commission approve the low base bid and alternate 1 bid received from Linaweaver Construction in the amount not to exceed \$475,564 for the 2018 Sanitary Sewer Inflow and Infiltration Project.

POLICY:

The City Commission can reject all bids or award the contract to the lowest qualified bidder if desired. Staff recommends that the low bid be accepted.

ATTACHMENTS:

Bid Tab



CITY OF LEAVENWORTH
Project No. 2017-872
2018 Sanitary Sewer I & I Bid Tab Review
July 18, 2018

BASE BID											
Item	Description	Unit	Quantity	Engineer's Estimate		Linaweaver Construction		Westland Construction		Lexeco, Inc.	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Temporary Erosion Control (Silt Fence)	LS	1	\$3,000	\$3,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,670.00	\$1,670.00
2	Seeding	LS	1	\$2,500	\$2,500.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$8,700.00	\$8,700.00
3	BY-Pass Pumping	LS	1	\$15,000	\$15,000.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$10,750.00	\$10,750.00
4	Removal of Existing Manhole	EA	3	\$1,500.00	\$4,500.00	\$2,000.00	\$6,000.00	\$400.00	\$1,200.00	\$875.00	\$2,625.00
5	Trench, Excavation & Backfill	LF	870	\$67.00	\$58,290.00	\$175.00	\$152,250.00	\$220.00	\$191,400.00	\$120.00	\$104,400.00
6	8-inch SDR35 PVC Sanitary Sewer	LF	870	\$220.00	\$191,400.00	\$20.00	\$17,400.00	\$10.00	\$8,700.00	\$170.00	\$147,900.00
7	4-foot Diameter Sanitary Sewer Manhole	EA	6	\$7,500.00	\$45,000.00	\$4,000.00	\$24,000.00	\$4,500.00	\$27,000.00	\$4,100.00	\$24,600.00
8	8-inch SDR35 PVC Service Line	LF	36	\$200.00	\$7,200.00	\$170.00	\$6,120.00	\$100.00	\$3,600.00	\$235.00	\$8,460.00
9	8-inch Standard Cleanout	EA	1	\$1,300.00	\$1,300.00	\$250.00	\$250.00	\$500.00	\$500.00	\$820.00	\$820.00
10	Abandon Pipe with Flowable Fill	CY	1	\$314.00	\$314.00	\$400.00	\$400.00	\$800.00	\$800.00	\$350.00	\$350.00
11	R&R Asphalt Street Pavement	SY	483	\$102.00	\$49,266.00	\$85.00	\$41,055.00	\$90.00	\$43,470.00	\$99.00	\$47,817.00
12	R&R Asphalt Alley Pavement	SY	735	\$89.00	\$65,415.00	\$26.00	\$19,110.00	\$30.00	\$22,050.00	\$39.00	\$28,665.00
13	R&R 6-inch Concrete Driveway	SY	205	\$100.00	\$20,500.00	\$45.00	\$9,225.00	\$75.00	\$15,375.00	\$140.00	\$28,700.00
14	R&R Gravel Driveway	SY	95	\$30.00	\$2,850.00	\$10.00	\$950.00	\$10.00	\$950.00	\$53.60	\$5,092.00
15	R&R 8-inch Commercial Drive Entrance	SY	47	\$125.00	\$5,875.00	\$100.00	\$4,700.00	\$85.00	\$3,995.00	\$205.00	\$9,635.00
16	ADA Sidewalk Ramp, Type A	EA	4	\$1,250.00	\$5,000.00	\$1,500.00	\$6,000.00	\$2,350.00	\$9,400.00	\$2,580.00	\$10,320.00
TOTAL - BASE BID					\$477,410.00		\$295,960.00		\$332,940.00		\$440,504.00

NOTE: THE AWARD OF THE BID WILL BE DETERMINED ON THE BASE BID TOTAL ONLY

ALTERNATE 1 BID											
Item	Description	Unit	Quantity	Engineer's Estimate		Linaweaver Construction		Westland Construction		Lexeco, Inc.	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
1	Temporary Erosion Control (Silt Fence)	LS	1		\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,400.00	\$1,400.00
2	Seeding	LS	1		\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$5,500.00	\$5,500.00
3	BY-Pass Pumping	LS	1		\$0.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$8,100.00	\$8,100.00
4	Removal of Existing Manhole	EA	2		\$0.00	\$2,000.00	\$4,000.00	\$400.00	\$800.00	\$875.00	\$1,750.00
5	Trench, Excavation & Backfill	LF	679		\$0.00	\$175.00	\$118,825.00	\$250.00	\$169,750.00	\$102.00	\$69,258.00
6	8-inch SDR35 PVC Sanitary Sewer	LF	679		\$0.00	\$20.00	\$13,580.00	\$10.00	\$6,790.00	\$150.00	\$101,850.00
7	4-foot Diameter Sanitary Sewer Manhole	EA	2		\$0.00	\$4,000.00	\$8,000.00	\$4,500.00	\$9,000.00	\$4,100.00	\$8,200.00
8	R&R Asphalt Street Pavement	SY	67		\$0.00	\$85.00	\$5,695.00	\$90.00	\$6,030.00	\$155.00	\$10,385.00
9	R&R Asphalt Alley Pavement	SY	604		\$0.00	\$26.00	\$15,704.00	\$30.00	\$18,120.00	\$38.00	\$22,952.00
10	R&R 8-inch Commercial Drive Entrance	SY	63		\$0.00	\$100.00	\$6,300.00	\$85.00	\$5,355.00	\$190.00	\$11,970.00
11	ADA Sidewalk Ramp, Type A	EA	2		\$0.00	\$1,500.00	\$3,000.00	\$2,350.00	\$4,700.00	\$2,580.00	\$5,160.00
TOTAL - ALTERNATE 1 BID					\$0.00		\$179,604.00		\$225,045.00		\$246,525.00
TOTAL - BASE BID + ALTERNATE 1 BID					\$477,410.00		\$475,564.00		\$557,985.00		\$687,029.00

Note: The cells highlighted in orange represent corrected totals, these are higher than those presented in writing at the bid opening.

POLICY REPORT PWD NO. 18-31
CONSIDER PROPOSAL FOR SOLID WASTE DISPOSAL SERVICES

July 24, 2018

Prepared by:



Michael G. McDonald
Director of Public Works

Reviewed by:



Paul Kramer,
City Manager

ISSUE:

The City of Leavenworth has operated a municipal solid waste (MSW) collection and disposal service since at least the 1950s. The City disposes of about 11,500 tons of municipal solid waste each year. This waste is collected by City employees and placed into City operated trucks and transported to a state approved disposal site.

BACKGROUND:

The City operated a landfill on Gilman Road near Lansing until June 1, 1993 when it was closed. This landfill was also identified as the "County Landfill" in many planning documents even though it was operated by the City.

The City-generated MSW was then hauled to various landfills in NE Kansas – primarily Hamms Landfill near Lawrence. When the Leavenworth County transfer station opened in 1998 the City began using the facility. With a few limited exceptions all MSW has been handled by the transfer station since then.

It is important to note that the disposal location of the City MSW is controlled by the City Commission. The City MSW is not required to be part of a county plan since the City had operated a refuse collection and disposal service prior to the implementation of various state regulations.

The need for a county transfer station came from both state regulations for a countywide solid waste plan and ultimately the closure of the City landfill. The county created a committee in the 1980s that studied and toured various facilities for recycling, incineration and other disposal methods although no effort was made to implement any physical improvements. Another committee was formed in the early 1990s that pursued a variety of disposal options, ultimately identifying the need for a transfer station.

The transfer station site was selected to be built south of Gilman Road using the broad funding guidelines shown below. This funding structure was an effort to equitably allocate costs using property taxes, an assessment and tipping fees to all county properties and residents as well as make the rate structure attractive for larger users such as the City and other contract refuse disposal companies. An out-of-county tipping fee was charged to offset the investment by taxpayers to construct and fund the transfer station.

- Costs of initial purchase of the property, purchase of equipment and construction of the site were to be financed by Ad-Valorem Taxes (mil levy).
- Operating costs (personnel, utilities, etc.), equipment maintenance and repair costs, recycling costs, and education/outreach were to be funded from an assessment on all properties that had improvements.
- Disposal costs were to be determined by the lowest bid, and charged to the users at a rate of "cost plus a little bit".

The City Commission found this arrangement to be satisfactory and directed staff to use the transfer station for refuse disposal. Staff was also directed to maintain flexibility of disposal options by continuing to operate larger refuse collection vehicles suitable for “over the road” operations should the rate structure at the transfer station become unsatisfactory.

The table below shows charges for solid waste at the transfer station since 1998:

YEAR	SOLID WASTE PER TON CHARGE
1998	\$19.65
1999	\$20.24
2000	\$20.85
2001	\$21.50
2002	\$22.50
2003	\$23.20
2004	\$23.90
2005	\$24.60
2006	\$25.80
2007	\$27.50
2008	\$28.50
2009	\$28.50
2010	\$31.50
2011	\$31.50
2012	\$31.50
2013	\$31.50
2014	\$31.50
2015	\$33.00
2016	\$33.00
2017	\$33.00
2018	\$35.00

Rates implemented by Leavenworth County and the associated cost for disposals are in the table below (information from Leavenworth County).

	MSW Gate	MSW Leav. City	Hauler	Tonnage Rate
2010	\$31.80	\$31.80	Hamm	
2011	\$33.50	\$30.00	Hamm	
2012	\$33.50	\$31.50	Hamm	28.07
2013	\$33.50	\$31.50	Deffenbaugh	24.41
2014	\$35.00	\$31.50	Deffenbaugh	24.41
2015	\$35.00	\$33.00	Deffenbaugh	24.94
2016	\$35.00	\$33.00	Waste Management	25.69
2017	\$35.00	\$33.00	Waste Management	26.46
2018	\$35.00	\$35.00	Hamm	26.38

The City had concerns as early as 2008 regarding the rates charged at the transfer station. The \$3/ton rate increase effective in 2010 resulted in discussions with the county about the City taking the MSW directly to Hamms Landfill. This ultimately resulted in a reduction from the posted rates of \$2/ton. This reduction was removed in January 2018.

Recent increases are in part due to the stated intent of the County Commission to make the transfer station function on only the revenue from disposal services and reduce or eliminate the assessment fee. Fees charged by the transfer are being raised to \$45/ton in 2019. The county is also removing the surcharge associated with "out-of-county" MSW.

City staff has revisited the costs and benefits of hauling the MSW directly to area landfills. Bids were solicited from several locations. The bid sheets are attached to this policy report. The following responses are for a one-year contract:

Company	Response
Hamms Landfill, Douglas County	MSW - \$30.25/Ton, Sludge \$30.25/Ton, Grit/Special Waste \$15.00/ton for all contract periods.
Waste Management, Shawnee Kansas	All waste \$24/ton for 1-year, \$23/ton for 3-year, \$22/ton for 5-year, subject to possible 3%/year increases.
Leavenworth County	Verbal discussion confirmed the \$45/ton tipping fee. No written response was received
Atchison County	No response

There are other fees that Waste Management charges for different types of solid waste. Discussions with Waste Management staff are that there are no other fees, charges, surcharges or incidental expenses on top of the tipping fee that was quoted for the timeframe noted.

RECOMMENDATION:

Staff evaluated the bids and found the bids from Waste Management were the best bids. This is due to the lowest price per ton, and a similar trip length as going to Hamms. Further evaluations of the costs of hauling to Waste Management are shown in the following pages.

Staff recommends considering use of Waste Management for at least one year after a review and approval of the contract by the City Attorney. The bids for three- and five-year time periods are also attractive.

Transportation Duration (Round Trip)	
Company	Duration
Hamm	2 hours
Waste Management	1 hour, 45 minutes

Costs to use the transfer station were calculated assuming slightly more MSW and the same maintenance costs from 2017, same fuel use as 2017 and \$4.00/Gallon for diesel. A simple summary of this calculation is on the next page.

2018 Transfer Station - estimated		
2018	Tonnage Estimation	12,000
	Fee	45
Total Tip Fee		\$540,000
2017	Fuel Gallons	15,006
	Fuel Cost	\$4.00
Total		\$60,025
Maintenance (2017)		\$78,836
Total Cost		\$678,861

There are several significant differences between hauling to the transfer station and hauling to a landfill. The most significant are

- Additional fuel
- Additional maintenance
- Additional time

City has good fuel records for both local trips (collection route and transfer station) as well as for longer trips. Estimates for 2018 are using a \$4.00 cost for diesel fuel.

The additional maintenance for travel to Waste Management is somewhat more complicated by estimating maintenance costs associated with longer trips. It is difficult to translate the per-mile or per-year costs associated with collection and travel to the transfer station (12.6 miles round trip) to the costs associated with travel to Waste Management (58 Miles round trip). The City also had significant engine repair issues on two trucks in 2017 associated with new emission control equipment that impact the maintenance costs. Some internal City costs, information from national publications and from other similar users are used to assume essentially \$15,000 per vehicle, per year as an upper number without any catastrophic repairs.

Annual Maintenance Costs Estimates per Truck	
	Amount
City Refuse Trucks in 2017 (5 trucks, no packer)	\$15,700
City Roll-Off and Water Pollution Control in 2017 (4 trucks)	\$4,500
Class 8 OTR Rule of Thumb (Estimate from literature)	\$15,000
City of Olathe (4 trucks including packer)	\$16,700

City staff opinion is that the refuse collection can continue to operate on a four-day collection cycle each week. There may be some adjustments as to how many trucks are used each day and when trucks are taken to the landfill to ensure efficient operations. There is some expectation that with the growth of the community and increasing tons of MSW that an additional truck and driver may be shown to be necessary over time.

The table below shows the general costs associated with taking MSW to Waste Management Landfill. There may be some costs and details that can be adjusted for a closer analysis if necessary. This evaluation indicates that there is approximately \$200,000 benefit to the City to use the bids from Waste Management to dispose of MSW for the City.

2018 Waste Management – No New Truck (estimate)		
Trip Miles – Roundtrip & Inside Landfill		60
Trips – 2018 Estimate		1,429
Round Trip Miles (Highway)		85,742
In-Town Miles (Route)		18,352
Total Miles (2018 Estimate)		104,095
In-Town Miles	Per Gallon	2.4
Highway Miles		5.4
In-Town	Gallons	7,679
Highway		15,930
Total Gallons		23,608
Fuel Cost		\$94,433
Tons Disposed 2018 Estimate		12,000
Deffenbaugh – Short Term		\$24
Disposal Cost		\$288,000
Additional Driver		N/A
Additional Truck (5 Years)		N/A
Current Maintenance – Truck and Packer (5 Trucks)		\$75,000
<i>Estimate Incremental Maintenance</i>		<i>\$25,000</i>
Potential Additional Costs		\$100,000
Cost for Waste Management (Fuel, Disposal, Extra)		\$482,433
Net Benefit to City Over		\$196,428

ATTACHMENT:

- Bid Sheets

The City of Leavenworth, Kansas

Engineering Division

Request For Proposals
Solid Waste Disposal Fees

The City of Leavenworth will receive Bids at the office of the City Clerk, 100 N. 5th St, in Leavenworth, Kansas until 5:00 p.m. on June 8, 2018, from all facilities desiring to be considered to receive Municipal Solid Waste from the City of Leavenworth.

The City of Leavenworth operates a Municipal Solid Waste Program (MSWP) that includes the curb side pick-up of residential household trash to include;

1. Normal residential household trash and garbage.
2. Newspapers magazines and other papers.
3. Cut shrubbery, branches, brush and yard debris, grass clippings and leaves.
4. Large item pick-up of couches, mattresses, furniture, etc.

And sludge from the Wastewater Treatment Facility.

The MSWP operates;

1. 5 packer trucks.
2. 2 roll-off trucks for large items, street sweepings, and grit from the wastewater treatment facility.
3. 2 dump trucks for hauling sludge from the Wastewater Treatment Facility.

The packer trucks run a four day pick-up schedule except on holiday weeks when pick-up is pushed back one day. Roll-off trucks and sludge trucks can haul on any given day throughout the week. The pick-up schedule can handle the closure of the facility for a holiday on one day of the week, but more than one day creates issues.

In 2017, the packer trucks picked up 11,445 tons of trash, the roll-off trucks hauled 560 tons of material, and the dump trucks hauled 4,316 tons of sludge.

All facilities desiring to be considered must accept the following material;

1. Residential household trash and garbage.
2. Newspapers, magazines, and other papers.
3. Cut shrubbery, branches, brush, yard debris, grass clippings, and leaves.
4. Large items of couches, mattresses, furniture, etc.
5. Street sweepings.
6. Sludge and grit from the Wastewater Treatment Facility.

The facility must be willing to provide services on holiday weeks to allow for the adjusted pick-up schedule of the City.

All facilities desiring to be considered must provide the following information;

1. Description of your facility's location and access.
2. Days of operation and business hours.
3. Holiday schedule.
4. City of Leavenworth Non-collusion Affidavit.
5. Certificate of Insurance. (must meet City of Leavenworth requirements)
6. Copy of all Federal, State, County permits and/or licenses.
7. Statement identifying any ongoing or past investigations regarding any environmental issues with operations.
8. Other pertinent information which may apply.

Price per ton for a 1 Year Contract: Pricing subject to a 3% increase annually

Normal residential household trash and garbage to include;

Newspapers magazines and other papers, cut shrubbery, branches, brush, yard debris, grass clippings, leaves, large item pick-up of couches, mattresses, furniture, etc.

\$ \$24.00 per ton

Street sweepings and Grit

\$ \$24.00 per ton

Sludge (special waste)

\$ \$24.00 per ton

Payment Terms: City of Leavenworth shall pay the rates in full within thirty (30) days of the invoice date.

Price per ton for a 3 Year Contract: Pricing subject to a 3% increase annually

Normal residential household trash and garbage to include;

Newspapers magazines and other papers, cut shrubbery, branches,
brush, yard debris, grass clippings, leaves, large item pick-up of couches,
mattresses, furniture, etc.

\$ \$23.00 per ton

Street sweepings and Grit

\$ \$23.00 per ton

Sludge (special waste)

\$ \$23.00 per ton

Price per ton for a 5 Year Contract: Pricing subject to a 3% increase annually

Normal residential household trash and garbage to include;

Newspapers magazines and other papers, cut shrubbery, branches,
brush, yard debris, grass clippings, leaves, large item pick-up of couches,
mattresses, furniture, etc.

\$ \$22.00 per ton

Street sweepings and Grit

\$ \$22.00 per ton

Sludge (special waste)

\$ \$22.00 per ton

The Governing Body of the City of Leavenworth Kansas reserves the right to reject any and all proposals and to waive informalities. Any questions or requests for additional information should be addressed to Michael McDonald, Director of Public Works, by phone at 913-684-0375 or by e-mail at mmcdonald@firstcity.org.

Michael G. McDonald, P.E.
Director of Public Works

Hamm Companies

Perry Kansas

Price per ton for a 1 Year Contract :

Normal residential household trash and garbage to include; Newspapers magazines and other papers, cut shrubbery, branches, brush, yard debris, grass clippings, leaves, large item pick-up of couches, mattresses, furniture, etc.	\$ 30.25 per ton
Street sweepings and Grit	\$ 15.00 per ton
Sludge (special waste)	\$ 30.25 per ton

Price per ton for a 3 Year Contract :

Normal residential household trash and garbage to include; Newspapers magazines and other papers, cut shrubbery, branches, brush, yard debris, grass clippings, leaves, large item pick-up of couches, mattresses, furniture, etc.	\$ 30.25 per ton
Street sweepings and Grit	\$ 15.00 per ton
Sludge (special waste)	\$ 30.25 per ton

Price per ton for a 5 Year Contract :

Normal residential household trash and garbage to include; Newspapers magazines and other papers, cut shrubbery, branches, brush, yard debris, grass clippings, leaves, large item pick-up of couches, mattresses, furniture, etc.	\$ 30.25 per ton
Street sweepings and Grit	\$ 15.00 per ton
Sludge (special waste)	\$ 30.25 per ton

**POLICY REPORT
FIRST CONSIDERATION ORDINANCE
ORDINANCE TO LEVY SPECIAL ASSESSMENTS
FOR DEMOLITION COSTS**

JULY 24, 2018


Carla K. Williamson, CMC City Clerk


Paul Kramer, City Manager

ISSUE:

Consider an ordinance levying special assessments for the City's cost to demolish certain structures.

BACKGROUND:

The properties listed below were approved by the City Commission for demolition. Chapter 22, Article X of our Code of Ordinances provides the tools for city staff to demolish structures. This ordinance also provides for the collection of costs incurred by the City as indicated below:

Property Owner	Street Address	Legal Address	Demolition Cost
Justine Alexander	116 Ottawa St	Lot 17, 18 and 19, in Block 12, in Leavenworth City Proper, Leavenworth County, Kansas	\$10,300.00
Brian K & Julia Rose Visosky	709 Oak St	E32' of Lot 4, Block 21, Latta's Addition, a subdivision in the City of Leavenworth Leavenworth County, Kansas	\$10,850.00
Pamela A Barden	913 Pawnee St	Lots 10 and 11, Block 34, Macaulay's First Addition to the City of Leavenworth, Leavenworth County, Kansas	\$3,590.00
Swift Holdings, LLC	119-121 Kickapoo St	The North 85.00 feet of the West 20.83 feet of Lot 15, and the North 85 feet of Lot 16, Block 12, Leavenworth City Proper, a subdivision in the City of Leavenworth, Leavenworth County, Kansas	\$1,550.00
William and Kristina Russell	1214 Pottawatomie St	Lot 12, Herrig's Subdivision of Block 89, Central Subdivision, in the City of Leavenworth, Leavenworth County, Kansas	\$1,600.00
Total			\$27,890.00

The ordinance being presented provides for the assessment of demolition costs. The owners of the properties have been billed for the charges with notification also mailed to lending institutions if applicable. Liens have been placed on all properties for the amount of demolition costs.

ACTION:

Consensus by the Governing Body to place on first consideration.

ATTACHMENTS:

- Draft Ordinance

(Published in the Leavenworth Times on August ____, 2018)

ORDINANCE NO. _____

AN ORDINANCE LEVYING AND ASSESSING SPECIAL ASSESSMENTS FOR CERTAIN LOTS, PIECES AND TRACTS OF LAND IN THE CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS, FOR THE PURPOSE OF PAYING THE COSTS OF DEMOLITION AND PRESCRIBING FOR PAYMENT AND COLLECTION OF SAID ASSESSMENTS.

WHEREAS, by due and legal proceedings heretofore carried into effect by the City of Leavenworth, Kansas, certain unsafe structures have been abated, and

WHEREAS, several lots pieces, parcels and tracts of land hereinafter set forth are legally liable to pay the costs or proportionate costs hereof as provided by the Code of the City of Leavenworth, Kansas, and

WHEREAS, the cost of such abatement has been ascertained as provided by law and fixed and distributed and apportioned as in this ordinance set forth.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1. That for the purpose of paying the costs to demolish unsafe structures in the City of Leavenworth, Kansas, there shall be and hereby is apportioned to be levied and assessed on and against certain lots, pieces, parcels and tracts of land liable; therefore, special assessments hereinafter set out in such amounts, as are set out as follows:

Property Owner	Street Address	Legal Address	Demolition Cost
Justine Alexander	116 Ottawa St	Lot 17, 18 and 19, in Block 12, in Leavenworth City Proper, Leavenworth County, Kansas	\$10,300.00
Brian K & Julia Rose Visosky	709 Oak St	E32' of Lot 4, Block 21, Latta's Addition, a subdivision in the City of Leavenworth Leavenworth County, Kansas	\$10,850.00
Pamela A Barden	913 Pawnee St	Lots 10 and 11, Block 34, Macaulay's First Addition to the City of Leavenworth, Leavenworth County, Kansas	\$3,590.00
Swift Holdings, LLC	119-121 Kickapoo St	The North 85.00 feet of the West 20.83 feet of Lot 15, and the North 85 feet of Lot 16, Block 12, Leavenworth City Proper, a subdivision in the City of Leavenworth, Leavenworth County, Kansas	\$1,550.00
William and Kristina Russell	1214 Pottawatomie St	Lot 12, Herrig's Subdivision of Block 89, Central Subdivision, in the City of Leavenworth, Leavenworth County, Kansas	\$1,600.00
		Total	\$27,890.00

Section 2. Such amounts so levied and assessed are set forth in Section 1 of this ordinance, shall be due and payable from and after publication of this ordinance, and the City Clerk shall certify same to the County Clerk for collection as other special assessments are collected and such amounts so certified shall be placed on the tax rolls and collected as special assessments.

Section 3. This Ordinance shall take effect and be in force from and after its passage, approval, and publication in the official city newspaper.

PASSED and APPROVED by the Governing Body on the ___th day of August, 2018.

Mark Preisinger, Mayor

{SEAL}

ATTEST:

Carla K. Williamson CMC, City Clerk

**POLICY REPORT
FIRST CONSIDERATION ORDINANCE
ORDINANCE TO LEVY SPECIAL ASSESSMENTS
FOR NUISANCE ABATEMENT COSTS**

JULY 24, 2018


Carla K. Williamson, CMC City Clerk


Paul Kramer, City Manager

ISSUE:

Consider an ordinance levying special assessments to pay the City's lot clearing costs and administrative fees.

BACKGROUND:

Chapter 118, Article V of our Code of Ordinances provides the tools for City staff to cut vegetation and weeds; it also provides for the collection of costs incurred by the City.

The ordinance being presented provides for the assessment of such costs. The owners of the properties listed on Exhibit "A" Consolidated List July 1, 2017 – July 3, 2018 have been billed for the charges and were/are given 30 days in which to compensate the City. In many cases, more than one mowing was required.

ACTION:

Consensus by the Governing Body to place on first consideration.

ATTACHMENTS:

- Draft Ordinance

(Published in the Leavenworth Times on August ____, 2018)

ORDINANCE NO. _____

AN ORDINANCE LEVYING AND ASSESSING SPECIAL ASSESSMENTS FOR CERTAIN LOTS, PIECES AND TRACTS OF LAND IN THE CITY OF LEAVENWORTH, LEAVENWORTH COUNTY, KANSAS, FOR THE PURPOSE OF PAYING THE COSTS OF ABATEMENT OF NUISANCES AND PRESCRIBING FOR PAYMENT AND COLLECTION OF SAID ASSESSMENTS.

WHEREAS, by due and legal proceedings heretofore carried into effect by the City of Leavenworth, Kansas, certain nuisances have been abated, and

WHEREAS, several lots pieces, parcels and tracts of land hereinafter set forth are legally liable to pay the costs or proportionate costs hereof as provided by the Code of the City of Leavenworth, Kansas, and

WHEREAS, the cost of such abatement has been ascertained as provided by law and fixed and distributed and apportioned as in this ordinance set forth.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF LEAVENWORTH, KANSAS:

Section 1. That for the purpose of paying the costs of abatement of nuisances in the City of Leavenworth, Kansas, there shall be and hereby is apportioned to be levied and assessed on and against several lots, pieces, parcels and tracts of land liable; therefore, special assessments hereinafter set out in such amounts, as are set out as follows:

ATTACHED GRASS AND WEEDS NUISANCE ASSESSMENTS – EXHIBIT A

Section 2. Such amounts so levied and assessed are set forth in Section 1 of this ordinance, shall be due and payable from and after publication of this ordinance, and the City Clerk shall certify same to the County Clerk for collection as other special assessments are collected and such amounts so certified shall be placed on the tax rolls and collected as special assessments.

Section 3. This Ordinance shall take effect and be in force from and after its passage, approval, and publication in the official city newspaper.

PASSED and APPROVED by the Governing Body on the __th day of August, 2018.

Mark Preisinger, Mayor

{SEAL}

ATTEST:

Carla K. Williamson CMC, City Clerk

Property Owner	Property Address	CAMA	Legal Description	Billed Amt
DWIRE, TERESA	1028 9TH AVENUE	0773504009009000	BENZ'S SUBDIVISION, BLOCK 2, Lot 4	\$118.24
SECRETARY OF VETERAN'S AFFAIRS	1602 PAWNEE STREET	0782701003029000	BESETTE SUBDIVISION, BLOCK 2, Lot 8	\$660.97
STANDIFER, BIANCIA	222 DAKOTA STREET	0772502008006000	BRIDGEPORT SUBDIVISION, S25, T08, R22E, BLOCK 2, Lot 18	\$2,137.04
JACKSON, WINNIE	1424 6TH AVENUE	0773504025019000	BUETTINGERS 2ND SUB, BLOCK 1, N32'LT 5 & S1/2 LT 6	\$125.00
CARLSON, MICHAEL D & DANNIELLAJO G BASS	1411 6TH AVENUE	0773504027006000	BUETTINGERS 2ND SUB, BLOCK 2, Lot 8	\$267.91
H&P DEVELOPMENT LLC	2101 2ND AVENUE	1010103002004000	BYINGTONS SUB, N145' BLK 5 EXC E180' BYINGTONS SUB & N145' BLK 16 JOHNSONS SUB (SCALED)	\$2,100.00
WESLEY, MONTARIAL A & LAKISHA	213 SOUTH 10TH STREET	0773502010005000	CENTRAL SUBDIVISION, BLOCK 15, Lot 26	\$2,679.60
DUCKWORTH, HARLAN J & HOOTEN, SHARLEE S	1002 CHEROKEE STREET	0773502009016000	CENTRAL SUBDIVISION, BLOCK 26, E38'LTS 1-4	\$120.00
LIS, KEVIN C & PATRICIA A	209 SOUTH 12TH STREET	0773502008008000	CENTRAL SUBDIVISION, BLOCK 29, Lot 5 - 6	\$115.50
NEELAND, MARYANN	1311 CHEROKEE STREET	0773502018002000	CENTRAL SUBDIVISION, BLOCK 51, LTS 4 & 5 & E27' LT 6	\$135.73
NEXIA HOLDINGS, INC	431 NORTH 12TH STREET	0772603016001000	CENTRAL SUBDIVISION, S26, T08, R22E, BLOCK 88, TR BLK 88 CENTRAL SUB; BEG INTER POTTAWATOMIE ST & 12TH ST; S27', W115', NWLY37.3', E143' TO POB & ABAN RR ROW ADJ	\$1,428.96
WACKER, THOMAS E	854 SHERMAN AVENUE	0773501014002000	CENTRAL SUBDIVISION, S35, T08, R22E, BLOCK 13, PT BLK 13; BEG W69' FROM NE COR SE60'(S), SW43', NW75' (S), E28' TO POB (SCALED)	\$2,144.56
OUR OCEAN VIEW LLC	208 SOUTH 10TH STREET	0773502009017000	CENTRAL SUBDIVISION, S35, T08, R22E, BLOCK 26, Lot 5 - 6	\$275.00
WEBSTER, RODNEY W	303 SPRUCE STREET	0773602048001010	CLARK & REES ADDITION, BLOCK 18, N92' LT 1 & N92' OF E5' LT 2	\$150.00
WILLIAMSON, ANDY T L	616 SPRUCE STREET	0773602042012000	CLARK & REES ADDITION, BLOCK 30, Lot 12, (SCALED)	\$1,546.95
CHISHTI REAL ESTATE INC	619 OAK STREET	0773602022004000	CLARK & REES ADDITION, BLOCK 33, Lot 5	\$2,562.25
HUDSPETH, CHADWICK G	625 OAK STREET	0773602022006000	CLARK & REES ADDITION, BLOCK 33, Lot 7	\$1,939.26
PURSEL, MATTHEW ROSS & ANGELICA B LIS, KELLEY A	607 OAK STREET	0773602022003000	CLARK & REES ADDITION, BLOCK 33, W5'LT 3 & ALL LT 4	\$250.00
LIS, KELLEY A	717 OLIVE STREET	0773602040002000	CLARK & REES ADDITION, BLOCK 38, W20'LT 4 & E15'LT 5	\$268.77
CARLSLEY, BETTY & BILLY	934 OTTAWA STREET	0772603105008000	COCHRAN & MULLIGAN'S SUB , BLOCK 14 , LT 39 COCHRAN & MULLIGAN'S SUB & LT 29 EWING, ROELOFSON & CO SUB (SCALED).	\$370.22
SMITH, AMY R	926 POTTAWATOMIE	0772603108007000	COCHRAN & MULLIGAN'S SUB , BLOCK 24 , Lot 38 - 39	\$390.50
MELONE, MARYLYN	1011 COLUMBIA AVENUE	0773504011004000	DAVIS, JAMES, ADD, BLOCK 6, Lot 10	\$125.00
ANDERSON, CHERYL	722 KICKAPOO STREET	0772604102019000	DAY & MACAULAY'S SUB, BLOCK 100, Lot 10 - 11	\$391.40
DEVELOPMENT INC	735 METROPOLITAN	0772601403004000	DAY & MACAULAY'S SUB, BLOCK 104, S75'LTS 27 & 28	\$117.24
CLARK, MARIA L & CLARK, MEGAN N	907 NORTH BROADWAY	0772601310010000	DAY & MACAULAY'S SUB, BLOCK 108, Lot 4	\$124.14
LD DEVELOPMENT LLC	801 NORTH BROADWAY STREET	0772604201001000	DAY & MACAULAY'S SUB, BLOCK 109, ACRES 1.8	\$439.78
CARIGLIO, CHRISTINA M	604 CONGRESS STREET	0773603005008000	DAY'S SUBDIVISION , BLOCK 3 , W53' OF S30'LT 9 & W53'LT 10.	\$111.36
SANTEE, DAVID ROY	615 PROSPECT STREET	0773603039004000	DAY'S SUBDIVISION, BLOCK 18, W1/2 LT 6 & ALL LT 7	\$2,737.98
VOSSELER, THOMAS W JR	622 OHIO STREET	0773603039009000	DAY'S SUBDIVISION, BLOCK 18, W40'LTS 11-13	\$381.22
ANDINO, ROBERT G	916 4TH AVENUE	0773603005011000	DAY'S SUBDIVISION, BLOCK 3, Lot 7	\$117.37
NELSON, GARY A & TONIA L	1020 2ND AVENUE	0773603010013000	DAY'S SUBDIVISION, BLOCK 8, Lot 23	\$116.64
CAMMACK, CURTIS W	617 MIDDLE STREET	0773603024005000	DAY'S SUBDIVISION, S36, T08, R22E, BLOCK 15, Lot 6 - 7	\$2,855.62
BRUNDY, JOSEPH W JR & DOROTHY E	1416 4TH AVENUE	0773603040011000	DAY'S SUBDIVISION, S36, T08, R22E, BLOCK 19, Lot 19	\$605.00
HIATT, DONALD L	611 NORTH 8TH STREET	0772604208025000	EWING, ROELOFSON & CO., BLOCK 13, LTS 5 & 6 & S28.5'LT 7	\$2,645.18
DUREE, BETTY J	1028 POTTAWATOMIE STREET	0772603107012000	EWING, ROELOFSON & CO., BLOCK 4, LT 29 & W18'LT 30	\$1,035.36
SALYERS, VICTORIA A	1117 POTTAWATOMIE	0772603015003000	EWING, ROELOFSON & CO., BLOCK 8, LOT 12 Total	\$1,029.56
THE ZENITH SHOP	829 KICKAPOO STREET	0772604208009000	EWING, ROELOFSON & CO., S26, T08, R22E, BLOCK 13, LT 19 LESS TR BEG NE COR S63', W8.4', NE63', E1.2' TO POB	\$2,182.56
CAMPBELL, MISTY D	917 KICKAPOO STREET	0772604209004000	EWING, ROELOFSON & CO., S26, T08, R22E, BLOCK 14, Lot 13 - 14.	\$394.76
KOPP, MICHAEL E & KATHY ANN	503 NORTH 11TH STREET	0772603014018000	EWING, ROELOFSON & CO., S26, T08, R22E, BLOCK 7, Lot 1 - 2	\$125.00
WILLIAMS, CHARLES F JR & LILLIAN A	1129 OSAGE STREET	0772603021003000	EWING, ROELOFSON & CO., S26, T08, R22E, BLOCK 9, LTS 21-28 & ABAN RR ROW ADJ	\$1,215.97
JENG, SANDRA Y	209 ELM STREET	0773604005003000	FACKLERS ADDITION, BLOCK 11, Lot 3	\$301.02
COATES, AARON RYAN	418 LINN STREET	0773603030011000	FACKLERS ADDITION, BLOCK 23, Lot 11	\$119.27
R & M INVESTMENT GROUP LLC	500 ELM STREET	0773603026009000	FACKLERS ADDITION, BLOCK 28, Lot 13 - 16	\$2,100.00
SENTMAN, SAMUEL L	511 VINE STREET	0773603026006000	FACKLERS ADDITION, BLOCK 28, Lot 6, (SCALED)	\$814.72
ADAMS, RYAN M & MILLS, KIRA A	508 MAPLE STREET	0773603033011000	FACKLERS ADDITION, S36, T08, R22E, BLOCK 30, LTS 13 & 14 EXC E10' LT 14	\$145.16
RICH, SHARI A	1916 MONTEZUMA AVENUE	1010201016022000	FENNS BROADWAY SUB, BLOCK 1, Lot 25&26	\$1,313.17
MINOR, EDWIN A & KATHY A	1015 NORTH 14TH STREET	0782701005009000	FENN'S FAIRGROUND SUB, BLOCK 5, Lot 37 - 41	\$1,255.71
CONREX RESIDENTIAL PROPERTY GROUP 2013-1	1329 CHEYENNE STREET	0782701008001000	FENN'S FAIRGROUND SUB, BLOCK 6, E19'LT 42 & ALL LT 43 & W1/2 VAC N/S ALLEY ADJ	\$300.00
QUIGLEY, DEREK R	1331 CHEYENNE STREET	0782701008002000	FENN'S FAIRGROUND SUB, BLOCK 6, LTS 40-41 & W5'LT 42	\$150.00
LYONS, ETHAN LOREN & MIKALLIA	1010 NORTH 14TH STREET	0782701008009000	FENN'S FAIRGROUND SUB, BLOCK 6, N1/2 LT 3 & ALL LTS 4&5	\$131.08
HANSEN, CORAL L	1400 KIOWA STREET	0782704003017010	FENN'S FAIRGROUND SUB, S27, T08, R22E, BLOCK 1, Lot 33 - 35	\$141.33

Property Owner	Property Address	CAMA	Legal Description	Billed Amt
H&P DEVELOPMENT LLC	800 NORTH 17TH STREET	0782704005001000	FOWLER'S ADDITION, LOT 4, ACRES 2.21	\$1,950.00
PAYNE-HOWARD, LULA MAE	1720 SHAWNEE STREET	0782704018011000	GIST SURVEY, PT GIST SURVEY IN SE1/4;BEG 231'E & 30'N SW COR SE1/4, N110',E100',S110',W100'TO POB	\$946.00
H&P DEVELOPMENT LLC	1131 METROPOLITAN AVENUE	0772602004009000	GIST SURVEY, S26, T08, R22E, PT GIST SURVEY IN NW1/4;BEG SE COR INTER METRO AVE & 12TH ST, E50.1', S154.1', W50', N152' TO POB	\$1,054.29
HARVEST ENTERPRISES LLC	1051 NORTH 16TH STREET	0782701003001000	GIST SURVEY, S27, T08, R22E, ACRES 3.8, PT GIST SURVEY IN NE1/4; BEG 90'N INTER PAWNEE ST & 16TH ST; W650'(S), N290'(S), SELY660' (S), S190'(S) TO POB (SCALED)	\$425.00
ADAMS, WILLIAM CASEY	3000 SHRINE PARK ROAD	1011101002009000	GODDARD'S SUBDIVISION, Lot 44	\$451.96
PAJAK, KELLY	1000 SHERMAN AVENUE	0773502012012000	HALDERMAN'S SUBDIVISION, S35, T08, R22E, BLOCK 25, PT LTS 6-12 & VAC ALLEY BEG SE COR LT 11, N94.17', W136.5', S45'(S), SW20'(S), S125', NE170'(S) TO POB (SCALED)	\$559.87
INNOVA LLC	2500 SOUTH 4TH STREET	1010104009003000	HALSEY HEIGHTS, S01, T09, R22E, BLOCK 3, LTS 1-4 & N1/2 LT 5 & LTS 18- 22 & VAC ALLEY	\$220.18
THOMPSON, WILLIAM L	1107 NORTH 10TH STREET	0772602003014000	HANNON'S ADDITION, BLOCK 4, Lot 3 - 5	\$1,747.80
BROWN, NORMA ANN	1218 OTTAWA STREET	0772603008009000	HERSHFIELD'S,R.N. SUB, BLOCK 1, Lot 37 - 39	\$404.52
CAIRNS, ROBERT A	1410 CENTRAL AVENUE	0773504031021000	INSLEY & SHIRE'S SUB, BLOCK 6, LTS 19 & 20 & S8'LT 21	\$2,108.11
FRESH AIR FOUNDATION	2227 2ND AVENUE	1010103009006000	JOHNSON'S SUBDIVISION, PT BLK 15 JOHNSONS SUB & PT BLK 6 BYINGTONS SUB,BEG SW COR BLK 15 JOHNSONS SUB,N60',E125' S60',W125' TO POB	\$519.92
GENESIS ONE LLC	729 CHESTNUT STREET	0773501030002000	LATTA'S ADDITION, BLOCK 27, Lot 3	\$2,432.75
HEINRICH,CRYSTAL R & MUZA,MARLIN	912 CHEYENNE STREET	0772601304008000	LEA'S & HARSH'S SUB, BLOCK 1, E22'LT 14 & ALL LT 15 & W10'LT 16	\$131.09
GOULD, MARION F	718 MICHIGAN STREET	1010201002005000	LEAS SUBDIVISION, BLOCK 2, Lot 6 - 10	\$513.52
BRUNGARDT, SANDIE	621 KIOWA STREET	0772604103009000	LEAVENWORTH,PLT ORIG , BLOCK 93 , Lot 22.	\$373.22
SWEENEY 2 LLC	520 PAWNEE STREET	0772601406013000	LEAVENWORTH,PLT ORIG, BLOCK 60, Lot 11	\$2,416.34
HUD	631 MIAMI STREET	0772604406005000	LEAVENWORTH,PLT ORIG, BLOCK 77, LT 17 & W12.47'LT 18	\$168.71
BANK OF NEW YORK MELLON	625 KIOWA STREET	0772604103011000	LEAVENWORTH,PLT ORIG, BLOCK 93, Lot 20	\$1,510.20
ALEXANDER, JUSTINE	116 OTTAWA STREET	0772503101005000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 12, Lot 17 - 19	\$2,567.14
PALLESEN, RANDALL D	113 SENECA STREET	0772503405002000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 17, Lot 13	\$2,153.28
PALLESEN, RANDALL D	119 SENECA STREET	0772503405004000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 17, Lot 15 - 16	\$2,479.12
MEDARIS, CATHY ANN	201 OSAGE STREET	0772503107001000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 26, Lot 32	\$2,422.68
SCHWARTZ, NICHOLAS J	219 POTTAWATOMIE STREET	0772503106006000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 27, Lot 23 - 24	\$128.89
BRUMLEY, DAVID	207 OTTAWA STREET	0772503103002000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 28, E1/2 LT 28 & ALL LT 29	\$2,071.96
ANDERSON, ROBERT J & CAMILLE R	231 OTTAWA STREET	0772503103009000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 28, Lot 17 - 18	\$123.66
BOSWELL, RICHANDA Y	301 OTTAWA STREET	0772503207001000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 39, Lot 30 - 32	\$931.96
MULLINS, BRIAN ALAN	317 POTTAWATOMIE STREET	0772503212005000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 40, E1/2 LT 25 & ALL LT 26	\$2,439.88
WESTON, ANGELA D	301 POTTAWATOMIE STREET	0772503212001000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 40, Lot 31 - 32	\$124.19
OLD CANAL FINANCIAL	323 OSAGE STREET	0772503213008000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 41, Lot 21	\$2,602.86
MORRIS, TOYA LA ROSE & HAYWARD, SHARODE	504 MIAMI STREET	0772503302002000	LEAVENWORTH,PLT ORIG, S25, T08, R22E, BLOCK 67, W19'LT 3	\$109.54
TOUSSEAU, AMY CHEBONNE	806 NEWMAN STREET	0773502040018000	MAPLEWOOD ADD SUB, BLOCK 2, S1/2 LTS 31-34	\$128.98
WELLS, PATRICIA N & STRANGE, E MICHAEL	1504 OSAGE STREET	0782704007031000	MARSHALL'S SUBDIVISION , BLOCK 8 , W100' OF S80' BLK 8.	\$148.00
RICHMOND, LANCE WILLIAM & SULLIVAN, TES	1517 9TH AVENUE	1010201004006000	MARSHALL'S SUBDIVISION, BLOCK 1, N40' OF S180' OF BLK 1	\$453.22
WILMINGTON SAVINGS FUND SOCIETY FSB	776 THORNTON STREET	1010201017021000	MARSHALL'S SUBDIVISION, BLOCK 17, BEG SE COR BLK 17, W100', N TO RW AT&S RR,SELY TO E LI OF BLK 17, S TO POB & ABAN RR ROW ADJ (SCALED)	\$226.30
GALLEGOS, ERNEST E JR	914 OSAGE STREET	0772604303012000	MIX'S SUBDIVISION, BLOCK 2, W8'LT 6 & ALL LT 7	\$113.96
JACKSON, MARY GERTRUDE; BAKER, RUTH SYL	842 MIAMI STREET	0772604305013000	MIX'S SUBDIVISION, S26, T08, R22E, BLOCK 4, Lot 20 - 21.	\$272.59
NELSON, GARY A & TONIA L	1306 DAKOTA STREET	0772602016005000	MORRIS METRO SUB BL 1-4, S26, T08, R22E, BLOCK 2, Lot 21 - 22	\$119.00
HASHAGEN, ROBERT H	2311 GIRARD AVENUE	1010204007009000	NEELY'S FOREST ADDITION, BLOCK 6, LT 4 & S14'LT 5& W1/2 VAC ALLEY ADJ	\$549.04
COOPER, JOHN M	3213 GRAND AVENUE	1011102007001180	OAKS, THE , Lot 13.	\$137.00
NANNEN,STEVEN F	617 NORTH 13TH TERRACE	0782704004037000	OTTAWA SUBDIVISION, BLOCK 2, Lot 4, (SCALED)	\$175.00
BURNS, F ROBERT & ELIZABETH C	538 PLEASANT AVENUE	1011203001025000	PLEASANT VIEW SUBDIVISION, Lot 4	\$444.10
LUCAS, LELAND E	1421 SHAWNEE STREET	0783401002004000	R G D REPLAT, Lot 4	\$133.26
FLACK, WYATT	1120 DAKOTA STREET	0772602014013000	RAFTER'S RPLT BL7&8 HANNON'S, BLOCK 7, Lot 6	\$115.00
BROWN, FLOSSIE & KING, DELORES	651 SOUTH STREET	1010102019001000	REES' DONIPHANÞTON'S, BLOCK 14, LT 1 & VAC ALLEY ADJ	\$160.37
BELA VISTA PROPERTIES LLC	1916 2ND AVENUE	1010102022001000	REES' DONIPHANÞTON'S, BLOCK 17, Lot 1 - 3	\$1,200.00
SIBOLD, MEGAN & BRADLEY	1611 3RD AVENUE	1010102010004000	REES' DONIPHANÞTON'S, BLOCK 8, Lot 8&9	\$148.51

Property Owner	Property Address	CAMA	Legal Description	Billed Amt
US BANK TRUST N A	2008 4TH AVENUE	1010102026009000	REES' DONIPHANÞTON'S, S01, T09, R22E, BLOCK 22, Lot 13 - 14	\$316.20
SILVA, MICHAEL	1811 5TH AVENUE	1010102019003010	REES' DONIPHAN&TON'S, BLOCK 14, LTS 8-10 & W1/2 VAC ALLEY ADJ	\$1,615.60
MOHAN, JOSHUA L & JENNIFER	121 SOUTH 20TH STREET	0783402001013000	RUSSELL'S SURVEY, BLOCK 24, S 153' OF W150' OF BLK 24	\$954.00
SOUTH HILLSIDE DEVELOPMENT LLC	2300 WILSON AVENUE	1010104006001130	RUTTER'S REPLAT, S01, T09, R22E, Lot 4	\$1,249.72
BURGESS, KATHY D	1803 DAKOTA STREET	0782703001002000	S27, T08, R22E, PT NE1/4 NE1/4 SW1/4; BEG NW COR LT 1 BLK 1 QUAIL CREEK, S440', W105', N440', E105' TO POB	\$2,922.20
WESLEY PROPERTIES LLC	1531 SPRUCE STREET	0783404003004000	SCHEER'S SUBDIVISION, CORR., BLOCK 3, W30' LT 9 & ALL LTS 10 & 11	\$130.00
VEGA, GEORGE L & ELIZABETH	755 MICHIGAN STREET	1010201010002000	SHOWER'S SUBDIVISION, BLOCK 3, Lot 6	\$123.60
J J & J INCORPORATED	3200 SHRINE PARK ROAD	1011101004040000	SHRINE PARK PUD, S11, T09, R22E, ACRES 41.05, LT 6 EXC TR BEG NW COR LT 3, SW TO NW COR LT 2, SE180', NE636', SE42.4', SW691.5', NW144.5', N193.6', NE755.7', E123.2' TO POB	\$700.00
HERNANDEZ, KETZY	50 LOGAN AVENUE	1010104013009000	SOUTHSIDE PARK SUB, BLOCK 33, Lot 12	\$1,430.47
MATZEDER, ROBERT A	51 LOGAN AVENUE	1010104019001000	SOUTHSIDE PARK SUB, S01, T09, R22E, BLOCK 36, LOT 10-11	\$2,074.16
WILLIAMS, LINDA I	1416 SPRUCE STREET	0783401024017000	STILLINGS 2ND SUB, BLOCK 5, E20' LT 19 & ALL LT 20	\$271.02
TURNER, MICHAEL A & HEATHER	1401 SANDERS STREET	0783401022001000	STILLINGS 2ND SUB, BLOCK 7, LTS 1-9 & E1/2 VAC ALLEY ADJ	\$175.00
GREEN, MICHAEL J	1314 GRAND AVENUE	0773503022010000	STILLING'S BLKS 12-17, BLOCK 13, Lot 38	\$1,559.84
JONES, SCOTT	1226 10TH AVENUE	0773503020014000	STILLING'S BLKS 12-17, BLOCK 15, LT 44 & N1/2 LT 45	\$118.38
LAUN, STEPHAN L & ALICE K	1002 KLEMP STREET	0773503008001000	STILLING'S BLKS 4-8, BLOCK 4, Lot 14 - 15, (SCALED)	\$122.58
H&P DEVELOPMENT LLC	1009 KENTON STREET	0773503010004000	STILLING'S BLKS 4-8, S35, T08, R22E, BLOCK 6, N125.5' LTS 19 & 20	\$1,162.30
BANK OF NEW YORK MELLON	1013 SPRUCE STREET	0773503001006000	STILLING'S, BLKS 1-3, BLOCK 1, Lot 12 - 13	\$279.42
DONALD, PHELPS M & ROSE M	1118 KENTON STREET	0773503002009000	STILLING'S, BLKS 1-3, BLOCK 2, Lot 16 - 18	\$1,082.70
BITTEL PROPERTIES LLC	1123 SPRUCE STREET	0773503002006000	STILLING'S, BLKS 1-3, BLOCK 2, LT 11 & E1/2 LT 12	\$788.13
COLLINS, RALPH & GORDEN, BETTY	1529 10TH AVENUE	1010201006005000	WOLLMAN'S SUB OF W1/2 BLK #4, S02, T09, R22E, Lot 13 - 15	\$541.44
HANSHEW, JAMES E	1513 JACKSON COURT	1010202004044000	WOODLAWN SUBDIVISION, BLOCK 1, Lot 14	\$125.00
WOODS ON MUNCIE ASSOC	1150 MUNCIE ROAD	1011103004026000	WOODS ON MUNCIE, S11, T09, R22E, BLOCK 1, Lot TRACT A, ACRES 3.58 I	\$175.00
			Grand Total	\$101,838.79