

Fiscal Comments
Commission Meeting
May 10, 2022
Regular Meeting

Policy Report No. 22-23

Consideration of Bids Received for Trash Bags

During the 2022 Annual Budget process, the City Commission approved \$130,000 for the purchase of 23,000 rolls of plastic refuse bags to be distributed to refuse customers during the fall of 2022 and spring of 2023. The bags are also provided for Spring Clean Up, provided to new customers, available for sale at the City Clerk's office and at the MSC, and available for other departmental use. Approximately 22,500 rolls are used each year.

The bid request for the refuse bags was advertised on the city's website and 10 manufacturers were notified of the bid by email. One qualified bid was submitted by the Central Poly Bag Company in the amount of \$287,000. This amount is over twice the budgeted amount and nearly double the previous year's cost of \$144,900 (which was also Central Poly Bag Company). In order to fund the cost of the entire bid, the City would need to fund \$157,000 from reserves.

Staff recommends that the City Commission consider the following options:

- 1) Reject the bid and rebid later in 2022 for possible spring 2023 delivery. If this option is adopted, bags would not be available for delivery to refuse customers this fall.
- 2) Accept the bid from Central Poly Bag Company in the amount of \$287,000. This would provide bags for Fall/2022 and Spring/2023 delivery. The \$157,000 additional cost would be funded from reserves.
- 3) Award a contract to Central Poly Bag Company for ½ of the rolls (11,500) the amount of \$143,500. This would provide enough rolls for Fall/2022 delivery. This amount exceeds the 2022 budget for refuse bags by \$13,500.

Policy Report No. 22-24

Consideration of Contract Award for Rebid of the 741 Pottawatomie Drainage Project

During the March 22, 2022, meeting, the Commission rejected all of the bids for the 741 Pottawatomie Drainage Project because the low bid of \$595,604.50 was significantly higher than the original Engineer's Estimate of \$489,160. The Commission directed staff to rebid the project.

Staff worked with the engineering company to incorporate changes to the plans and the project. The revised Engineer's Estimate was \$549,760. The rebid was advertised in the Leavenworth Times and at Drexel Technologies. The bids were opened on May 4, 2022. Three qualified bids were submitted. The low bid was \$499,665 from Kissick Construction. Kissick Construction is an established contractor that has done work for the City in the past. The project will be funded by the Stormwater Fund.

Staff recommends that the City Commission accept the bid received from Kissick Construction in the amount of \$499,655 for the rebid of the 741 Pottawatomie Drainage Project.