

**Fiscal Comments
Commission Meeting
October 24, 2023
Regular Meeting**

Policy Report No. 23-39

Approve 2024 Landfill Services Contract with Waste Management

During the 2024 Operating Budget and 2024 – 2028 CIP process, the City Commission approved \$410,000 for landfill fees for municipal solid waste and \$217,000 for landfill fees for special waste (sludge/grit) from the Wastewater Treatment Plant (WWTP).

The City has been using the Waste Management landfill in Shawnee since 2019. The City will haul waste to the Leavenworth County Transfer Station during extreme weather conditions and to address staff shortages. The rate-per-ton is considerably higher at the Leavenworth County Transfer Station, therefore, that solution is used only on occasions when operating conditions make using the Waste Management landfill impractical.

Staff considered two options for 2024, the Hamm landfill in Douglas County and the Waste Management landfill in Shawnee. After evaluating the costs of landfill fees and additional mileage, Staff determined the Waste Management landfill continues to be the best option for the City. The Waste Management's rates per the proposed 2024 contract are \$31.80 per ton for municipal solid waste and \$56.04 per ton for special waste. The below table illustrates the estimated annual cost of landfill fees, based on average usage.

Type of Waste	Average Usage	Cost per ton	Estimated Annual Cost	2024 Budget
Municipal Solid Waste	11,500 tons	\$31.80	\$365,700	\$410,000
Special Waste (Sludge)	3,700 tons	\$56.40	\$207,348	\$217,000

The proposed contract rates result in estimated annual costs that are lower than the amount budgeted for 2024.

Staff recommends the City Commission approve the 1-year contract with Waste Management for refuse disposal. The costs for 2024 are \$31.80 per ton for municipal solid waste and \$56.04/ton for special waste.

Policy Report No. 23-45

**Consider Approval of the Uniform Rental Bid #01ST-2023-10
Public Works and Recreation Departments**

During the 2024 Operating Budget and 2024 – 2028 CIP process, the City Commission approved \$27,610 for uniform rental for employees of the Wastewater, Operations, and Parks divisions. Uniforms have the City emblem and employee names on them, therefore, the uniforms ensure that the public can readily identify City employees.

Bid specifications were developed through meetings with members of the divisions that require uniforms. Bid specifications requested a term of two years, beginning with the date of award, with the option to renew on a biennial basis, up to a total of four (4) years. The bid specifications were sent to seven (7)

companies. The bid opening was held October 5, 2023 with two (2) companies responding. One firm did not include the required submittals and was deemed nonresponsive. The bid responses were:

Company	Location	Annual Bid Amount	Meets Specifications
Clean	Kansas City, MO	No Bid	N/A
Ace Image Wear	Kansas City, MO	\$29,464.24	Yes
Cintas	Olathe, KS	No Bid	N/A
Uniform and More	Kansas City, MO	No Bid	N/A
Unifirst	Kansas City, MO	No Bid	N/A
Walker Uniforms	Kansas City, MO	No Bid	N/A
Aramark	Lansing, KS	Non-responsive	N/A

The Ace Image Wear bid contained an exception requesting a 3-year contract. Therefore, the total bid amount is for \$29,464.24/year x 3 years = \$88,392.72. The annual bid exceeds the 2024 budgeted amount of \$27,610 by \$1,854.24 (7%).

Staff recommends that the City Commission approve the award of the employee uniform service to Ace Image Wear in the amount of \$29,464.24 per-year for 3 years.