



**CITY OF LEAVENWORTH**  
100 N. 5th Street  
Leavenworth, Kansas 66048

**City Commission Special Meeting**  
**Commission Chambers**  
**Tuesday, April 2, 2024 6:00 p.m.**

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**CALL TO ORDER** - The Governing Body met for a special meeting and the following commission members were present in the commission chambers: Mayor Griff Martin, Mayor Pro-Tem Holly Pittman, Commissioners Nancy Bauder, Edd Hingula and Jermaine Wilson.

**Staff members present:** City Manager Paul Kramer, Human Resources Director Lona Lanter and City Clerk Sarah Bodensteiner.

**Open Special Meeting:**

Commissioner Bauder moved to open the special meeting. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Martin declared the motion carried 5-0.

**Executive Session – Personnel Matter of Non-Elected Personnel** – Mayor Martin moved to recess into executive session for a period of 20 minutes for the purpose of *discussion of a personnel matter, under the justification to discuss personnel matters of non-elected personnel* K.S.A. 75-4319 (b) 1. The City Commission, City Manager and Human Resources Director will be present. The open meeting will resume in the City Commission Chambers at 6:21 p.m. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Martin declared the motion carried 5-0.

The City Commission returned to open session at 6:21 p.m.

Mayor Martin moved to appoint Police Chief Patrick Kitchens as Interim City Manager effective at 5:00 p.m. on April 26, 2024, with a 10% salary increase that will remain in effect until Interim appointment is concluded. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Martin declared the motion carried 5-0.

**Adjournment:**

Commissioner Bauder moved to close and adjourn the special meeting. Commissioner Hingula seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 6:22 p.m.

Minutes taken by City Clerk Sarah Bodensteiner, CMC