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**CALL TO ORDER** - The Governing Body met in regular session and the following commission members were present: Mayor Mark Preisinger, Mayor Pro-Tem Jermaine Wilson, Commissioners Nancy Bauder, Larry Dedeke and Myron J. (Mike) Griswold.

**Others present:** City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, Municipal Service Center Superintendent Curtis Marks, Housing Manager Andrea Cheatom, Finance Director Ruby Maline, Public Information Officer Melissa Bower, City Attorney David E. Waters and City Clerk Carla K. Williamson.

Mayor Mark Preisinger opened the meeting with the pledge of allegiance followed by silent meditation.

**Proclamation:**

**Constitution Week September 17-23, 2018** - Barb Kempf was present to accept the Proclamation.

**OLD BUSINESS:**

**Consideration of Previous Meeting Minutes:**

Commissioner Dedeke moved to approve the minutes from the August 28, 2018 regular meeting as presented. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

**NEW BUSINESS:**

**Citizen Participation:**

**Maureen Driver – 601 S 10<sup>th</sup> Street**

- Would like to request a no littering sign on South 10<sup>th</sup> and North 10<sup>th</sup> Street
- From Spruce Street to Cherokee Street is a bad area of 10<sup>th</sup> Street

Commissioner Griswold commented that he would support the request and Mayor Preisinger asked the City Manager to look into adding more no littering signs throughout the City. City Manager Kramer said he would have new signs made with the new ordinance and refer the signs to the Traffic Safety Committee for review.

**Tracy and Lu Knueven – 3739 21<sup>st</sup> Street**

**Owners of Artistic Works by Lu located at 221 Delaware Street**

- Daughter owns the Wild Way Coffee Creations
- Licensed in Missouri

- Is there anything that can be done to allow her to park her mobile coffee trailer during the event at Artistic Works by Lu
- Requires a State of Kansas permit and then a City permit
- Asking for a waiver or temporary permit
- Has talked to Home 2 Suites about parking in their lot to serve coffee
- 11 years in business at Artistic Works by Lu

Commission discussed and under the ordinance that was reviewed and revised last year it does not allow temporary permits at no charge. This was done to protect the brick and mortar business downtown. The ordinance does not allow for exceptions without a change of the ordinance.

**General Items:**

**Mosquito Program Discussion** – City Manager Paul Kramer presented information to the City Commission regarding the estimated cost of the mosquito spraying program. At the August 14, 2018 Study Session Entomologists Jeff Whitworth (PhD) and Holly Davis (PhD) talked to the City Commission about the City’s mosquito program and mosquito control in general. The City Commission asked to revisit the topic and see costs associated with the program. Below are the estimates as labor and equipment costs vary year-to-year.

| <b>Mosquito Spraying Cost Estimate per Season</b> |                      |                    |
|---------------------------------------------------|----------------------|--------------------|
| Larvicides                                        | 100 tablets per case | \$500.00           |
| Adulticide                                        | 4 drums              | \$3,980.00         |
| Labor                                             | 140 hours            | \$4,173.40         |
| Equipment                                         | 2 trucks, 2 sprayers | \$2,919.00         |
|                                                   |                      | <b>\$11,572.40</b> |

Commission Discussion:

- Commissioner Griswold does not want to leave it open to spraying as needed
- Commissioner Bauder in favor of discontinuing the spraying down streets
- Commissioner Dedeke agrees on eliminating but not permanently, possible 2 years and then re-evaluate
- Commissioner Wilson in agreement to eliminate the spraying down streets

There was a final consensus by the Commission to create public awareness programs, to use the larvicides and discontinue spraying down streets. Spray would only be performed as needed at an event or as determined by the City Manager. An example of when it might be needed is if there was standing water from a flood.

**Charlsey Filbert**

- Suggested contacting the University of Saint Mary to recruit students to track the program

**Resolutions:**

**Resolution B-2205-Capital Funds Program Grant 2018; Leavenworth Housing Authority** – Andrea Cheatom, Housing Manager for the Leavenworth Housing Authority presented for consideration

Resolution B-2205 accepting the 2018 Capital Fund Program (CFP) grant, Grant number KS01P06850118, in the amount of \$139,790.00.

Commissioner Griswold moved to approve Resolution B-2205 accepting the 2018 Capital Fund Program (CFP) grant, for Planters II. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor then declared the motion carried 5-0.

**Resolution B-2206 Accepting the 2018-2022 Capital Fund Program Five-year Action Plan and Capital Fund Annual Statement, Performance and Evaluation Report** - Andrea Cheatom, Housing Manager for the Leavenworth Housing Authority presented for consideration Resolution B-2206 and authorizing its submission to the U.S. Department of Housing and Urban Development (HUD).

Commissioner Bauder moved to approve Resolution B-2206 as presented. Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor then declared the motion carried 5-0.

#### **Bids, Contracts and Agreements:**

**Consider Bids for 2018/2019 Salt** – Public Works Director Mike McDonald presented for consideration bids for deicing rock salt for the 2018-2019 season. Leavenworth County solicits bids each year for salt and allows all other cities in the county to purchase salt at their bid price. The County bid opening was held on August 29, 2018 and the County Commissioners are scheduled to consider and approve the bids on the morning of September 11, 2018. The County Commission approved the low bid by Independent Salt Company at \$53.68 per ton. The City estimates it will purchase 800 tons of salt for a total not to exceed \$42,944.00.

Commissioner Griswold moved to approve the bid from Independent Salt Company at \$53.68 per ton for 800 tons totaling \$42,944.00. Commissioner Wilson seconded the motion and was unanimously approved. The Mayor then declared the motion carried 5-0.

#### **CONSENT AGENDA:**

Commissioner Griswold moved to approve Claims for August 25, 2018 through September 7, 2018 in the amount of \$1,320,438.43; Net amount for Pay #18 effective August 31, 2018 in the amount of \$342,507.23; (No Police & Fire Pension). Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

#### **Other:**

##### **Commissioner Griswold:**

- Encouraged everyone to register and vote

##### **Mayor Preisinger**

- Discussed the visit from our Sister City guests from Wagga Wagga Australia

#### **Executive Session:**

**Discuss Personnel Matters of Nonelected Personnel per K.S.A. 75-4319 (b) (1), City Manager Contract Renewal**

Mayor Preisinger moved that the City Commission recess into executive session pursuant to the *nonelected personnel matters* exception per K.S.A. 75-4319 (b) (1), in order to discuss the City Manager contract renewal. The open meeting to resume in the City Commission Chambers at 8:05 by the clock in the City Commission Chambers. City Attorney David Waters is requested to be present during the Executive Session. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried 5-0.

The City Commission returned to open session at 8:05 p.m. with no action taken.

**Adjourn:**

Commissioner Dedeke moved to adjourn the meeting. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor declared the motion carried and the meeting adjourned.

Time Meeting Adjourned 8:05 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC