



City of Leavenworth
100 N. 5th Street
Leavenworth, Kansas 66048

CITY COMMISSION REGULAR MEETING
COMMISSION CHAMBERS
TUESDAY, MARCH 9, 2021 7:00 P.M.

Welcome to your City Commission Meeting – Please turn off or silence all cell phones during the meeting

Meetings are televised everyday on Channel 2 at 7 p.m. and midnight and available for viewing on YouTube and Facebook Live
In accordance with Kansas Open Meetings Act (KOMA), the meeting can be viewed on Channel 2 and via Facebook Live. The public is encouraged to view the meeting using one of those options. The Leavenworth City Commission meeting is open to the public with limited seating capacity. To mitigate the spread of COVID-19 face coverings and social distancing is REQUIRED to attend the meeting. To attend the meeting in person, email cwilliamson@firstcity.org no later than 4:00 pm on the day of the meeting to reserve a seat. Seats are available on a first come first serve basis. If you are not attending the meeting but would like to submit public comments to be read during the Public Comments portion of the meeting, or submit comments on an agenda items to be read during discussion on that topic, email your comments to cwilliamson@firstcity.org no later than 6:00 pm on the day of the meeting.

Call to Order – Pledge of Allegiance Followed by Silent Meditation

Presentations:

1. New Employee Welcome (pg. 2)

Consideration of Previous Meeting Minutes:

2. Minutes from February 23, 2021 Regular Meeting **Action:** Motion (pg. 4)

NEW BUSINESS:

Public Comment: *(i.e. Items not listed on the agenda or receipt of petitions- Please state your name and address)*

Bids, Contracts and Agreements:

3. Consider Bids for Replacement Police Vehicles **Action:** Motion (pg. 8)
4. Consider Approval of Water Pollution Control Repair of Clarifier #1 **Action:** Motion (pg. 16)

Consent Agenda:

Claims for February 20, 2021, through March 5, 2021, in the amount of \$1,082,164.12; Net amount for Payroll #4 effective February 26, 2021 in the amount of \$345,633.13 (Includes Police & Fire Pension in the amount of \$9,624.04).

Action: Motion

Other:

Executive Session:

5. Executive Session K.S.A. 75-4319 (b) (4) – Economic Development **Action:** Motion (pg. 27)

Adjournment

Action: Motion

POLICY REPORT 21-01
New Employee Welcome Ceremony
March 9, 2021

Prepared by:

Reviewed by:

Reviewed by:



Heidi Walther
HR Assistant



Lona Lanter
HR Director



Paul Kramer
City Manager

ISSUE: To welcome newly hired regular full time and part time City of Leavenworth employees.

BACKGROUND: The City has established a program of welcoming new employees to the City Team. As part of this program, each new employee will be announced/introduced by the Mayor or the Mayor Pro Tem at a regular meeting of the Leavenworth City Commission. Each employee will also be presented with a welcome card and City of Leavenworth pin from their Department. Brief background information of each employee listed below is attached.

EMPLOYEES TO BE WELCOMED:

Wayne Files Jr.
Christopher Mogk
Cailynn Acree
Brandon Wing
Christopher Abney
Nicholas Hall
Cassidy Fox
Whitney Harmon
Jacob Cuneo
Susan Shlenker

Street Equipment Operator I
WPC Operator I
Telecommunications Specialist
Solid Waste Laborer
Firefighter
Firefighter
Police Officer
Receivable/License Coordinator
Police Officer
PT Admin Clerk

Wayne Files, Jr. – Wayne was hired on October 22, 2020, as an Equipment Operator I for the Streets Department. He obtained his GED after attending Leavenworth High School. He was previously employed with Plastic Packaging Technologies as a Converter Operator.

Christopher Mogk – Christopher was hired on October 22, 2020, as a WPC Operator I. He graduated from Battle Ground High School. He was previously employed with Price Chopper as a Cashier.

Cailynn Acree – Cailynn was hired on November 11, 2020, as a Telecommunications Specialist. She graduated from Pleasant Ridge High School and obtained her certification as a Nursing Assistant from Highland Community College. She was previously employed with Fed Ex as a Package Handler.

Brandon Wing – Brandon was hired on November 19, 2020, as a Solid Waste Laborer. He obtained his GED. He was previously employed with Forterra Pipe and Precast as a Lead Pipe Operator.

Christopher Abney – Christopher was hired on December 10, 2020, as a Firefighter. He graduated from St. Pius X High School. He previously worked with CarMax as a Customer Experience Assistant.

Nicholas Hall – Nicholas was hired on December 10, 2020, as a Firefighter. He graduated from Desoto High School. He was previously employed with Aberdeen Village as a Maintenance Technician.

Cassidy Fox – Cassidy was hired on January 21, 2021, as a Police Officer. She graduated from Apple Valley High School. She was previously employed with Freddy's as a cashier.

Whitney Harmon – Whitney was hired on January 21, 2021, as a Receivables/License Coordinator. She graduated from Burkburnett High School. She was previously employed with Express Employment Services/General Motors as an Entry Protocol Support Agent.

Jacob Cuneo – Jacob was hired on February 4, 2021, as a Police Officer. He graduated from Lincoln High School. He previously worked with Main Street Chrysler Dodge Jeep Ram Dealership as a Sales Person.

Susan Shlenker – Susan was hired on February 18, 2021, as part-time Administrative Clerk for Solid Waste. She graduated from Leavenworth High School. She previously worked for Fort Leavenworth as the Networking Branch Chief.



CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Nancy Bauder, Mayor Pro-Tem Camalla Leonhard, Commissioners Myron J. (Mike) Griswold, Mark Preisinger and Jermaine Wilson.

Others present in the commission chambers: City Manager Paul Kramer, Assistant City Manager Taylour Tedder, Public Works Director Mike McDonald, Parks and Recreation Director Steve Grant and City Clerk Carla K. Williamson.

Members participating via teleconference: Finance Director Ruby Maline and City Attorney David E. Waters.

Mayor Bauder asked everyone to stand for the pledge of allegiance followed by silent meditation.

Presentations:

Mayor's Award – Workforce Partnership – Mayor Bauder presented the Mayor's Award to Workforce Partnership for their assistance to residents throughout the pandemic. Shanda Cooper, Keeley Schneider and Carla Shupp Phillips were present to accept the award.

Parks & Recreation Department Park Adoptions – Parks & Recreation Department Director Steve Grant gave an overview of the Adopt-A-Park program which promotes the adoption of city parks by residents, community organizations and local businesses. Groups assist in the park with general trash and litter pickup, weeding flower beds, planting flowers, applying mulch and general maintenance to shelters and structures as deemed necessary and appropriate. Signs are erected at each park to designate the adoptions. Mr. Grant and Mayor Bauder recognized and thanked the following new groups for their new adoptions:

- Southside Park – “Families of Billy Goat Hill”
- Cody Park – GLJ Accounting, LLC
- Union Park – Women's Division, Leavenworth-Lansing Chamber of Commerce
- Stubby Park – Boy Scout Troop 176

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Leonhard moved to approve the minutes from the February 9, 2021 regular meeting. Commissioner Wilson seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

NEW BUSINESS:

Public Comment: *(emails received by the public for public comment on non-agenda items will be read at this time.) No emails were received.*

Kelly Meyer Executive Director of First Judicial District CASA 102 S 5th Street

- Would like the commission to consider a review of the temporary sign code section specifically section 4,6 and 7
- Would like an extension of the temporary sign that CASA currently has up
- Thinks codes are only keeping honest people honest
- Review sign regulations so they meet the needs of the community
- Suggest that there not be a limit on the number of days of a temporary sign
- Would like to be able to change out a temporary sign from time to time
- Suggested a waived or reduced fee for non-profit organizations and small businesses
- Consideration for the number of signs at one time
- Example is at Cushing hospital has 3 temporary signs – why?
- Drove around town found 26 signs randomly –15 signs that are beyond the temporary sign time

The City Manager Kramer suggested that the item come back to the Commission to give Staff the opportunity to provide information.

Ms. Meyer asked if the Commission would grant an extension of her temporary sign. She was informed that the Commission cannot provide an extension on the temporary signage it would have to go through the regular process.

Michael Lay - 907 Columbia Street Leavenworth

- Discussed the agreement with the City and School that was discussed last week regarding stormwater on 10th Street with rip rock
- Why keep building stuff without a survey
- Why not spill well to slow down water
- Property on Pottawatomie has two dogs, has to put dog in house when it rains because it gets flooded out
- Lives off Spruce has had orange fence up for 15 years between Columbia and Broadway
- Sees some stormwater projects but why not others
- Why putting tin rather than concrete

Mayor Bauder stated that the city is doing stormwater projects all over town.

City Manager Kramer stated that the agreement with the school is for a survey only. There are no plans at this time until the study is done but the intent is not to use rip rap but to do detention to slow the water down just as stated. The idea is to make water go slower not speed it up. Mr. Kramer also stated the City no longer uses corrugated metal for stormwater that concrete is now and has been being used. Mr. Kramer asked that Mr. Lay come in and talk with him to talk about stormwater.

Commissioner Preisinger stated that the project in the 700 block of Pottawatomie was just approved by the Commission and it is the next big project. Unfortunately there is much more work done then is

collected each year through the Stormwater fees collected. Projects are rank ordered and a very good process that engineers look at the projects and needs. There are hundreds of projects that are needed.

General Items:

Mayor's Appointment-1st Judicial District Juvenile Corrections Advisory Board:

Mayor Bauder moved to appoint to the 1st Judicial District Juvenile Corrections Advisory Board Jermaine Wilson to a term ending February 14, 2024. Commission Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Resolutions:

Resolution B-2277 Annual Report for Stormwater 2020 – Public Works Director Mike McDonald presented for adoption the annual Kansas Department of Health and Environment (KDHE) report for 2020 Stormwater activities.

Commissioner Leonhard moved to adopt Resolution B-2277 approving the annual KDHE report for 2020 Stormwater activities. Commissioner Wilson seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Bids, Contracts and Agreements:

Consider Proposal for Kansas State Rehabilitation Tax Credits – City Manager Paul Kramer stated that there have been some discussions with Fallbrook Tax Credits regarding the contract agreement. Until questions have been resulted, Staff recommends that the item be removed from the agenda.

Commissioner Preisinger moved to remove the item from the agenda. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Small Cell Facility Agreement with New Cingular Wireless PCS, LLC d/b/a AT&T Mobility – City Manager Paul Kramer presented for consideration an agreement with New Cingular Wireless PCS, LLC d/b/a AT&T Mobility. The agreement would take effect March 1, 2021 for a term of 10 years ending February 28, 2031 with provisions for renewals. The agreement outlines the agreement between the City and the wireless service provider to install small-cell antennae and devices on City-owned light poles and access to City right-of-way for these purposes. Paul Snider representing AT&T was present at the meeting to answer any questions by the Commission. Mr. Snider addressed the commission but did not have any prepared statements but was prepared to answer any questions. City Attorney Waters did a brief review of the agreement on what it covers regarding right-of-way access, grant of license, use of City Facilities and other elements of the agreement.

Commissioner Preisinger moved to approve the Small Cell Facility Deployment and Master Right-of-Way License Agreement with New Cingular Wireless PCS, LLC d/b/a AT&T Mobility effective March 1, 2021. Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consider Bids for 2020 City Hall Parapet/Building Repair Project – Public Works Director Mike McDonald reviewed the bids for the project. The City hired Strata Architects in September of 2018 to develop plans and specifications to address exterior terra-cotta conditions and the base of the Statue of Liberty (Little Lady Liberty). Two bids were received from the qualified bidders however the bid from Mid-Continental Restoration was the only bid considered as the one received from MTS Contracting was determined to be incomplete. Staff recommends approval of the bid from Mid-Continental Restoration Co in the amount of \$249,521.00. Spencer Troutman from Mid-Continental Restoration was present virtually to answer any questions.

Commissioner Preisinger moved to approve award of the contract to Mid-Continental Restoration, of Fort Scott Kansas for the 2020 City Hall Parapet/Building Repair Project in the amount of \$249,521.00 Commissioner Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Consent Agenda:

Commissioner Wilson moved to approve claims for February 6, 2021, through February 19, 2021, in the amount of \$924,607.50; Net amount for Payroll #3 effective February 12, 2021 in the amount of \$314,943.96 (No Police & Fire Pension). Commissioner Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Other:

Mayor Bauder:

- Discussed comments made by County Commissioner Jeff Culbertson at the Lansing City Council meeting about the Eastern Gateway Project
- Commissioner Culbertson made negative comments towards Leavenworth
- Said Leavenworth is not in support of the project because they would lose Centennial bridge and Lansing would outgrow Leavenworth
- The City supports all of Leavenworth County and was part of a transportation study of the entire County
- Mr. Culbertson's comments sow animosity
- His statements are false about the City

Adjournment:

Commissioner Preisinger moved to adjourn the meeting. Commissioner Griswold seconded the motion and the motion was unanimously approved.

Time Meeting Adjourned 8:08 p.m.

Minutes taken by City Clerk Carla K. Williamson, CMC

**Policy Report No. 3-2021
Replacement Police Vehicles
March 9, 2021**

Prepared by:



Patrick R. Kitchens, Chief of Police

Approved by:



Paul Kramer, City Manager

ISSUE:

The Police Department is requesting approval to purchase two (2) 2021 Ford Police Interceptor SUVs from Shawnee Mission Ford in the amount of \$88,886.

STAFF RECOMMENDATION:

Staff recommends approval.

BACKGROUND:

Each year, the police department reviews the police vehicle fleet and asks for replacement of vehicles with high mileage and/or vehicles that are cost prohibitive to repair. In preparation for the 2021 CIP police vehicle replacement program, staff identified two police patrol vehicles that need replaced. These two patrol cars have reached the end of their useful lifecycle.

Two bids were received:

Shawnee Mission Ford

- Two (2) Black & White 2021 Ford Police Interceptor SUVs for \$88,692 (\$44,346 ea.)
- One (1) Service Manual \$194
 - Total of \$88,886

Landmark Dodge

- Landmark Dodge bid did not meet our specs as requested in several areas.

BUDGET IMPACT:

Funds were allocated in the 2021 CIP budget in the amount of \$126,000 for two police patrol vehicles plus their equipment and installation. The cost for these two vehicles is \$88,886. The remainder of the approved 2021 CIP funds, not to exceed \$37,114, will be allocated to purchase and install equipment

into the vehicles. Bids for that equipment will be handled separately and, if necessary, brought back to the commission in the future.

COMMISSION ACTION:

Approve the purchase of two (2) 2021 Black & White Ford Police Interceptor SUVs from Shawnee Mission Ford at a total price of \$88,886.

CITY OF LEAVENWORTH
BID # 01PD-2021-02
BID SHEET

MAKE & MODEL: 2021 Ford Utility PI AWD

COST FOR VEHICLE: \$ 44,346 ea

COST OF MANUALS: Service manual \$ 94

WARRANTY ATTACHED COMPLY YES NO

PROJECTED DELIVERY DATE: 90-150

FIRM SUBMITTING BID: Shawnee Mission Food

ADDRESS: 11501 SMPHY

CITY, STATE, & ZIP CODE: Shawnee KS 66203

AUTHORIZED SIGNATURE: J. Cooper

PRINTED NAME: Jay Cooper

TELEPHONE NUMBER: 913-248-2287 FAX NUMBER: 913-268-7125

DATE BID EXPIRES: 2021 mY

SPECIAL NOTES: _____

**CITY OF LEAVENWORTH POLICE DEPARTMENT
SPECIFICATIONS FOR UP TO TWO (2) 2021
FOUR-DOOR PURSUIT RATED POLICE SUVs
Bid # 01PD-2021-02**

The following specifications shall apply to the purchase of up to two (2) 2021 model year (or newer) four-door police pursuit rated SUV style vehicles. The City of Leavenworth reserves the right to waive minor technicalities under these specifications.

If a prospective bidder is in doubt as to the meaning(s) of any specifications of the Contract Documents, a written request for interpretation thereof may be submitted to the purchasing agent a minimum of 48 hours prior to the opening of bids. The person submitting the request will be responsible for its prompt delivery. The owner will not be responsible for any other explanation or interpretation of the contract documents.

SPECIFICATIONS AND REQUIREMENTS

GENERAL:

The vehicle shall be current model year, new and unused. The vehicle shall be designated as a pursuit rated package. It shall be under standard production by the manufacturer for which parts are stocked by the vendor.

Illustrative product brochures and technical data must accompany the bid.

PUBLICATIONS:

The successful bidder shall supply one (1) factory service manual, or electronic equivalent, to include: Body, Chassis, Electrical, Engine, Emission Diagnosis and Maintenance; future factory service bulletins. A factory parts manual with an illustrative catalog will also be provided. Computer Disc is acceptable. **NOTE; the prompt delivery of the publications is of great importance to the City of Leavenworth.** The successful vendor will provide cost of the required publications to the City. The cost of the documents will be retained until such time as the documents are delivered. Failure to supply such costs will result in a 1% of unit price bid retainage.

COMPLY YES NO

CITY OF LEAVENWORTH POLICE DEPARTMENT
SPECIFICATIONS FOR UP TO TWO (2) 2021
FOUR-DOOR PURSUIT RATED POLICE SUVs
Bid # 01PD-2021-02

ELECTRICAL

The electrical system will include a computer control system for the engine equipment. The alternator will be a 200 ampere minimum. The electrical system will be equipped with a noise suppression package to include any optional grounding straps. The electrical system must not interfere with the mobile radio systems ability to transmit or receive radio signals.

COMPLY YES NO

INTERIOR EQUIPMENT:

- o Dual Air Bags ✓
- o Side Impact Air Bags ✓
- o Rear park assist with backup camera and sensors ✓
- o Air conditioning, factory installed with integral fresh air heater/defroster ✓
- o Heated/air conditioned 3rd row/cargo area ✓
- o Tinted glass ✓
- o Tilt steering wheel ✓
- o Power windows and door locks with controls from driver's side and front seat passenger stations only ✓
- o Electronic speed control ✓
- o Multi-speed intermittent windshield wipers and electric washer ✓
- o One inside day/night mirror ✓
- o Heated right and left exterior power side mirrors with manual foldaway ✓
- o Map light with switch, windshield header mounted ✓
- o Dome light door switch inoperative ✓
- o Remote control rear hatch release – dash or door mounted *no Interior L.Ld gate* ✓
- o Power driver's and passenger seat with adjustable lumbar support *Bottom Delete* ✓
- o Gauge cluster (oil pressure, volt, water temp, and fuel) *Police Cluster* ✓
- o Easy access fuse panel ✓
- o Radio - AM/FM with clock ✓
- o 12.0" or larger in-dash touchscreen monitor to work with computer system ✓
- o Electronic rear window defroster ✓
- o Skid plates to protect engine and transmission ✓
- o Two access points to the OBD II port ✓
- o A complete manufacturer installed police preparation package to include the following; ✓
 - o Center wiring conduit ✓
 - o Front & rear wiring harness ✓
 - o Power distribution center ✓
 - o Hidden manual door lock plunger located in rear door frame ✓
 - o Rear door handle and window control inoperative ✓

CITY OF LEAVENWORTH POLICE DEPARTMENT
SPECIFICATIONS FOR UP TO TWO (2) 2021
FOUR-DOOR PURSUIT RATED POLICE SUVs
Bid # 01PD-2021-02

REPAIR PARTS:

It shall be the responsibility of the dealer and the manufacturer supplying the vehicles purchased to maintain an adequate stock of all regular and special parts.

COMPLY YES NO

SERVICE AND DELIVERY:

Dealer preparation, conditioning, and full service is required prior to delivery. The units will be cleaned, lubricated and serviced, ready for immediate service to include coolant protection to minus (-) 20 degrees Fahrenheit. All necessary alignment checks performed and adjustments made prior to delivery.

COMPLY YES NO

TECHNICAL SPECIFICATION:

The following specifications will apply to each four-door vehicle. The minimum wheelbase must be 112" in length. Each vehicle must be keyed the same so that the ignition, door, and lift gate key from one will fit all of them.

COMPLY YES NO

DRIVETRAIN/ (AWD):

The engine will be gasoline fueled, with a minimum displacement of 3.0 liters and at least 350 Brake Horsepower. Engine equipment will be the heaviest duty cooling system available and coolers for engine, transmission, and power steering. The exhaust will be low back pressure with proper heat protection for police use. The transmission will be an automatic, minimum 6-speed transmission with overdrive equipped with heavy-duty transmission cooling. Transmission gear shift will be mounted on the steering column.

COMPLY YES NO

SUSPENSION/BRAKES:

The suspension will be police duty rated to include heavy-duty front and rear springs, shock absorbers, and stabilizer bars.

The brakes will be four wheel power discs brakes with anti-lock control.

The vehicles will be equipped with five (5) pursuit rated radial tires mounted on a minimum of 18" steel wheels. A hub cap will be included for each wheel. The assemblies will be speed rated for police duty.

COMPLY YES NO

- o Red and white lighting in the cargo area. ✓
- o Manufacturer installed red/blue lights in the grill area and fog lamp area. ✓
- o Manufacturer installed red/blue lights in the rear lift gate that can be seen from the rear. ✓
- ~~x~~ Manufacturer installed visor lights red/blue for the Black only vehicles. (not for the black and white)
- ~~x~~ Manufacture installed rear spoiler area lights red/blue for the Black only vehicles. (not for the black and white)
- o Vehicle wired for "wig-wag" alternating flashing headlights and tail lamps

NOTE: No spot light. ✓

COMPLY YES ___ NO ___

COLOR AND TRIM:

The exterior color of the two (2) vehicles will be a white and black police car color scheme with only 4 doors white. The front and rear fenders, roof, and hood shall be black clear coat. The four doors white and may be white clear coat or wrapped. The exterior mirrors, body side moldings, and other exterior panels will be color keyed to match. The front grill will be black. ✓

All vehicles will be equipped with cloth front bucket/^{vinyl}~~cloth~~ rear seats. The interior color and trim will be dark gray or other available dark color with the City's approval.

COMPLY YES ___ NO ___

NON- COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, say that he/she has not, nor has any other member, representative, or agent of the firm company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone such letting nor to prevent any person from bidding nor to include anyone to refrain for bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He/ She further says that no person or persons, firms or corporation has; have to will receive directly, any rebate, fee gift, commission or thing of value on account of such of sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this 10 day of Feb, 2021

Shawnte Mission Ford

(Name of Organization)

Govt Flt Sales

(Title of person signing)

[Signature]
(Signature)

ACKNOWLEDGEMENT

STATE OF Kansas)

)SS

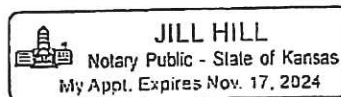
COUNTY OF Johnson)

Before me, a Notary Public, personally appeared the above name and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this 10th day of Feb., 2021.


[Signature]
Notary Public Signature


My Commission Expires: 11-17-24



POLICY REPORT NO. 21-11
WATER POLLUTION CONTROL DIVISION
REPAIR OF FINAL CLARIFIER #1

March 9, 2021

Prepared by: 
Tim Guardado,
WPC Superintendent

Reviewed by: 
Paul Kramer,
City Manager


Michael G. McDonald, P.E.
Public Works Director

ISSUE:

Consider approval of repair proposal for Final Clarifier #1

BACKGROUND:

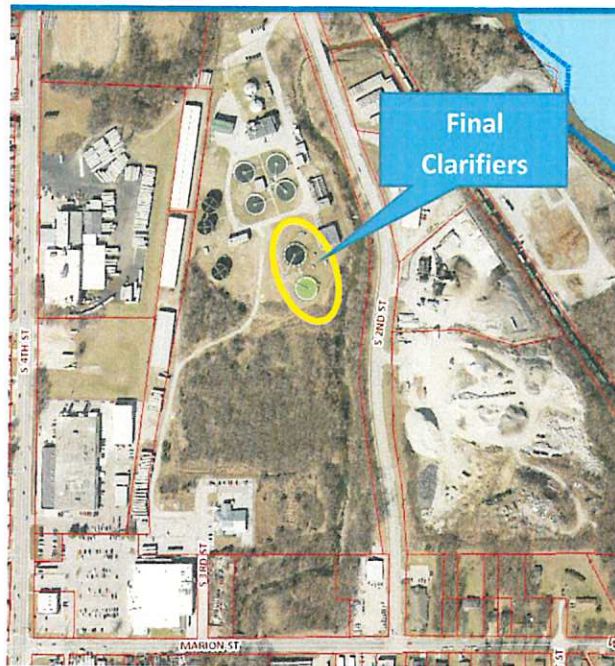
Final Clarifier #1 was installed in 1972. The primary purpose of the Final Clarifier is to catch organic material washed off the Trickling Filters to ensure that clear fluid flows through the UV filtration system.

On February 11, 2019, the surface skimmer arm on Final Clarifier #1 stopped at the scum box. After draining Final Clarifier #1, one of the A-frame supports was found to be broken and had caused the surface skimmer to drop. On its next rotation the skimmer arm caught the scum box bending the skimmer arm out of place. City staff called the manufacturer (Clear Stream) to determine the cause of the malfunction. They visited the plant and determined that the age and condition of the metal caused the failure.

In March 2019 the City Commission approved temporary repairs be made to get Final Clarifier #1 running before the rainy seasons. It was intended that the final repairs would be made in 2020.

The 2019 repair consisted of:

1. Removing the skimmer arm.
2. Checking operation of the drive, alarm and shut off.



3. Level of the drive.
4. Level of the rake arm.

Due to complications with the Covid-19 Virus the final repairs were not made in 2020.

The proposed Final Repairs would include:

1. Replace drive mechanism
2. Replace Sweeper Arms
3. Modify and reuse walkway, weirs and baffles.

There are a limited number of companies that make the various arms for the clarifiers, and an even further limited number of firms that manufacture the Rex drive mechanisms that rotate the arms. Other companies would have to send engineers in to start from scratch and design their systems to fit the existing clarifier. (Kuster Water Equipment has declined to quote a price for this reason.)

Staff is requesting that the City Commission consider approval for replacement of both Clarifier mechanisms. This will save several thousand dollars.

- Clarifier #1 was scheduled for replacement in 2020, but with Covid complications that did not occur.
- Clarifier #2 was also installed in 1972. Based on issues with Clarifier #1, it was budgeted for replacement in 2021 in the CIP.

Current bid submittals from vendors. (Evoqua has not updated their price information from 2020)

Option #1

For one Clarifier

Clarifier #1	Parts	Install	Total
ClearStream Environmental (JCI)	\$135,690	\$89,942	\$225,632
Stainless Steel	\$178,915	\$89,942	\$268,857
Evoqua*	\$163,932	\$149,479	\$313,411(2020)
Crossland	\$208,399	\$239,601	\$448,000

Option #2

Purchase 2nd clarifier at the same time

Clarifier #2	Parts	Install	Total	Savings
ClearStream Environmental (JCI)	\$118,485	\$89,942	\$434,059	\$17,205
Stainless Steel	\$158,250	\$89,942	\$517,049	\$20,665
Evoqua*				
Crossland	\$175,153	\$215,347	\$838,500	\$57,500

Delivery

ClearStream (JCI) 28 to 30 weeks
Evoqua 30 to 35 weeks
Crossland 26 to 32 weeks

*Evoqua failed to provide an updated bid.

OPTIONS/ALTERNATIVES: The City Commission can accept the bid as recommended by City Staff, or can ask the staff to seek other alternatives.

STAFF RECOMMENDATION:

The Staff recommends the City Commission approve the proposal for repair of Final Clarifiers Option #2 for the purchase to repair both finals for \$434,059 which includes materials and installation from ClearStream Environmental (JCI).

ATTACHMENTS:

Proposals from ClearStream (JCI), Evoqua, and Crossland



PROPOSAL NO. 19-043 Rev2

PROPOSAL

PROJECT NAME: Leavenworth WWTP
SPECIFICATION NO:
ENGINEER:
PROPOSAL DATE: May 10, 2019
REVISION DATE: February 18, 2021
EQUIPMENT: One (1) 90' Diameter Secondary Clarifier
Option for second unit

ClearStream Environmental
9547 South 500 West
Sandy, UT 84070

Phone: 801-676-1890
Fax: 801-676-1893

Contact: Larry DeBirk
Email: larry.debirk@clearstreameng.com

ClearStream Representative:
JCI Industrial

Contact: Brandon Ford
Phone: 816.820.7711
Email: bford@jciind.com

BUDGET PRICING

Pricing for the described equipment is as follows. Prices do not include any taxes.

One (1) 90' Diameter Clarifier (Includes \$8000 to recoat existing bridge)	\$ 135,690
Adder Option for second unit (bought at same time)	\$ 118,485
304 SS Option – all submerged steel to be fabricated in 304 SS	
One (1) 90' Diameter Clarifier (Includes \$8000 to recoat existing bridge)	\$ 178,915
Adder Option for second unit (bought at same time)	\$ 158,250

Shipping is quoted as ex-works with full freight allowed to the job site. It is the responsibility of the contractor to check all components at receiving and issue all claims for damage or missing parts due to transport within 48 hours of receipt of equipment.

Additional Field Service for start-up and training is billed at \$1,500 per day plus customary expenses. Travel days are billed at ½ rate. Four-week advance notice is required for field service coordination and scheduling. Any costs associated with less notice will be added to the contract price.

Schedule:

Submittal Drawing Schedule:	6 weeks after receipt of PO
Owner Review	2 to 4 weeks
Standard Deliver	20 to 24 weeks after receipt of Approved Submittals

Payment Terms and Conditions:

20%	Upon Submittal
30%	Upon Material Order
45%	Upon shipment of mechanisms
5%	Upon Checkout or 120 days from shipment, whichever occurs first

Terms are net 30 from billing. Late payment penalty is applied at 1.5% per month plus a monthly \$50 billing fee.

Items that are not specifically stated in the above proposal are not included.



JCI Industries, Inc.
1161 SE Hamblen Rd.
Lee's Summit, MO 64081
Tel: 816-525-3320
www.jciind.com

February 18, 2021

City of Leavenworth, KS
1800 S. 2nd Street
Leavenworth, KS 66048

Phone: 913-682-1090
Fax: 913-682-7639

Attention: Tim Guardado

Subject: Clarifier Installation Quote

We are pleased to quote the installation of new mechanism for the 90' diameter, Secondary Clarifier for Leavenworth, KS WWTP. Installation of the following components include the drive, influent column, drive cage, 2 rake arm trusses, influent dispersion well, feedwell, and scum skimmer and scum box.

The proposal is based on removal and reinstalling of the walkway which is modified and painted by the clarifier manufacturer's scope of supply.



Comment from inspection: "While the mechanism is beyond it useful life, the bridge however is in remarkable shape and could be reused."

The existing FRP weirs, baffles and launder covers will be reused.



Unit can be installed in approximately two weeks.

PRICING

Secondary Clarifier Installation \$89,942.00

Second unit install price of \$79,900.00 if done at the same time.

Terms: Net 30.

Please see attached for project references conducted by JCI Industries, Inc.

Purchase order for the mechanism would be issued by City of Leavenworth directly to the clarifier manufacturer.

Regards,

Pete Olas

Brandon Ford

Pete Olas
Service Engineer
JCI Industries, Inc.

Brandon Ford
Sales Engineer
JCI Industries, Inc.

Terms & Conditions	
Lead Time	See Above
Payment Terms	Net 30
Shipping Method	Standard Ground
Shipping Terms	Included
Pricing Valid for 30 Days : Terms & Conditions: https://jciind.com/about-us/terms-of-sale/	



EVOQUA
WATER TECHNOLOGIES

CLARIFIER REPLACEMENT LEAVENWORTH, KS

Quotation Number: 47220 – Date: February 2020

Questions related to this Proposal should be directed to Evoqua's area sales representative.

John Fuhrman

Technical Sales Engineer

Evoqua Water Technologies, LLC
N19W23993 Ridgeview Pkwy, Suite 200
Waukesha, WI 53188
Ph: 262-521-8589
Cell: 262-527-5686
john.fuhrman@evoqua.com





To: Tim Guardado
 Owner: City of Leavenworth, KS WWTP
 Bid Date: February 2020

1. SUMMARY

Evoqua Water Technologies LLC (Evoqua) proposes to furnish and install the equipment specified in this Quotation in accordance to the scope of supply described in this quotation and subject to the Clarifications/Exceptions and Standard Terms of Sale stated herein.

The information in this quotation is confidential and/or proprietary and has been prepared solely for the recipient's use in considering the purchase of the equipment and/or services described herein. Transmission of all or any part of this information to others, or use by the recipient, for other purposes is expressly prohibited without Evoqua's prior written consent.

ITEM & DESCRIPTION	PRICE
One (1) 90' Diameter Spiral Clarifier	\$163,932.00
Installation Services	\$149,479.00

Evoqua's price includes only the specific items detailed in this quotation. Items not specifically identified herein are to be furnished by others. Please refer to the excluded items in section 4 of this quotation for a list of items to be furnished by others.

Please provide tax exempt certificate if applicable, with purchase order.

A. OPTIONS: An order for items quoted as an extra cost option will be accepted only when included with the basic equipment order: *N/A*

B. FREIGHT: Pricing is FOB shipping point with standard freight allowed to the job site.

C. QUOTATION VALIDITY: This quotation is valid for a period of sixty (60) days unless extended in writing by Evoqua. Due to current raw material price fluctuation, Evoqua reserves the right to re-quote the equipment proposed herein after that time.

D. FIELD SERVICES: Evoqua's pricing includes the services of a factory field service technician for checking the installed equipment and instruction of Owner's personnel; all of which shall be performed over a total of:

1 Trips

2 Days on Site

E. SERVICE MANUALS: Our pricing includes two hard copy service manuals. If requested, Evoqua will supply the electronic version of the operation and maintenance (O&M) manual information as an Adobe PDF file format only. Drawings will be supplied in an unchangeable TIF,

CROSSLAND

HEAVY CONTRACTORS

3252 Roanoke Rd.
Kansas City, MO 64111
tel 816.960.4553
fax 816.960.4590

March 2, 2021

Mr. Tim Guardado
City of Leavenworth, KS
1800 S. 2nd Street
Leavenworth, KS 66048

Reference: City of Leavenworth WWTP Clarifier Replacement Budget Pricing

Mr. Tim Guardado,

Please see the below budget pricing and scope from Ovivo/EPEC to remove and replace two existing secondary clarifier mechanisms.

The budget proposal included a total cost of \$838,500.00 for the removal and replacement of the two secondary clarifiers at the WWTP located in Leavenworth, KS. Below are various clarifications as to our understanding of the necessary scope of work needed.

- Complete removal of 2 each secondary clarifier mechanisms.
- Electrical work to disconnect existing and reconnect new.
- Salvage of the existing walkways, handrail, and grating.
- Blast and recoat the existing walkway to match new clarifier mechanism.
- Install 2 each secondary clarifier mechanisms provided by Ovivo per the attached scope dated 2/25/21. Reinstall the existing walkways, handrail, and grating.
- Provide touch up paint after complete installation of the new clarifier mechanism.
- Provide start-up services as outlined in the Ovivo scope dated 2/25/21.
- Provide oil necessary for start-up of the equipment provided.
- We have provided two mobilizations, as necessary to do the work on one clarifier at a time.
- We have not included any grout repairs or re-grouting the existing clarifier slabs or walls.
- We have not included any weirs or launder cover work.
- It is assumed that one clarifier can be isolated without bypass pumping or any work by the contractor.
- We have not included any engineering outside of what is provided by Ovivo in the scope of work dated 2/25/21.
- We have included a budget for a payment and performance bond for this work if needed.
- We have assumed a meeting with CHC and the City of Leavenworth to narrow down/define scope/budget will occur prior to any contractual arrangements being put in place.

The budget proposal included a total cost of \$448,000.00 for the removal and replacement of the one secondary clarifier at the WWTP located in Leavenworth, KS. Below are various clarifications as to our understanding of the necessary scope of work needed.

BID PRICING:

Price for one (1) set of final clarifier equipment as described above:

\$208,399

Price for two (2) sets of final clarifier equipment as described above:

\$383,552

EXECUTIVE SESSION

ECONOMIC DEVELOPMENT

**TO DISCUSS DATA RELATING TO FINANCIAL AFFAIRS OR TRADE SECRETS OF CORPORATIONS,
PARTNERSHIPS, TRUSTS, AND INDIVIDUAL PROPRIETORSHIPS**

MARCH 9, 2021

CITY COMMISSION ACTION:

Motion:

Move to recess into executive session to discuss economic development opportunities per K.S.A. 75-4319 (b) (4) to *discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships*. The open meeting to resume in the City Commission Chambers at _____. City Manager Paul Kramer and Assistant City Manager Taylor Tedder are requested to be present during the Executive Session.