

**Fiscal Comments  
Commission Meeting  
July 25, 2023  
Regular Meeting**

**Policy Report No. P&R 08-23  
Parks & Recreation Department  
Riverfront Community Center Asphalt Shingle Roof Replacement**

During the 2023 Annual Budget and CIP process, the City Commission approved \$252,000 for the replacement of the portions of the Riverfront Community Center roof over the Men's and Women's Waiting Rooms, the South Wing area, and the main entrance area. These sections of roof have not been replaced since before the opening of the Community Center in 1988.

A bid package was developed and published for the replacement of the above sections of roof as well as gutter cleaning, lining, and replacement. A pre-bid meeting was held on Thursday, July 6, 2023 at 10AM and bids were opened on Tuesday, July 19, 2023 at 10AM. Bidders were instructed to include a 10% contingency in their overall bid to address unforeseen issues associated with the project.

The following bids were received:

<b>Vendor</b>	<b>Location</b>	<b>Base Bid</b>	<b>10% Contingency</b>	<b>Total Bid</b>
Delta Innovative Services, Inc.	Kansas City, KS	\$496,000	\$49,600	\$545,600
American Roofing, Inc.	Leavenworth, KS	\$272,337	\$27,233	\$299,570

American Roofing, Inc., was the low bidder with a base bid of \$272,337 and a total bid of \$299,570 including the 10% contingency. The base bid exceeds the amount allocated in the 2023 CIP by \$20,337. There are sufficient net savings from the other 2023 Parks and Recreation CIP items to cover this difference. In the event that part or all of the contingency is required to complete the project, the 2024 Community Center Basement Lighting Project could be scaled back to offset the additional expenditure. In addition, staff will be applying for Kansas Rehabilitation Tax Credits and expect to receive approximately \$81,000, which will more than cover the difference of \$47,570 between the 2023 CIP amount and the total bid.

Staff recommends that the City Commission approve the bid from American Roofing, Inc. for the replacement of portions of the Riverfront Community Center Roof including gutter cleaning, lining and replacement for an amount not to exceed \$299,570.

**Policy Report No. P&R 09-23  
Parks & Recreation Department  
Sportsfield Trail Repairs**

During the 2023 Annual Budget and CIP process, the City Commission approved \$62,100 for the repair and replacement of sections of the Sportsfield Trail.

The Sportsfield complex and trail were built in 2011. The sections of the trail behind fields 3 and 4 are showing significant deterioration. In addition to public use, this section of trail is used to bring equipment, field material and other supplies into the Sportsfield complex.

The City solicited bids for the Sportsfield trail repair project. Specifications and plan sheets were made available and a mandatory pre-bid meeting was conducted. Bids were opened on July 18, 2023 at 3:00PM.

The following bids were received:

<b>Vendor</b>	<b>Location</b>	<b>Base Bid</b>	<b>Add Alternate</b>
Barkley Asphalt	Independence, MO	\$70,925	\$115.00
Baker Construction Company	Leavenworth, KS	\$68,646	\$103.75

Baker Construction Company was the low bidder with a base bid of \$68,646, which exceeds the amount allocated in the 2023 CIP by \$6,546. There are sufficient reserves in the CIP Sales Tax Fund to cover the difference. In addition, there are net savings from the other 2023 Parks and Recreation CIP items to cover this difference.

Staff recommends that the City Commission approve the bid from Baker Construction Company for the Sportsfield trail repair project for an amount not to exceed \$68,646.

**Policy Report No. P&R 10-23  
Parks & Recreation Department  
2023 Parks Sidewalk Improvements**

During the 2023 Annual Budget and CIP process, the City Commission approved \$39,600 for the repair and replacement of park sidewalks and \$192,500 for the Citywide Streets Sidewalk Program.

City staff identified several sidewalks in and around City parks that are in need of repair and/or replacement. These parks include 10<sup>th</sup> Ave Park, David Brewer Park, Landing Park, Haymarket Square, and two locations along Arborway.

The City solicited bids for the project. Specifications and plan sheets were made available and a mandatory pre-bid meeting was conducted. Bids were opened on July 14, 2023 at 10AM. One bid was received that met bid specifications, as follows.

<b>Vendor</b>	<b>Location</b>	<b>Base Bid</b>
Baker Construction Company	Leavenworth, KS	\$86,315

Work for the project will include sidewalks, ADA ramps, curbs, and gutters. The project will be paid for with CIP funds that were allocated for the Parks Sidewalks Project (\$39,600) and the Streets Sidewalk Program (\$46,715). After this project, there will be \$145,785 remaining in the Streets Sidewalk Program for 2023.

Staff recommends that the City Commission approve the bid from Baker Construction Company for the 2023 Parks Sidewalk Improvement Project for an amount not to exceed \$86,315.

**Policy Report No. 23-33**  
**Water Pollution Control Division**  
**Replacement of Control Panels at the Select, Hallmark, and VA Lift Stations**  
**City Project No. 2023-019**

During the 2023 Annual Budget and CIP process, the City Commission approved \$80,000 for lift station repairs.

Lift stations are used to move raw sewage from holding wells in low-lying areas of the City, through force mains to gravity mains that then transport the raw sewage to the WWTP. The control panels at the Select, Hallmark, and VA lift stations are becoming obsolete and need to be replaced.

The City requested quotes for the replacement of the three control panels.

The following quotes were received:

<b>Vendor</b>	<b>Location</b>	<b>Select Lift Station</b>	<b>VA Lift Station</b>	<b>Hallmark Lift Station</b>	<b>Installation / Other Costs</b>	<b>Quote Total</b>
Allied Systems, Inc.	Des Moines, IA	\$12,809.61	\$49,600	\$13,968.85	\$4,611.50	\$45,358.81
HOA Solutions	Lincoln, NE	\$25,071.50	\$25,071.50	\$26,938.00	N/A	\$77,081.00
Durkin	St. Louis, MO	\$17,697.00	\$19,253.00	\$19,253.00	\$19,200.00	\$75,403.00

Quote totals include freight and travel time.

Allied System, Inc. provided the low quote of \$45,358.81 which is less than the amount approved during the 2023 Annual Budget and CIP process. The VA has been informed of the needed control panel replacement. There is an agreement with the VA that the City will maintain the lift station; however, the VA is responsible for reimbursing the City for needed repairs.

Staff recommends that the City Commission approve the quote from Allied Systems, Inc. for the purchase and replacement of three controls panels for the Select, VA, and Hallmark lift stations for an amount not to exceed \$45,358.81.