



**City of Leavenworth**  
**100 N. 5<sup>th</sup> Street**  
**Leavenworth, Kansas 66048**

**CITY COMMISSION STUDY SESSION**  
**COMMISSION CHAMBERS**  
**TUESDAY, FEBRUARY 21, 2023 6:00 P.M.**

**Welcome to your City Commission Study Session – Please turn off or silence all cell phones during the meeting**  
*Meetings are televised everyday on Channel 2 at 6 p.m. and midnight and available for viewing on YouTube*

**Study Session:**


1. Debt Presentation (pg. 2)
2. Solid Waste Operations Discussion – Trash Bags (pg. 3)

**Policy Report - Finance**  
**Study Session - Debt Presentation**  
**February 21, 2023**

Prepared by:

  
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Roberta Beier  
Finance Director

Approved by:

  
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Paul Kramer  
City Manager

**Presentation Topic:**

The City has a practice of issuing General Obligation Bonds (G.O. Bonds) to fund its annual pavement management program. Staff will make a presentation at the Study Session that will cover:

- a general overview of municipal debt,
- the City's Debt Policy,
- the City's use of G.O. Bonds,
- the costs of issuing debt, and
- an alternative to issuing G.O. Bonds for the pavement management program.

Policy Report  
Solid Waste Operations Discussion – Trash Bags  
February 21, 2023

Prepared by:



Paul Kramer  
City Manager

**Background:**

At the Sept. 6, 2022 City Commission Study Session, the Commission provided consensus on a process related to proposed modification to the solid waste collection system. In brief, that process included addressing the following issues in the order in which they are noted:

- 1) Collection approach: Hybrid poly-carts and new regulations.
- 2) Bulky item pickup: Frequency and new regulations
- 3) Enforcement approach: Warnings and citations
- 4) Trash bags

At the Sept. 29, 2022 Commission meeting, the Commission discussed item #1, "Collection approach: hybrid poly-carts and new regulations. At the Dec. 6, 2022 Commission meeting, the Commission discussed item #2, "Bulky item pick up: frequency and new regulations." At the Feb. 7 Commission meeting, the Commission discussed item #3, "Enforcement approach: warnings and citations."

This policy report and the Commission and staff discussion will focus on item #4, "Trash bags."

**Issue:**

City of Leavenworth Code of Ordinances, Chapter 28, Article II, Section 38-31 states the following:

*The city shall provide for each refuse customer two packages of plastic, disposable refuse can liners per year, which may be used to contain and store refuse. The packages of plastic liners shall be delivered to each refuse customer in a manner and schedule set by the city. The cost of the plastic liners shall be included within the monthly service charge. Additional bags may be purchased at the city clerk's office at the cost provided in the city fee schedule.*

Based on Commission feedback throughout the process listed above, it seems there is a consensus to end the practice included in the ordinance above. There had been some question as to when the bag delivery would end. Recently the City was informed by the Leavenworth Lions Club that given the direction of the City toward ending the program at some point, that they would no longer be interested in delivering the bags, even if the program was continued to some level in 2023. With the labor required to deliver the bags removed from the equation, the timing seemed appropriate to start formal action to revise or remove City Code provisions for these services.

**Other issues:**

There are a few related issues that deserve attention:

- 1) The City does have nearly 10,000 bags on hand and would continue to sell those bags per current methods until they were expended.
  
- 2) There are budget questions that could arise given that funding will not be required to purchase the bags. This issue will be explored fully in the budget process. But a few notes that are important to note:
  - a) **Landfill fees:** These fees are not under the control of the City, as the City must use authorized landfills for disposal. For 2023, those fees increased approximately \$48,000 (if tonnage remains the same). That increase came in October 2022, well after the budget was done for 2023.
  - b) **Enterprise status:** Refuse is an enterprise fund, there all operations, including salary and benefits, maintenance, commodities, repairs, equipment, etc., all are funded from user fees.

**Discussion:**

The item is before the Commission for discussion. And changes in ordinance would follow the required process.