



CITY OF LEAVENWORTH
100 N. 5th Street
Leavenworth, Kansas 66048

City Commission Regular Meeting
Commission Chambers
Tuesday, October 11, 2022 6:00 p.m.

CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Camalla Leonhard, Mayor Pro-Tem Jermaine Wilson and Commissioners Nancy Bauder, Edd Hingula and Griff Martin.

Staff members present: City Manager Paul Kramer, Assistant City Manager Penny Holler, Finance Director Roberta Beier, Planning and Community Development Director Julie Hurley, Public Works Director Brian Faust, City Attorney David E. Waters and City Clerk Sarah Bodensteiner.

Mayor Leonhard asked everyone to stand for the pledge of allegiance followed by silent meditation.

PRESENTATIONS & PROCLAMATIONS:

Mayor's Award – Mayor Leonhard presented the Mayor's Award to Christine Frietchen for her contributions to the community by organizing the first Camp Leavenworth 5K and walk. Ms. Frietchen was present to accept the award.

Domestic Violence Awareness Month – Mayor Leonhard read the proclamation proclaiming October as Domestic Violence Awareness Month. The proclamation was accepted by Catherine Russo, Michael Trapp, and Rep. Pat Proctor.

World Polio Day October 24, 2022 – Mayor Leonhard read the proclamation proclaiming October 24, 2022 as World Polio Day. The proclamation was accepted by Stephanie Meyer Governor of Rotary District 5710, Derek Wohlgemuth, DeEtte Lombard, and other Leavenworth Rotarians.

Military Retiree Appreciation Day October 29, 2022 – Mayor Leonhard read the proclamation proclaiming October 29, 2022 as Military Retiree Appreciation Day. The proclamation was accepted by Norm Greczyn.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Wilson moved to accept the minutes from the September 27, 2022 regular meeting. Commissioner Martin seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Second Consideration Ordinance:

Second Consideration Ordinance No. 8196 Rezoning 2101 & 2013 Vilas Street from Low Density Single Family Residential to Medium Density Single Family Residential – Planning and Community Development Director Julie Hurley reviewed the Ordinance. Ms. Hurley reviewed the following:

- This rezone request would allow for an additional 6 single family residential lots
- Planning Commission recommendation was for denial of the rezone

- Neighbors voiced concerns about the roadway on Vilas
- In order to override the Planning Commission's recommendation, a 2/3rds majority vote is necessary
- Policy Report from August 23, 2022 included the Golden Factors that are to be considered in reviewing rezoning items
- City was made aware that they are the recipient of a grant to improve Vilas Street

Mayor Leonhard called the roll and Ordinance No. 8196 was unanimously approved.

Second Consideration Ordinance No. 8197 Adopt Text Amendments to the Code of Ordinances; Development Regulations of the City of Leavenworth – City Manager Paul Kramer reviewed the Ordinance. There have been no changes since first introduced at the September 27, 2022 meeting.

Mayor Leonhard called the roll and Ordinance No. 8197 was unanimously approved.

Public Comment: (*Public comment on non-agenda items or receipt of petitions- limited to 2-3 minutes*)

Christine Frietchen provided a post-event debrief about the Camp Leavenworth 5K and walk

- Intent was to get people downtown in the morning of Camp Leavenworth to combat the slow period
- Survey results were that 100% of people would recommend the race to others
- Provided registration breakdown
- Reviewed marketing efforts
- Provided survey takeaways
- About 70% of participants went to Camp Leavenworth right after the race
- Looking for sponsorship opportunities for next year
- Discussed some items for consideration regarding the 2023 run/walk

Bids, Contracts and Agreements:

Consider Approval of 2023 Landfill Services Contract with Waste Management – Public Works Director Brian Faust presented for consideration approval of the refuse disposal contract with Waste Management (WM) for 2023. The City of Leavenworth has operated a municipal solid waste (MSW) collection and disposal service since at least the 1950's. The City disposes, on average, 11,500 tons of municipal solid waste each year. This waste is collected by City employees and placed into City-operated trucks and transported to a state-approved disposal site. In addition to MSW, the City disposes of approximately 3,700 tons of special waste (sludge/grit) from the Wastewater Treatment Plant. In 2018, the City made the decision to bid out landfill services. Waste Management was the low bidder and the City has been using their landfill in Shawnee since January 2019. In 2023, the cost to dispose of MSW at WM is increasing from \$27.28/ton to \$29.72/ton, and the cost for special waste is increasing from \$46.98/ton to \$52.38/ton. WM states their costs, associated with inflation and supply chain issues, have increased up to 18.1%. There are other options for solid waste disposal that can be considered over the long term. Staff is working with our WWTP consultant to evaluate the various options and to identify the most cost effective and sustainable long-term solutions. The increase will cost an additional \$28,000 for MSW and \$20,000 for special waste.

Commissioner Bauder:

- Asked if the increase will cause the City to go over budget

Mr. Kramer:

- We are able to accommodate the increase within our budget
- There aren't a lot of other options in the areas, the next closest option is more expensive and farther away

Commissioner Bauder moved to approve the 2023 Landfill Services Contract with Waste Management in the amount of \$29.72 per ton for municipal solid waste and \$52.38 per ton for special waste. Commissioner Martin seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

First Consideration Ordinances:

First Consideration Ordinance Amending the Code of Ordinances, Sections 22-25, 22-107 and 22-134; Amending the Licensing Period – City Clerk Sarah Bodensteiner presented for consideration an ordinance amending Sections 22-25, 22-107 and 22-134 of the City Code of Ordinances to change the licensing period of the Health Permit, Ice Cream Vendor License/Permit, and Mobile Food Vendor License. Staff is seeking to streamline and make more efficient the licensing period of these three license types to better align with the State License renewal period. Currently the Health Permit for businesses expire on December 31st each year. The Ice Cream Vendor License and Mobile Food Vendor License expire on February 28th. All of these licenses require a copy of the current State Food Establishment License to be on file with the City. However, the State Food Establishment License expires on March 31st each year, resulting in these license types being renewed based on a State License that is set to expire in 90 days or less. Staff has heard from our business owners that they would prefer to have the renewal period occur around the same time as the State License, so they can renew at the City using their newly renewed State License. Based on these comments, Staff is proposing changing the licensing period of these three license types to an April 30th expiration date. This date would allow the business owners to obtain their license from the State and then renew their City license with all the current information and documentation. The proposed changes are being requested to better accommodate our businesses and allow for an easier licensing process.

There was consensus by the Commission to place the ordinance on first consideration.

Consent Agenda:

Commissioner Martin moved to approve claims for September 24, 2022 through October 7, 2022, in the amount of \$1,536,084.99; Net amount for Payroll #20 effective October 7, 2022 in the amount of \$352,978.77 (No Police and Fire Pension). Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Other:

City Manager Paul Kramer:

- Advised of the increase in shelter reservations at Hawthorne Park Shelter since the splash pad opened
- Features for the splash pad are in and will be installed for opening day next year
- All 50 slots for the Trunk or Treat have been filled, the event is on October 22nd
- Breakfast with Santa will be back this year
- Mayor's Tree lighting is in November

- Mill & Overlay is on-going throughout town
- Monday, October 17th is the Small Business Symposium at the Riverfront Community Center

Commissioner Hingula:

- A lot of events in the community are happening
- A lot of sales in the downtown business area this weekend
- Come on out and shop downtown Leavenworth

Commissioner Wilson:

- Happy to be serving in this great community
- Thanks to the new businesses in town
- Thanks to the service organizations helping those in need

Commissioner Martin:

- Enjoy the fall foliage
- Excited to capitalize on opportunities that are coming to town

Commissioner Bauder:

- Coffee with a cop had a good turnout
- Encourages building a good community relationship with the police department

Mayor Leonhard:

- A lot of great things are going on in the community
- The Veterans Day Parade is coming up

Adjournment:

Commissioner Hingula moved to adjourn the meeting. Commissioner Bauder seconded motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 6:37 p.m.

Minutes taken by City Clerk Sarah Bodensteiner, CMC