



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Pro-Tem Jermaine Wilson, Commissioners Nancy Bauder, Larry Dedeke and Myron J. (Mike) Griswold. Commission members absent: Mayor Mark Preisinger

Others present: Public Works Director Mike McDonald, Deputy Public Works Director Mike Hooper, Fire Chief Gary Birch, City Planner Julie Hurley, Community Development Coordinator Mary Dwyer, Finance Director Ruby Maline, Public Information Officer Melissa Bower, City Attorney David E. Waters, City Clerk Carla K. Williamson and Deputy City Clerk Cary L. Collins.

Mayor Pro-Tem Jermaine Wilson opened the meeting with the pledge of allegiance followed by silent meditation.

Proclamation:

Leavenworth Public School Education Foundation Week – Catey Edwards was present to accept the proclamation.

Fire Prevention Week – Fire Chief Gary Birch was present to accept the proclamation.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Griswold moved to approve the minutes from the September 11, 2018 regular meeting as presented. Commissioner Dedeke seconded the motion and was unanimously approved. The Mayor Pro-Tem declared the motion carried 4-0.

NEW BUSINESS:

Citizen Participation:

David Walker, Pastor for Faith Christian Center International 616 Grand Ave, Leavenworth KS:

- Requested permission to use the city’s logo on a flyer for an event sponsored by Faith Christian Center International (Mayor Pro-Tem Wilson handed out copies of the flyers to the Commission)
- Event name “The First Annual Twin City Initiative Fall Festival” scheduled for October 20th from 10:00 a.m. to 2:00 p.m. at the KCKCC Pioneer Career Center at 1901 Spruce St.

Mike Smith, Lansing Mayor:

- City of Lansing Commission is scheduled to discuss the use of their logo at their next regular scheduled meeting.

City Clerk Carla Williamson stated that the city does not have a written policy on the use of the City's logo. Mrs. Williamson explained that there is nothing that prevents the Commission from reaching a consensus to endorse this event.

The City Commission reached a consensus to endorse the event and allow the use of the city logo.

General Items:

Review Properties on Demolition List – 1728 S. 4th Street, 407 N. 10th Street and 1030

Ironmoulders Street – City Planner Julie Hurley presented updates of three properties granted extension by the City Commission on June 26, 2018 upon adoption of Resolution B-2203.

1728 S. 4th Street

- Significant exterior work has been completed to include new roof, siding and windows
- Staff recommends removal from the demolition list

407 N. 10th Street

- Significant exterior work has been completed and owner is in the process of completing interior repairs
- Staff recommends removal from the demolition list

1030 Ironmoulders Street

- Owner signed remediation agreement
- Roof has been repaired, new windows and siding has been installed
- Staff recommends removal from the demolition list

Commissioner Bauder moved to remove the three properties from the demolition list as presented. Commissioner Dedeker seconded the motion and was unanimously approved. The Mayor Pro-Tem declared the motion carried 4-0.

Mayor Pro-Tem noted that there was another citizen that wanted to speak. Cathleen Legare, 915 Osage Street:

- Reported several issues with the conditions of rental properties in her neighborhood
- 911 Osage Street is uninhabitable, children living there
- Mice, cockroaches. Infesting her property
- Contacted city Code Enforcement, was urged to visit commission for guidance on what can be done
- Has spoken with property owner and tenants

Commission Discussion:

- City cannot enter premise without permission
- Tenant can contact Code Enforcement to setup a time to tour the inside
- City can address outside code violations
- Asked City Planner July Hurley to follow-up

Attorney Waters:

- City can submit request for a judge to sign off on an "Administrative Search Warrant"

Resolutions:

Resolution B-2207-Consolidated Annual Performance & Evaluation Report (CAPER) CDBG – Community Development Coordinator Mary Dwyer presented for consideration Resolution B-2207 for submittal of the 2017-2018 CAPER to the Department of Housing and Urban Development (HUD).

Commissioner Bauder moved to approve Resolution B-2207 for submittal of the 2017-2018 CAPER to the Department of Housing and Urban Development. Commissioner Dedeker seconded the motion and was unanimously approved. The Mayor Pro-Tem then declared the motion carried 4-0.

Bids, Contracts and Agreements:

Consider Bids for 2018 Sidewalk Improvements Project – Public Works Director Mike McDonald presented for consideration bids the 2018 Sidewalk Improvements Project. Staff recommends approval of the low bid submitted by King’s Construction for the base bid and alternate #1 in the amount of \$210,227.40. Bids were opened on September 12, 2018 and were as follows:

Company	Location	Base Bid	Alternate 1	Total Bid
Kings Construction	Oskaloosa KS	\$137,418.15	\$72,809.25	\$210,227.40
Orr Wyatt Streetscapes	Raytown MO	\$148,697.75	\$87,248.30	\$235,946.05
Baker Construction	Leavenworth KS	\$153,690.50	\$87,145.25	\$240,835.75
BKM Construction	Leavenworth KS	\$179,074.50	\$93,270.75	\$272,345.25
Phoenix Concrete	Olathe KS	\$197,955.54	\$101,895.64	\$299,851.18
Freeman Concrete Construction	Shawnee KS	\$207,252.50	\$93,706.50	\$300,959.00
Kansas Heavy Construction	Tonganoxie KS		Bid not read	
Engineer's Estimate		\$214,090.00		

Commissioner Griswold moved to approve the low bid submitted by Kings Construction for the base bid and alternate #1 in the amount of \$210,227.40. Commissioner Dedeker seconded the motion and was unanimously approved. The Mayor Pro-Tem then declared the motion carried 4-0.

First Consideration Ordinances:

First Consideration Ordinance to Increase Wastewater Rates – Public Works Director Mike McDonald presented for consideration an ordinance to increase wastewater rates by 5% effective December 1, 2018.

There was a consensus by the City Commission to place on first consideration.

First Consideration Ordinance to Increase Refuse Rates – Public Works Director Mike McDonald presented for consideration an ordinance to increase refuse rates effective December 1, 2018. The current residential monthly rate is 16.87. The proposed new residential monthly rate is \$18.22.

There was a consensus by the City Commission to place on first consideration.

CONSENT AGENDA:

Commissioner Griswold moved to approve claims for September 8, 2018 through September 21, 2018 in the amount of \$613,535.22; Net amount for Pay #19 effective September 14, 2018 in the amount of \$329,142.31; (No Police & Fire Pension). Commissioner Dedeker seconded the motion and was unanimously approved. The Mayor Pro-Tem declared the motion carried 4-0.

Other:**Adjourn:**

Commissioner Dedeker moved to adjourn the meeting. Commissioner Bauder seconded the motion and was unanimously approved. The Mayor Pro-Tem declared the motion carried and the meeting adjourned.

Time Meeting Adjourned 7:42 p.m.

Minutes taken by Deputy City Clerk Cary L. Collins