



**CALL TO ORDER** - The Governing Body met for a special meeting and the following commission members were present in the commission chambers: Mayor Myron J. (Mike) Griswold. The following commission members attended via teleconference: Mayor Pro-Tem Nancy Bauder, Commissioners Camalla Leonhard, Mark Preisinger and Jermaine Wilson.

**Others present in the commission chambers:** City Manager Paul Kramer, Assistant City Manager Taylour Tedder and City Clerk Carla Williamson.

**Other members participating via teleconference:** Planning and Community Development Director Julie Hurley and Community Development Coordinator Mary Dwyer.

The Mayor read the following: Due to the restriction of social distancing and prohibition of gathering of 10 or more people to mitigate the spread of COVID-19, the City Commission meeting will not be open to the public. In accordance with Kansas Open Meetings Act (KOMA), the meeting can be viewed live on Channel 2 and via Facebook Live. Questions on Study Session items will be read during discussion on that topic. Submit your question to [cwilliamson@firstcity.org](mailto:cwilliamson@firstcity.org) no later than 6:00 pm on May 5th. Members of the public wishing to receive agenda notifications can contact the city clerk [cwilliamson@firstcity.org](mailto:cwilliamson@firstcity.org) to be added to the agenda email distribution list. Agendas are also available for viewing on the city website [www.leavenworthks.org](http://www.leavenworthks.org)

**Open Special Meeting:**

Commissioner Bauder moved to open a special meeting. Commission Preisinger seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

**Public Hearing - Resolution B-2247 Amended Citizen Participation Plan, Consolidated Plan and Annual Action Plan**

**Open Public Hearing:**

Commissioner Preisinger moved to open the public hearing. Commission Leonhard seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

**Staff and Citizen Comments:**

**Staff Comments:**

Planning and Community Development Director Julie Hurley and Community Development Coordinator Mary Dwyer reviewed the following:

- In order to accept and allocate the CARES Act funds awarded to the city in the amount of \$201,489.00, the city must amend their Citizen Participation Plan, Consolidated Plan and Annual Action Plan.
- The CARES Acts funds are to be used to combat the effects of COVID-19.
- Citizen Participation Plan will be amended to add language to allow for a five day citizen review for urgent needs such as the COVID-19 response.

- Consolidated 5 year Plan will be amended to add Special Economic Development as one of the funding areas.
  - This will allow the city to award funds to small businesses in the form of a forgivable loan for COVID relief.
- Annual Action Plan will be amended by adding: Public Service Agency Support will be increased by \$101,489.00 for COVID relief; and Special Economic Development will be added and funded at \$100,000.00 for a small business COVID relief program.

**Citizens Comments:**

*Note: Citizens were given the following information provided in the agenda packet.*

*Citizens wishing to make comment please dial in to the GoToMeeting using your phone at 7:00 pm.*

*Phone Number: 1-872-240-3311*

*Access Code: 342-242-869*

*Your call will be placed into queue for comment*

No comments from Citizens

**Close Public Hearing:**

Commissioner Preisinger moved to close the public hearing. Commission Wilson seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

Commissioner Leonhard moved to adopt Resolution B-2247 and authorizing the amendment of the Citizen Participation Plan, Consolidated Plan and Annual Action Plan 2019-2020 and submission of the amended Consolidated Plan and Annual Action Plan 2019-2020. Commission Wilson seconded the motion and the motion was unanimously approved. The Mayor declared the motion carried 5-0.

**Close Special Meeting:**

Commissioner Bauder moved to close the special meeting. Commissioner Leonhard seconded the motion and the motion was unanimously approved.

Time meeting adjourned 7:13 p.m. and moved to a study session.

Minutes taken by City Clerk Carla K. Williamson, CMC