



CALL TO ORDER - The Governing Body met in regular session and the following commission members were present: Mayor Jermaine Wilson, Mayor Pro-Tem Myron J. (Mike) Griswold, Commissioners Nancy Bauder, Larry Dedeker and Mark Preisinger.

Others present: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Finance Director Ruby Maline, Director of Planning and Community Development Julie Hurley, Public Information Officer Melissa Bower, Lathrop Gage Associate Ben Struby, (sitting in for City Attorney David E. Waters) and City Clerk Carla K. Williamson.

Mayor Jermaine Wilson called the meeting to order and opened the meeting with the pledge of allegiance followed by silent meditation

PRESENTATIONS:

Employee Service Awards 10 and 25 Year Awards:

10-Year Awards:

- Pamela Cline, administrative specialist
- Ted Glass, police sergeant I
- Paul Kramer, city manager
- Scott Lee, fire driver/operator (not present)
- Heather Vogel, police detective (not present)
- Reginald Williamson, water pollution control operator III

25-Year Awards:

- Mark Bryant, fire captain (not present)
- Roger Hundley, police sergeant II (not present)
- Patrick Kitarogers, solid waste equipment operator II

Others Recognized for Milestone Achievements:

15 Years of Service:

- Arianne Burgoon, police secretary
- Timothy Guardado, water pollution control assistant superintendent
- Lona Lanter, human resources director
- Tesh St. John, police detective

20 Years of Service:

- Erin Bartlett, fire battalion chief (not present)
- Andrew Brooks, admin battalion chief/fire marshal
- Bret Pursel, fire driver/operator (not present)

30 Years of Service:

- Cary Collins, deputy city clerk (not present)

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Bauder moved to approve the minutes from the November 12, 2019 regular meeting as presented. Commissioner Dedeke seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

NEW BUSINESS:

Citizen Participation: None

General Items:

Cancellation of Outstanding Checks Prior to 2018 – Finance Director Ruby Maline presented for approval cancellation of checks that remain outstanding after two years of issuance. In accordance with K.S.A. 10-816, the funds will revert to the City fund upon which such checks were drawn. If a check were presented for payment, the Finance Department would honor the payment and issue a new check.

Commissioner Griswold moved to approve the cancellation of checks prior to 2018. Commissioner Dedeke seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Review of Dangerous and Unsafe Structures Given Extension at the October 22, 2019 Meeting - Director of Planning and Community Development Julie Hurley reviewed the properties on the demolition adopted by Resolution B-2220 on May 14, 2019. The properties have been given various extensions to allow for completion of needed work.

1021 S. 2nd Street-Single family house

- Work is ongoing, no new permits issued

Consensus: remove from demolition list

305 N 2nd Street-Single family house

- No visible change, no new permits issued
 - Commissioners Bauder and Dedeke were in favor of removing from list
 - Commissioners Preisinger and Griswold were in favor of keeping on the list
 - Code Enforcement will try to make contact again with the property owner

After discussion Consensus: additional 90-day extension

326 Osage-Single family house

- No visible change, active permits for electrical work and interior renovations
 - Code Enforcement will try to make contact again with the property owner

After discussion Consensus: additional 90-day extension

400 N 5th Street

- 2-story residential structure-Work is ongoing, active permit for siding, roof and windows

Representative of the owner - Mark Swope 2406 2nd Ave

- Has another window to install
- Obtained a lift to reach the window for installation
- Has some of the siding but not all to complete the work
- Some other windows to be replaced all others to be re-mounted
- Deciding on what to do with the door
- Maybe 3 months before the owner is back in town
- Soffits replaced
- Has replaced a portion of the roof
 - Commissioner Griswold not in favor of giving anything beyond an additional 90 days
 - Concerned about blight on the neighborhood
 - Commissioner Preisinger asked about the owner and possibly hiring a contractor to complete the job

After discussion Consensus: additional 90-day extension

Commissioner Preisinger moved to proceed with the properties as agreed by consensus of each property discussed. Commissioner Griswold seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Comprehensive Plan Proposal and Authorize Staff to enter into an Agreement: City Manager Paul Kramer stated that the two firms gave presentations to the Commission at the November 19, 2019 Study Session.

Mayor Wilson recommended tabling the item and review at a future meeting. There was a consensus by the Commission to table the item.

Mayor's Appointment-Community Development Advisory Board:

Mayor Wilson moved to appoint to the Community Development Advisory Board, Sonya S. Gordon to an unexpired term ending August 31, 2020. Commissioner Bauder seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Board of County Commissioners Bridge Study Funding/Support Request – City Manager Paul Kramer presented a letter from the Leavenworth Board of County Commissioners dated November 12, 2019 asking for two things. (1) A commitment of funds for a preliminary feasibility study for a bridge “somewhere between McIntyre Road and Eisenhower Road in Lansing and on the Missouri side of Highway 152.” (2) A letter of support for the project to be used in future funding requests to local, regional, state or federal entities. Commissioner Dedek asked City Manager Kramer what the cost of the feasibility study for the Centennial Bridge. Mr. Kramer stated the KDOT study was 1.2 Million.

Leavenworth County Commissioner Jeff Culbertson addressed the City Commission to discuss support for the bridge. At this time, the County is not looking for funding commitments but rather support for the study of a new bridge.

The City Commission discussion included the following:

- Question on the amount of \$50,000 for a feasibility study; Centennial Bridge Study done by KDOT was \$1.2 Million
- Why is the focus on McIntyre Road and Eisenhower Road area; why not Highway 5 or other areas
- How will this impact Centennial Bridge plans and traffic on other roads
- Should be a task force and upfront analysis to determine the problem and impact to involve all stakeholders

City Manager Kramer:

- We don't want to drag our feet but also no need to rush on a decision or project of this scope
- Has been on several task forces
- Representative and stakeholder should meet and discuss the needs and then recommendations and timelines
- Facilitator to keep on track

Consensus by the Commission to have the City Manager prepare a letter supporting transportation needs of the county but not focusing on a specific area or predetermined project.

CONSENT AGENDA:

Commissioner Bauder moved to approve claims for November 9, 2019 through November 22, 2019, in the amount of \$1,059,956.21; Net amount for Payroll #24 effective November 22, 2019, in the amount of \$355,145.63; (Includes Police & Fire Pension in the amount of \$11,572.36). Commissioner Griswold seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Adjournment:

Commissioner Dedeke moved to adjourn the meeting. Commissioner Bauder seconded the motion and the motion was unanimously approved.

Time Meeting Adjourned 8:19 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC