



CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Holly Pittman, Mayor Pro Tem Nancy Bauder, Commissioners Edd Hingula, Griff Martin and Jermaine Wilson.

Staff members present: Assistant City Manager Penny Holler, Public Works Director Brian Faust, WPC Superintendent Tim Guardado, City Attorney David E. Waters and City Clerk Sarah Bodensteiner.

Mayor Pittman asked everyone to stand for the pledge of allegiance followed by silent meditation.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Hingula moved to accept the minutes from the February 25, 2025 regular meeting. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

Second Consideration Ordinances:

Second Consideration Ordinance No. 8262 Special Use Permit to Allow a Two-Family Dwelling at 1112 Spruce Street – Assistant City Manager Penny Holler reviewed the Ordinance. There have been no changes since first introduced at the February 25, 2025 meeting.

Mayor Pittman called the roll and Ordinance No. 8262 was unanimously approved.

NEW BUSINESS:

Public Comment: *(Public comment on non-agenda items or receipt of petitions- limited to 2-3 minutes)*

William Bentley, 1912 Evergreen St.:

- Thanked the Commission for the pickleball courts at Cody Park
- Asking for maintenance of the courts; leaf and snow removal
- Mentioned Parks & Rec staff returning phone calls

William Rogers, 7362 Yecker Ave, Kansas City, KS:

- Mentioned the CoreCivic open house
- Read off list of violent acts/injuries against guards at CoreCivic facility
- Mentioned number of calls for service in 2020 and 2021 to Leavenworth Police Department

Dean Ayres, 932 Chief Joseph Loop, Ft. Leavenworth:

- Is the Field Base Operator (FBO) up at the airport for the City on Fort Leavenworth, has done so for almost 20 years
- Invited Commissioners to tour the airport to see what updates have been done over the years

General Items:

Mayor's Appointments:

Mayor Pittman moved to appoint to the Leavenworth Planning Commission Kenneth Bateman to an unexpired term ending May 1, 2026. Commissioner Martin seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

Bids, Contracts and Agreements:

Consider Award to Purchase and Install Water Pollution Control Screw Press – Public Works Director Brian Faust presented for approval the purchase of a new dewatering screw press, equipment only, and approval of the installation of the press. In 2023, the City began investigating the option for the replacement of the existing dewatering belt press at the Wastewater Treatment Plant (WWTP). The existing press had been rebuilt in the past and the availability of parts and associated costs have become an issue. The City has paid to fly personnel to Kansas City to diagnose issues and then repair. If the press is down, the sludge is stored in holding tanks until repairs are complete. Depending on when a breakdown occurs, the plant has the capacity to hold material for a week or two. The City contracted with BG Consultants for the design of a new, more efficient, dewatering screw press. In order to get the equipment that we wanted and to help avoid markup of the equipment price, the City elected to work directly with the equipment manufacturer. The City also worked with four contractors who had expertise in installing this type of equipment. The City currently has roughly \$2.5M in ARPA funds available for Sewer Treatment Upgrade Projects. The upfront cost associated with purchasing the equipment and having it installed is \$997,900.00.

Commissioner Bauder moved to authorize the Mayor to execute a contract for the purchase of the PWTech Volute Dewatering Press from Process Wastewater Technologies, LLC, in an amount not to exceed \$714,200.00. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

Commissioner Martin moved to authorize the Mayor to execute a contract for the installation of the press with Walters Morgan Construction, Inc., in an amount not to exceed \$283,700.00. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

Staff Report:

Semi-Annual Report and Presentation from Leavenworth Public Library – Library Director Matt Nojonen provided a progress report of the library and its services, circulation and strategic plan key initiatives. Mr. Nojonen further discussed facility needs to achieve a contemporary facility. Photos of items on the exterior and interior of the library that are in need of updates and are areas of concern were presented to the Commission. Requested financial support in the amount of \$40,000 of 2026 budgetary funds from the Commission in order for the Library to perform a Needs Assessment for the facility.

Commissioner Bauder:

- Asked about grant funds or ADA dollars opportunities for the library to look into

Ms. Holler:

- Mentioned staff will look into the ADA door issue brought up this evening

Consent Agenda:

Commissioner Martin moved to approve claims for February 21, 2025, through March 6, 2025, in the amount of \$1,903,135.74; Net amount for Payroll #4 effective February 21, 2025, in the amount of \$440,432.55 (Includes Police & Fire Pension in the amount of \$7,753.58). Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Pittman declared the motion carried 5-0.

Other:

Assistant City Manager Penny Holler:

- Mentioned the online pothole reporting portal on the City's website
- Mentioned the RideLV Program; good stats are coming in
- Mentioned the Spring Clean Up being cancelled

Commissioner Martin:

- Have a great week

Commissioner Bauder:

- Mentioned Adopt a Highway for beautifying areas of town
- Wants the City to look at yearlong options to keep our city clean and beautiful

Commissioner Hingula:

- April 15th between 11:30am and 1:30pm, the State of City will be held at the Riverfront Community Center

Commissioner Wilson:

- Mentioned the St. Patrick's Day Parade on Monday the 17th
- Enjoy the weather
- God bless and have a great week

Mayor Pittman:

- St. Patrick's Day Parade is at noon in the downtown

Adjournment:

Commissioner Hingula moved to adjourn the meeting. Commissioner Bauder seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 6:48 p.m.

Minutes taken by City Clerk Sarah Bodensteiner, CMC